

MEETING MINUTES

PUBLIC SESSION

Call to Order at 3:34 p.m.

Roll Call-

-Commissioners and Staff Present: Chair- Sally Sokoloski, Melinda Staples, Jamie Bartolome, Jon Messick, and Rob Gregor. Executive Director (ED)- Ericka Summers, Robin Timoszyk, Rita Baker, and Carmen Rodriguez
-Excused: Commissioner Matt Ricardy and Vice-Chair Melissa Shaw

***Public Comment: None

- 1 **Discussion/Action Items:** Approval of February 22, 2024, Commission Meeting Minutes
 - Motion by Commissioner Gregor to approve the Feb 22, 2024 Commission Mtg Minutes.
 - Second by Commissioner Bartolome.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Bartolome, Staples, Gregor, and Messick
 - Nay/Abstain: None
 - Motion carried.
- 2 **Special Presentation:** Jolie Critchfield, Child Development Director, gave a brief update of what has been happening in the MJUSD School Readiness Program.
- 3 **Strategic Partner 2024-2026 Contract Extensions:** All programs were asked in advance to revise SOW and a budget to show cut back of at least 10%. Commissioner Sokoloski mentioned that she went up to YES Charter to do a presentation and she wanted to see how the program was running as an outside classroom. She was impressed on the layout and looked like the program is moving along great. First 5 is going to work with Camptonville, there have been many changes in the past year, and they seem to need and welcome support to continue with their program. Commissioner Staples did say her appreciation of the programs and especially the ones reaching the hills. No other comments and/or concerns expressed.
 - Motion by Commissioner Staples to approve two-year contract extensions for FY 24-26, totaling \$744,980, in alignment with the Strategic Plan and authorize the ED to negotiate terms of the agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreements and implement services.
 - Second by Commissioner Gregor.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Bartolome, Staples, and Messick
 - Nay: None
 - Abstain: Commissioner Gregor
 - Motion carried.
- 4 **First Reading of Draft 24/25 Annual Budget:** The ED presented and reviewed a draft budget options for FY 24/25. Currently still waiting to receive the actual numbers that First 5 needs to build some of the line items in the budget. As of now, she will continue to use the numbers she had for last year but thinks that some of those may go down. As said in item # 3, most Strategic Partners are reducing their budgets by 10%, with the exception of OPUD whose contract doesn't expire until 6/30/2025. Staff reviewed the Mini Grant program

with option to either reduce the Mini Grants or possibly even eliminate this program all together. Tonya Byers, Child Care Planning Council Director, said that there is other funding that providers could apply for. Rita Baker, Program Specialist, agreed. The ED said at the next meeting she would bring the FY 24/25 budget and the Long Range Financial plan. Commissioner Gregor say that he would recommend eliminating the Mini Grants because of the continuous decrease in funding. The cost of staff time to process and keep up with these small grants is quite a bit.

- 5 Executive Director Monthly Activity Report:** ED gave the commission a brief update on administration, program, special committee, and outreach activities.

The meeting adjourned at 4:36 p.m.

Next Regular Commission Meeting
Monday, June 27, 2024, 3:30 p.m. - 5:30 p.m.