

**FIRST 5 YUBA COUNTY
CHILDREN AND FAMILIES COMMISSION**

**Regular Meeting Agenda (Hybrid)
Thursday, April 27, 2023
3:30p.m. – 5:00p.m.**

This meeting will be held in compliance with the requirements of AB 2449(Government Code 54953(e)) - and will include in person public attendance at **1128 Yuba Street, Wheatland Room (Ground floor), Marysville, CA 95901**. Members of the public may observe the meeting and provide comments to the Board via email, Zoom (internet-based option) or telephone as described below.

The meeting will be live-cast via [Zoom](#) where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by state officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Join Zoom Meeting

<https://us02web.zoom.us/j/82770257539?pwd=ZHIZWUM3ZkMyOWdYb0ZuMDh6Mmw1QT09>

Meeting ID: 827 7025 7539 | **Passcode:** 252907

One tap mobile: +16699009128,,82770257539#,,,,*252907# US (San Jose)

Dial by your location +1 669 900 9128 US (San Jose) Find your local number: <https://us02web.zoom.us/j/82770257539?pwd=ZHIZWUM3ZkMyOWdYb0ZuMDh6Mmw1QT09>

ITEM	SUBJECT
	Call to order, roll call and the Pledge of Allegiance
	Opportunity for Public Comments Items not on the Agenda – Limit five minutes per speaker.
1 Discussion/Action	Approval of Minutes of the February 23, 2023 Regular Commission Meeting
<i>Commissioner Reminder</i>	<i>All Commissioners are reminded to recuse themselves or abstain from voting on any agenda item with that has a real or perceived conflict of interest.</i>
2 Discussion/Action	Olivehurst Public Utility District (OPUD) Contract: The Commission will review the contract proposal from Olivehurst Public Utility District (OPUD) related to increase injury prevention efforts, water safety and recreation among children 0-5 in Yuba County.
3 Discussion/Action	Staffing Consideration: The commission will review and consider revenues to support an Extra Hire Student Intern in alignment with incoming grant funding.
4 Discussion	Sustainability Planning and First Reading of the DRAFT 23-24 Annual Budget - The Commission will hear updates on Prop 10 revenues, and progress on sustainability planning. The Commission will review the draft budget options for the 2023-2024 fiscal year budget pursuant to Health and Safety Code Section 130140(d)(3), Commission Policies and Procedures.
5 Discussion	Executive Director Monthly Activity Report The Commission will receive information on committees and operational and program activities.

Adjourn	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, www.first5yuba.org.

The next regular Commission meeting will be on June 22, 2023

Agendas, minutes and supporting material are available for public review at 1114 Yuba Street, Suite 141, Marysville CA. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA 95901. Please email first5@co.yuba.ca.us to be added to the email distribution list.

DRAFT MINUTES

First 5 Yuba County Children and Families Commission
Regular Meeting (Hybrid) Minutes, February 23, 2023

CALL TO ORDER: *Commissioner Sokoloski called the meeting to order at 3:33 PM.*

> **COMMISSIONERS PRESENT –**

*Commissioner Sokoloski
Commissioner Arnold
Commissioner Staples
Commissioner Bartolome*

> **COMMISSIONERS EXCUSED –**

*Commissioner Shaw
Commissioner Reveles
Commissioner Messick*

STAFF PRESENT –

*Ericka Summers (ED)
Carmen Rodriguez
Sarah Kotko*

PLEDGE OF ALLEGIANCE: *led by Commissioner Sokoloski.*

PUBLIC COMMENT: *No public comments were received.*

1. Discussion/Action - Resolution Regarding Teleconferencing in Accordance with AB361

Executive Director (ED) Ericka Summers provided information about AB361 Open Meetings – Teleconferences is ending on Feb 28, 2023, and reviewed the new Memo on AB2499 Brown Act Procedures for Remote Meetings.

Motion by Commissioner Arnold to approve the Resolution Regarding Teleconferencing.
Second: Commissioner Bartolome

Ayes: Commissioner Sokoloski, Arnold, Bartolome, and Staples
Nay/Abstain: None

Motion carried.

2. Discussion/Action - Approval of Minutes for December 15, 2022

Motion by Commissioner Arnold to approve the December Meeting Minutes.
Second: Commissioner Bartolome

Ayes: Commissioner Sokoloski, Arnold, Bartolome, and Staples
Nay/Abstain: None

Motion carried.

3. Public Hearing: Review of First 5 California's Annual Report for FY 2021-

Commissioner Sokoloski opened and closed the public hearing—with a comment from Executive Director that read aloud the First 5 Yuba's Highlights that is in the CA Annual Report.

The Commission accepted the Annual Report.

4. Public Hearing: Annual Review of the County Strategic Plan

Commissioner Sokoloski opened and closed the public hearing — Executive Director advised the Commission she does not anticipate any changes to the 2021-2026 plan at this time. There was no public comment.

5. Discussion/Action: Mid-Year Budget Review

ED reviewed the Mid-Year Budget narrative and the report, explaining where the money decreased and where it increased. Receiving about \$15,000 in revenue. ED asked the Commission to allow the ED to adjust the amount received under the Barclay – Giel Seed Grant because they received the final revenue amount.

Motion by Commissioner Arnold to approve additional funding, allocate as described in the mid-year budget revisions for FY 2022/23, and authorize the ED to perform all operational and administrative duties necessary with internal and external contracts and in alignment with the strategic plan. Considering the decline in revenue, the ED spoke with the Executive Committee, and they agreed to cancel/hold the sponsorship line item to conserve some money this year

Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Gordon, Sokoloski, Staples, and Arnold

Nay/Abstain: None

Motion carried.

6. Discussion: Prop 10 Sustainability Planning

An estimated drop of 25% in revenues in the next 18 months The ED provided different strategies to encourage sustainability moving forward, such as canceling sponsorships and creating a budget ad hoc committee. The Budget Ad Hoc Committee started in January. This group will meet monthly and look into the budget further to be able to bring back 2-3 different budget options to the Commission meeting in April. For the Strategic Partners, their 2nd year is up June of 2023, and they may apply for rollover of unspent funds into 2023/2034. The initial 3-year contract term expires June 30, 2024. At that time, the Commission can opt to extend for up to two additional years. Some of them have not used a lot of their funding. The Commission agreed that each case be examined individually, and the ED would inform them of this decision.

7. Discussion: Executive Director Monthly Activity Report

ED gave the commission a brief update on administration, program, special committee, and outreach activities for January and February. She highlighted two Yuba Parent Ambassadors who were spotlighted at the statewide convening in January and the launch of Peachtree Healthcare to be a fully tobacco free healthcare system through our Resilient Families grant from CTCP.

THE MEETING ADJOURNED AT 4:41 PM

The next Commission Meeting is scheduled for April 27, 2023.

AGENDA ITEM 2

April 27, 2023

Subject	Olivehurst Public Utility District (OPUD) Aquatics Program Unsolicited Funding Request
Supporting Document(s)	a) Olivehurst Public Utility District Proposal b) Olivehurst Public Utility District Budget and Narrative
Overview	<p>The Commission will hear a brief presentation from Olivehurst Public Utility District (OPUD) regarding a proposal to increase injury prevention efforts, water safety, drowning prevention, and recreation among children 0-5 in Yuba County.</p> <p>In June of 2022 the Commission reviewed and voted on a similar proposal which was funded for one year (current fiscal year). This proposal would expand similar services over two fiscal years in alignment with the 2021-2026 Strategic Plan</p>
Recommendation	<p>After review it was determined that the proposal was aligned with the commission's <i>Strategic Framework</i> - meets desired outcomes of <i>Increased Physical Activity and Safety</i>. Investments were also previously identified as an area of interest for funding in the Long Range Financial Plan. The services as outlined in the scope of work and budget and will benefit children 0-5 and their families.</p> <p>The commission considers the proposal, although at a similar funding level as years previous and in alignment with other strategic partners.</p>
Fiscal Impact	A total of \$34,000 over two fiscal years 23/24-24/25 (\$17,000 annually)
Action Requested	<p>Motion to approve or deny the OPUD proposal for fiscal year 23/24-24/25.</p> <p>*if approved - <i>AND</i> authorize the Executive Director to negotiate terms of the agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreement.</p>

OLIVEHURST PUBLIC UTILITY DISTRICT

Our mission is to provide high quality services to enhance our community's quality of life.



BOARD OF DIRECTORS

Dennise Burbank John Floe MaryJane Griego Lacey Nelson Marc Perrault

GENERAL MANAGER

John Tillotson

April 14, 2023

First 5 Yuba County
Attention: Ericka Summers
1114 Yuba Street, Suite 141
Marysville, CA 95901

Re: First 5 Proposal – OPUD Pool, 2023, 2024 and 2025 Seasons

The Olivehurst Public Utility District (OPUD) mission is to provide high quality services to enhance our community's quality of life. One particular service that OPUD offers to the surrounding communities within Yuba County is a public pool that is monitored by certified lifeguards. Children, teens, and adults of all ages are welcome to swim during the hot summer months of June, July, and August in an environment that is safe for all. The OPUD pool is offered as a safe alternative to swimming and playing in the local surrounding rivers and open water sources where swift moving water, undercurrents, and hidden dangers can have life altering consequences. The strong tides can be a major issue in the local river ways which can lead to drowning, especially with no supervision of lifeguards or the use of required life vests.

OPUD's lifeguards are trained in skills from injury and drowning prevention to water safety and what to do in the event of an emergency. According to the CDC, "evidence suggest that lifeguard services benefit public safety by saving lives, lowering drowning rates, and preventing injuries in aquatic recreation environments." Swimming at OPUD's community pool is the safest alternative to playing in the local river water or any open water source where there is no certified lifeguard on duty and where the risk of injury and/or drowning is at its highest. According to Safe Kids Worldwide, as children get older, they are more at risk of fatally drowning in open water. In children between the ages 1 and 4, roughly 22% of drownings occur in open water and more than half of open water drownings occur in children under the age of 15. Children older than 15 are at greater risk of drowning in open, unsupervised water, at 73%. Approximately 50-75% of all drownings for children, teen, and adults of all ages occur in open water sources like that of rivers and lakes. From 2018 to present day, there have been 7 swift water rescue calls locally in Yuba County alone. It is the goal of OPUD to ensure that its pool be available to all community members and to reduce the amount of swift water rescue calls as individuals choose to take advantage of the community pool rather than risk playing in open water.

In previous years, OPUD and First 5 Yuba have partnered together to offer free swimming lessons and free open swim for community members in the 0-5 age group. The focus was teaching swimming fundamentals and then building on that foundation to help prevent drownings as well as offering a safe environment for youth to exercise. The pool has also been used as an area where playgroups and social gatherings would meet up where young children could safely play in the water and allow parents to have some social time. It has also provided an opportunity for parents and young children to bond and for children to make new friends while expending their energy. OPUD would like to see the community take advantage of these services and opportunities again.

In order for OPUD to offer a safe swimming environment for the 0-5 age group and their families, funds are needed to operate its public pool. OPUD is requesting another partnership with First 5 Yuba in the form of a pool grant. We are hoping to receive \$36,000 to \$43,587 per year for the next three years as detailed in the attached budget to aid in covering some of the operational expenses it will incur along with the required training of Lifeguard personnel and staff. Without these funds, it will be difficult for OPUD to open its pool for the summer season which could have drastic and possibly fatal consequences for children, teens, and adults of all ages seeking open water sources to play and swim in.

Additionally, we are partnering with Yuba Water Agency and have reached out to Yuba County HHS for additional funding for the pool. OPUD provides as much funding itself as we can to keep the pool open as long as possible. We just replaced the fiberglass pool liner at a cost of over \$90,000 which was needed to be permitted by the County to open. This renewed partnership and pool grant between OPUD and First 5 Yuba is vital to keeping the community safe as they cool off during the summer months. We appreciate your generosity and truly hope you consider aiding OPUD in its mission to provide high quality services to enhance our community's quality of life.

Sincerely,



John Tillotson
General Manager

SCOPE OF WORK – EVALUATION PLAN (SOW-EP)

EXHIBIT A

Objective 1:	Increase physical activity and water safety among children aged 0-5 and their families
Goal Area:	All Children are healthy and maintain optimum health
Desired Result:	Increased frequency of physical activity
Primary Target:	Children ages 0 – 5 and their families

	Activity Description	Assigned Staff	Performance Measure/Indicator & Data Source/Assessment Tool	Annual Service Targets (unduplicated)
ACTIVITY 1.1				
Water safety and physical activity	Use no-cost swimming lessons for children aged 0-5 to increase age-appropriate water safety practices		<p>Increase the percent of parents who report instances of physical activity with children</p> <p>The number of children aged 0-5 and parents/caregivers served through use of registration forms.</p> <p>Parent/child profiles and consent (Apricot) – OPUD will provide registration forms to First 5 Yuba for data entry and processing</p>	70 children ages 0-5 unduplicated per year, swim lessons
ACTIVITY 1.2				
Parent-child physical activities	No cost admission for children ages 0-5 during open swim.		<p>The number of children aged 0-5 and parents/caregivers served through use of registration forms.</p> <p>Parent/child profiles and consent (Apricot) – OPUD will provide registration forms to First 5 Yuba for data entry and processing</p>	2040 children ages 0-5, duplicated, per year
ACTIVITY 1.3				
Community and Family Outreach	<p>Coordinate with community partner agencies and participate in promotional activities that encourage the positive effects of behaviors that affect a child's ability to learn, be active, and stay healthy</p> <p>Use of facilities (i.e., Community Center, parks etc.) at no cost to First 5 Yuba and Strategic Partners to implement and enhance program access and services to families.</p>		Track all activities including but not limited to posters, printed materials, and social media through the use of a workshop/event log	4 events per year

Agency Name: Olivehurst Public Utility DistrictProject Title: OPUD Aquatics ProgramFiscal Lead Contact: John Tillotson, General ManagerPhone Number: (530) 682-1154Email: jtillotson@opud.org

		FISCAL YEAR: 2023 - 2024				FISCAL YEAR: 2024 - 2025				FISCAL YEAR: 2025 - 2026			
		TOTAL PROGRAM COSTS	APPLICANT FUNDING	IN KIND / OTHER FUNDING	COST TO FIRST 5 YUBA	TOTAL PROGRAM COSTS	APPLICANT FUNDING	IN KIND / OTHER FUNDING	COST TO FIRST 5 YUBA	TOTAL PROGRAM COSTS	APPLICANT FUNDING	IN KIND / OTHER FUNDING	COST TO FIRST 5 YUBA
A. SALARIES & BENEFITS													
FTE	POSITION TITLE												
	Parks Maintenance Supervisor	\$1,000.00			\$1,000.00	\$1,050.00			\$1,050.00	\$1,103.00			\$1,103.00
	Parks Maintenance Worker	\$1,000.00			\$1,000.00	\$1,050.00			\$1,050.00	\$1,103.00			\$1,103.00
	Financial Manager	\$500.00			\$500.00	\$525.00			\$525.00	\$551.00			\$551.00
	Pool Manager & Life Guards	\$56,000.00		\$36,000.00	\$20,000.00	\$58,800.00		\$36,000.00	\$22,800.00	\$61,740.00		\$36,000.00	\$25,740.00
	Office Manager	\$1,000.00			\$1,000.00	\$1,050.00			\$1,050.00	\$1,103.00			\$1,103.00
	TOTAL SALARIES	\$59,500.00		\$36,000.00	\$23,500.00	\$62,475.00		\$36,000.00	\$26,475.00	\$85,600.00		\$36,000.00	\$29,600.00
	TOTAL BENEFITS	\$1,000.00			\$1,000.00	\$1,050.00			\$1,050.00	\$1,103.00			\$1,103.00
	TOTAL SALARIES & BENEFITS	\$60,500.00	\$0.00	\$36,000.00	\$24,500.00	\$63,525.00	\$0.00	\$36,000.00	\$27,525.00	\$66,703.00	\$0.00	\$36,000.00	\$30,703.00
B. OPERATING EXPENSES													
	Office Expense	\$500.00			\$500.00	\$525.00			\$525.00	\$551.00			\$551.00
	Program Materials & Supplies (Chemicals, operating & pool supplies, insurance, etc.)	\$7,000.00		\$1,000.00	\$6,000.00	\$7,350.00		\$1,000.00	\$6,350.00	\$7,718.00		\$1,000.00	\$6,718.00
	Travel & Training (mandatory training for Life Guards and Pool Manager)	\$2,000.00		\$1,000.00	\$1,000.00	\$2,100.00		\$1,000.00	\$1,100.00	\$2,205.00		\$1,000.00	\$1,205.00
	Water, Sewer, Communication Utilities	\$4,000.00			\$4,000.00	\$4,200.00			\$4,200.00	\$4,410.00			\$4,410.00
	TOTAL OPERATING EXPENSE	\$13,500.00	\$0.00	\$2,000.00	\$11,500.00	\$14,175.00	\$0.00	\$2,000.00	\$12,175.00	\$14,884.00	\$0.00	\$2,000.00	\$12,884.00
C. SUBCONTRACTS													
	SUBCONTRACTS - AGENCY NAME												
		\$0.00				\$0.00				\$0.00			
		\$0.00				\$0.00				\$0.00			
	TOTAL SUBCONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL DIRECT PROGRAM COSTS	\$74,000.00	\$0.00	\$38,000.00	\$36,000.00	\$77,700.00	\$0.00	\$38,000.00	\$39,700.00	\$81,587.00	\$0.00	\$38,000.00	\$43,587.00
D. INDIRECT COST (%)													
	% of Grant	\$0.00				\$0.00				\$0.00			
	TOTAL INDIRECT EXPENSES	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00
	TOTAL PROGRAM BUDGET	\$74,000.00			\$36,000.00	\$77,700.00			\$39,700.00	\$81,587.00			\$43,587.00

1-year total \$36,000.002-year total \$75,700.003-year Total \$119,287.00

Budget Narrative

EXHIBIT C

Agency Name: Olivehurst Public Utility District

Project Title: Aquatics Program

Project Period: July 1, 2023 through June 30, 2026

Budget Section	FY 2023 – 2024	FY 2024 - 2025	FY 2025 - 2026	3-Year Total
A. Salaries & Benefits	\$24,500	\$27,525	\$30,703	\$82,728
B. Operating Expenses	\$11,500	\$12,175	\$12,884	\$36,559
Total Budget	\$36,000	\$39,700	\$43,587	\$119,287
A. Salaries & Benefits	FY 2023 – 2024	FY 2024 - 2025	FY 2025 - 2026	3-Year Total
Title: Seasonal Pool Manager, Lifeguards and OPUD staff				
Duties Description: Pool Manager and lifeguards, oversees in-service training and safety auditing programs, ensuring compliance as it relates to staff training and facility operations items. Ensure a safe environment for customers by enforcing rules, mentoring/training guards, and other duties as necessary. Lifeguards, under the general supervision of the Pool Manager, perform activities related to lifeguarding, pool safety, general cashing, and teaching swim lessons.	\$20,000	\$22,800	\$25,740	\$68,540
OPUD Staff are licensed aquatics facilities operators required by the state that are responsible for maintaining the pool. Additionally there are OPUD that administer the pool contracts, grants etc.	\$4,500	\$4,725	\$4,963	\$14,188
B. Operating Expenses	FY 2023 – 2024	FY 2024 - 2025	FY 2025 - 2026	3-Year Total
Operating Expenses Including pool chemicals, electricity, training/travel for lifeguards, water and office expenses	\$11,500	\$12,175	\$12,884	\$36,559

Budget Narrative

EXHIBIT C

Total Direct Program Cost:	\$36,000	\$39,700	\$43,587	\$233,286.00
C. Indirect Expenses	FY 2023 – 2024	FY 2024 - 2025	FY 2025 - 2026	3-Year Total
Indirect Expenses for this project are not budgeted through First 5 Yuba Funds				
Total Indirect:	\$0.00	\$0.00	\$0.00	\$0.00
Total Program Budget	\$36,000	\$39,700	\$43,587	\$119,287

Exhibit D

Sustainability Plan – OPUD Pool

Olivehurst Public Utility District

OPUD Pool – 2023 Season (fiscal 2022/2023), 2024 Season (fiscal 2023/2024) and 2025 Season (fiscal 2024/2025).

Goal Area: Child Health & Development

a. Other Sources of Funding, Current and anticipated

OPUD relies heavily on funding from other local agencies to fund seasonal pool operations. Currently the OPUD Board has not secured and approved any funding for the 2023 (fiscal 2022-2023) season with the exception of the following grant funding. We were granted \$23,000 for last season for 3 years from Yuba County HHS so we'll receive the second installment for \$23,000 for the current 2023 season and the last \$23,000 for the next, 2024, season. We anticipate receiving another grant from the Yuba Water Agency for \$15,000 as we did last season for the 2024 and 2025 seasons as well as a \$23,000 grant from Yuba County HHS for the 2025 season. The remaining gap in funding we are hoping that First 5 can fill.

b. Sustainability Goals

To be able to fund the OPUD pool indefinitely as a public service dedicated to providing much-needed aquatic recreation to the entire western Yuba County.

c. Action Steps

- Continue to administer the longer-term grants we currently have with local agencies and reapply for continued funding as terms expire
- Maintain relationships with current funding partners including compliance with grant requirements
- Meet with partners regularly to discuss additional opportunities for private funding

AGENDA ITEM 3**April 27, 2023**

Subject	Extra Hire Employment Consideration
Supporting Document(s)	Staff Narrative
Overview	The Commission will review and consider revenues to support an Extra Hire Student Intern in alignment with incoming grant funding. In addition, support for expansion of Help Me Grow efforts and increased needs families up to .5 FTE.
Discussion	Refer to staff narrative
Recommendation	Consider approval for Executive Director to move forward in recruitment and hiring of an Extra Hire Student Intern to meet the needs of external grant contract requirements. In addition consider supplementing time of .25 FTE with general Prop 10 dollars.
Fiscal Impact	Prop 10 funding: \$8,060 Salaries, Benefits ~\$200, operating ~\$400 Total potential costs to Prop 10 = \$8,660
Action Requested	Motion to approve hiring an Extra Hire Student Intern in alignment with grant contracts and needs for expansion of services.



Agenda Item 3

External Grant Revenues and Extra Hire Employment Consideration

April 27, 2023

OVERVIEW

As smoking rates continue to drop, Proposition 10 allocations also decline. Since June of 2019, The Executive Director (ED) has been working to secure funding from other revenue sources that align with First 5 vision and mission in order to sustain funding and meet the needs of families serving the 0-5 population,.

Since October of 2022, with direction from the commission, First 5 staff researched and responded to a total of four (5) Requests for Proposals (RFP) which include:

1. Yuba Sutter - Community Services Block Grant – **Not awarded**
2. Public Health Commissioned Officers Foundation (COF) for the Advancement of Public Health- Barclay-Giel Seed Grants: Enhancing Child and family behavioral health support groups & Family Ambassadors- **Awarded**
3. Yuba Water Agency Community Grant: Training of early care educators on evidenced based outdoor education curriculum- Growing Up Wild – Final Stages of Approval - \$18,774
4. Child and Youth Behavioral Health Initiative (CYBHI)- Round 1- Collaboration with YCOE: Expanding evidenced based parenting programs: Under review
5. First 5 CA First 5 CA Home Visiting Program- Home Visiting Planning and Coordination Initiative, FY 2021-2025: Application Submitted - \$100,000
6. First 5 CA Improve and Maximize Programs so All Children Thrive (IMPACT) 2024-2027– RFA not yet released

Current external (non–Prop 10) revenue sources FY 23/24 total: **\$386,628**

PURPOSE

First 5 Would is seeking recommendations from the Commission on investing in a part time Extra Hire Student Intern to carry out current and new leveraged funding in accordance with our mission and in alignment with our 2016-2021 Strategic Plan.

First 5 has strategically braided funding to sustain current program efforts and enhance other local initiatives to meet the growing needs of families. With expansion of funding and programs, First 5 Yuba will be required to allocate staff time, equipment and workspace. A part time Student Intern classification will provide staffing flexibility, expand First 5's capacity to enhance or expand current

programs and through training and mentorship- invests in a pipeline of local early education workforce. This position has the opportunity to support and expand the following programs:

- a) Expanding Family Support Programs (i.e., Stepping with Baby, Dads Night Out)
- b) Outdoor curriculum education trainings
- c) Parenting classes & developmental play groups
- d) Help Me Grow – Developmental Screening and Navigation Support
- e) Outreach and education

A current workspace exists in the First 5 office to accommodate an Intern.

OUTCOME

A part time Student Intern (not to exceed .5 FTE annually) will provide the following benefits to the Commission:

- Permanent program staffing flexibility,
- Expands outreach in the community,
- Increased access to services,
- Serves additional families,
- Invests in increase the pipeline of local early education workforce.

BUDGET

Student Intern staff time may be accounted for with external revenue sources will be accounted for in grants. Most workstation and equipment costs are existing, including a laptop and basic workstation supplies. Potential direct cost to the commission may include:

- Mitel Phone ~\$300
- Finger Printing ~\$50
- Help Me Grow Program: \$3,900
- Total: .4FTE - .50 FTE (15-20 hours/week)

TIMELINE

1. Approval & coordination with CAO and HR – May 2023
2. Recruitment and Hiring May-June 2023
3. Begin Services July 2023

AGENDA ITEM 4**April 27, 2023**

Subject	Sustainability Planning and First Reading- Fiscal Year (FY) 2022-2033 Draft Budget
Supporting Document(s)	<ol style="list-style-type: none">1. Draft Budget Narrative2. Draft Budget Options 1,2,3
Overview	<p>In November Proposition 31 pass by majority vote of registered voters which upheld SB 793 – a legislative measure signed by Governor Newsom on August 28, 2020, that bans the sale of flavored tobacco products and tobacco product flavor enhancers.</p> <p>At the December 16, 2023 regular Commission Meeting the Commission instructed the Executive director to establish an Ad Hoc Committee to look at future of Prop 10 revenues and strategize on sustainability efforts and budget planning for the upcoming fiscal year.</p> <p>Draft budget options will using the most current projections, incoming funding resources and most recent Prop 10 projections provided by the Department of Finance from November 2022 have been used to develop draft budget options. Pursuant to Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45, the Commission must adopt a budget prior to the start of the fiscal year.</p>
Discussion	<p>The Commissioners will receive an update report on the planning efforts, and action items and suggestions of the Budget Ad Hoc Committee.</p> <p>The commission will be provided with draft budget options to review and consider for the 23/24 fiscal year.</p>
Recommendation	<p>Review annual draft budget options and make recommendations authorizing the Executive Director to move forward to compile a final budget in order to perform all operational and administrative duties necessary to implement the strategic plan in FY 2023-2024.</p>
Action Requested	No action requested

Agenda Item 4

Prop 10 Budget & Sustainability

This narrative is intended to brief the Commission on updated surrounding the Prop 10 revenues in accordance with Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45 in adopting a budget for the 23/24 fiscal year. In addition provide summary of discussions and actions for budget sustainability planning for First 5 Yuba over the next few years.

OVERVIEW

Over the past decade tobacco tax revenues have been declining. In addition, the recent passing of proposition 31 (ban on flavors) will have a consistent and irreversible effect on declining state and local tobacco tax revenues. While proposition 31 was without a doubt the right public health choice, the unintended consequence has resulted in fast decline in revenues.

New projections from the Department of Finance (DOF) take into account voter approval of Proposition 31 on the November 2022 ballot. Proposition 31 upheld SB 793 – a legislative measure signed by Governor Newsom on August 28, 2020, that bans the sale of flavored tobacco products and tobacco product flavor enhancers, with exceptions for hookah tobacco, loose leaf tobacco, and premium cigars. The updated projections also reflect the lower-than-expected cigarette tax distributions that have persisted since May, as well as updated estimates from The California Department of Tax and Fee Administration (CDTFA) regarding backfills to and from the Proposition 10 fund.

Proposition 10 revenues in 2022-23 are projected to be down over 8 percent from 21-22 projections, compared to a 1.9 percent decline forecasted in May. A couple of key takeaways to summarize reasons for this big change:

- Proposition 31 went into effect 12/21/22 with the removal of products from the market.
- That means an additional \$16-25M in revenue decline for the current FY22-23. The full year effect of Prop. 31 will begin FY23-24 with an additional \$34-51M in revenue decline.
- The cumulative impact of 1) declining cigarette distributions and 2) Proposition 31 over the next 18 months will be ~138 M for which accounts for nearly 24.6 percent.
- Prop. 31 will reduce First 5 revenues by \$453M by 2030.

DISCUSSION:

While it is acknowledged Proposition 31 was right public health choice for young children and their families, there are unintended consequences to the Commission. Locally, it is projected that we will be impacted nearly \$53k or 8.5% in the current FY and \$114K or 15 % in 23/24 FY. In total ~24% decline in 18 months.

In the urgency of this steep and lasting revenue decline the Commission asked the Executive Director to:

1. Establish an Ad Hoc Budget Committee
2. Review Current Mid Year budget and determine possible areas for reserve this fiscal year.
3. Consult with an outside agency regarding long term sustainability planning

The following is an update on items 1-3:

1. Establish an Ad Hoc Budget Committee
 - a. Established Jan 2023 (Executive Members, Advisory Members and Staff)
 - b. Scheduled meetings monthly for the next 6 months
 - c. Summary of discussion items Feb, March April:

Sustainability Discussions –

Administrative Costs –

- Committee suggested reviewing the A-87 charges and negotiating out any items not used to try to reduce that cost; also, should review the Network fee. If it includes a phone expense, we may be able to negotiate a lower rate because the phone is included in the current office lease.
- Professional services include legal counsel and external auditor where committee was able to identify fund savings moving forward as we tend to overestimate annual legal fees.
- Reduction of Networking and IT fees including reduction of mobile networks, video technology accounts and conferencing

Program Costs –

- Committee considered flexibility in External Evaluation costs but no savings were identified. Alternatively online survey platform accounts were reduced.
 - Need to consider cutting programs at some point in time.
 - Are there programs that should be sustainable on their own by now?
 - Committee suggested review sustainability plans with Partners
 - We should prioritize the Strategic Partners (Large grants) over the Mini-Grants
 - Mini-Grants –
 - Sustain at current levels
 - Eliminate completely
 - Consider a reduction this year and then eliminate the next. Agencies may take a bigger hit if mini grants are relied on.
 - ED reports that mini grant program is NOT meant to provide ongoing sustainability for projects.
 - Suggested reducing overall sponsorships moving forward and/or eliminate and look at other ways to be visible in the community.
2. Review Current Mid Year budget and determine possible areas for reserve this fiscal year – Staff Presented a Mid Year budget to the commission in February. Additional revenues of ~\$15,000 were incurred and cost savings of \$7,000 were identified.
 3. Long Range Financial Plan- Unfortunately staff could not secure a consult with an outside agency regarding long term sustainability planning. Staff will move forward working internally to provide an updated LRFP once a draft budget is decided upon. Updates will be given to the budget Ad Hoc and Executive Committee. The Executive Director will also continue to attend Association meetings to get revenue and forecasting updates and relay to the full commission.

OUTCOME:

According to projections provided by DOF in November of 2022 Proposition 10 Revenues for FY 23/24 total **\$644,185** (down ~\$114K from prior year pre flavor ban or \$60K post Flavor Ban)

Estimated external revenues include the following: **\$367,854** (~\$50,000 increase from prior year)

- CDPH Tobacco Systems- \$266,861
- FFCA- Home Visiting: \$47,932
- FFCA IMPACT- \$44,350
- Barclay Seed Grant- \$8,763
- Yuba Water Agency –\$18,774

Budget Options 1, 2, 3 in this packet were designed with input from the Budget Ad Hoc committee and guidance from the Executive Committee.

1. Budget Option 1: total cost savings \$26,021
 - a. Operating: Professional Services Communications Travel
 - b. Program: Emergency Funds, Communications plan
 - c. Communications Plan: Sponsorships, Community Outreach
2. Budget Option 2: total cost savings \$72,321
 - a. Operating: Professional Services, Communications, Travel, equipment,
 - b. Program: Emergency Funds, Communications plan, Mini Grants, OPUD
 - c. Communications Plan: Sponsorships, Community Outreach
3. Budget Option 3: total cost savings \$88,710
 - a. Operating: Professional Services, Communications Travel, Equipment
 - b. Program: Emergency Funds, Communications plan, Mini Grants (eliminated), OPUD
 - c. Communications Plan: Sponsorships, Community Outreach, Social Media

*NOTE: all external committed program funds will remain the same in alignment with contracts.

Executive Director Comments

While tobacco tax revenue is decreasing every year, the needs of children and their families continue to rise as income driven inequities, inflation, and the high cost of child care impact California families. At the same time, we know more now than ever before about the impact of trauma, adverse childhood experiences, and inequities to access effect the development of infants and toddlers. The role of First 5 Yuba continues to be as important as ever.

The Commission should consider all contributing factors to this steep decline and explore ways to conserve resources but also consider how to continue to equitably serve children 0-5 and their families. As we continue to forecast the statewide and local implications feedback and insight from the commission will be imperative.

Every county will need to pull from trust reserves many have already have been but need to do a deeper dive these forth coming years. The revenue “cliff” over the next 18 months cannot be understated. Prop. 31, coupled with plunging cigarette sales, will set a new floor of tobacco tax revenue.

First 5 staff are committed to continued work with the Ad Hoc Committee and the Commission to provide reasonable to find reasonable solutions moving through the end of the fiscal year and moving forward.

**FIRST 5 YUBA COUNTY
FIRST 5 DRAFT BUDGET
FY 2023/2024- Option 1**

		General (prop10)	CTCP	IMPACT <i>Estimate</i>	Barclay Giel Seed Grant	YWA Application	HV-Regional Allotment	Total Combine Budget
110-5500-361-6200	Revenue - Prop. 10 (Includes 56)	644,185.00						\$ 644,185.00
110-5500-361-6200	Revenue- Grant Awards (CDPH, FFCA)		266,836.00				47,932.00	\$ 314,768.00
110-5500-363-7400	Revenue - Other (Non- Gov't Grants)			44,350.00	8,736.00	18,774.00		\$ 71,860.00
110-5500-351-3000	Interest Income & SMIF	3,000.00						\$ 3,000.00
110-5500-351-3000	Carry Over	173,872.00						\$ 173,872.00
	TOTAL REVENUE	821,057.00	266,836.00	44,350.00	8,736.00	18,774.00	47,932.00	\$ 1,207,685.00
110-5500-451-0101	Salaries - Regular	177,857.00	97,739.00	36,863.00	0.00	6,197.00	24,414.00	\$ 343,070.00
110-5500-451-0103	Salaries - EH	8,060.00	0.00		4,196.00	3,224.00	0.00	\$ 15,480.00
110-5500-451-0119	EE Referral Program	500.00	0.00	0.00	0.00	0.00	0.00	\$ 500.00
110-5500-451-0201	Benefits - Co Share PERS UAL	39,049.56	11,842.54		0.00	1,533.00	6,863.40	\$ 59,289.00
110-5500-451-0202	Benefits - Co Share PERS Normal	13,125.00	9,860.50		0.00	597.00	2,368.42	\$ 25,951.00
110-5500-451-0203	Benefits - Co Share PARS	194.00	0.00	0.00	132.00	97.00		\$ 423.00
110-5500-451-0204	Group Health Insurance	32,524.00	19,200.00		0.00	1,230.00	5,569.65	\$ 58,524.00
110-5500-451-0205	Medicare	3,329.00	1,486.70		64.00	159.00	355.00	\$ 5,394.00
110-5500-451-0206	Workers Comp Insurance	3,043.00	0.00	0.00	0.00	0.00		\$ 3,043.00
110-5500-451-0207	Life Insurance	282.00	150.06		0.00	9.00	40.13	\$ 482.00
110-5500-451-0208	Unemployment Insurance	232.00	51.20		22.00	28.00	12.21	\$ 346.00
110-5500-451-0209	Retiree Healthcare Insurance	1,816.00	0.00	0.00	0.00	0.00		\$ 1,816.00
	Total Salaries & Benefits	280,011.56	140,330.00	36,863.00	4,414.00	13,074.00	39,623	\$ 514,318.00
110-5500-451-1200	Communications	1,500.00	561.00					\$ 2,061.00
110-5500-451-1500	Insurance	5,000.00						\$ 5,000.00
110-5500-451-1700	Network Fees	37,114.00	1,469.00					\$ 38,583.00
110-5500-451-2000	Memberships	4,500.00	375.00					\$ 4,875.00
110-5500-451-2200	Office Expense	2,700.00	5,568.00	440.00				\$ 8,708.00
110-5500-451-2300	Professional Services - Administration	15,000.00						\$ 15,000.00
110-5500-451-2400	Publications	250.00						\$ 250.00
110-5500-451-2500	Rents & Leases - Equipment	1,663.00						\$ 1,663.00
110-5500-451-2600	Rents & Leases - Building	18,600.00	15,675.00					\$ 34,275.00
110-5500-451-2700	Minor Equipment	3,000.00					3,200.00	\$ 6,200.00
110-5500-451-2900	Travel	3,500.00	6,423.00	725.00			844.00	\$ 11,492.00
110-5500-451-4000	Responsive Discretionary Emergency- Hold Harmless	5,000.00						\$ 5,000.00
110-5500-451-5301	County Administrative A-87 Charges	55,000.00						\$ 55,000.00
	Total Operating Expenses	152,827.00	30,071.00	1,165.00	0.00	0.00	4,044.00	\$ 188,107.00
110-5500-451-2300	Professional Services -Child Health & Development	149,429.00						\$ 149,429.00
110-5500-451-2300	Professional Services - Resilient Families	285,822.00						\$ 285,822.00
110-5500-451-2300	Professional Services - Quality Early Learning	50,000.00						\$ 50,000.00
110-5500-451-2300	Professional Services - Systems of Care- Mini Grats	30,000.00						\$ 30,000.00
110-5500-451-2300	Community Outreach, Education & Advocacy	13,000.00						\$ 13,000.00
110-5500-451-2300	Professional Services - GRANT Program Supports		31,135.00	1,000.00	4,322.00	5,700.00	1,700.00	\$ 43,857.00
	Total Program Strategic Priority Area Expenses	528,251.00	31,135.00	1,000.00	4,322.00	5,700.00	1,700.00	\$ 572,108.00
110-5500-451-2300	External Evaluators	25,000.00	33,024.00					\$ 58,024.00
110-5500-451-2300	Data System Management- Online Portal	21,000.00						\$ 21,000.00
	Professional Services - Evaluation	46,000.00	33,024.00	0.00	0.00	0.00	0.00	\$ 79,024.00
	TOTAL EXPENDITURES	1,007,089.56	234,560.00	39,028.00	8,736.00	18,774.00	45,366.81	\$ 1,353,557.00
	Net Increase/(Decrease)	(186,032.56)	32,276.00	5,322.00	0.00	0.00	2,565	\$ (145,872.00)
110-5500-372-9901	Operating transfer in from 210 endowment	186,032.56						\$ 145,872.00

**FIRST 5 YUBA COUNTY
FIRST 5 DRAFT BUDGET
FY 2023/2024- Option 2**

		General (prop10)	CTCP	IMPACT <i>Estimate</i>	Barclay Giel Seed Grant	YWA Application	HV-Regional Allotment	Total Combine Budget
110-5500-361-6200	Revenue - Prop. 10 (Includes 56)	644,185.00						\$ 644,185.00
110-5500-361-6200	Revenue- Grant Awards (CDPH, FFCA)		266,836.00				47,932.00	\$ 314,768.00
110-5500-363-7400	Revenue - Other (Non- Gov't Grants)			44,350.00	8,736.00	18,774.00		\$ 71,860.00
110-5500-351-3000	Interest Income & SMIF	3,000.00						\$ 3,000.00
110-5500-351-3000	Carry Over	173,872.00						\$ 173,872.00
	TOTAL REVENUE	821,057.00	266,836.00	44,350.00	8,736.00	18,774.00	47,932.00	\$ 1,207,685.00
110-5500-451-0101	Salaries - Regular	177,857.00	97,739.00	36,863.00		6,197.00	24,414.00	\$ 343,070.00
110-5500-451-0103	Salaries - EH	8,060.00			4,196.00	3,224.00	0.00	\$ 15,480.00
110-5500-451-0119	EE Referral Program	500.00				0.00	0.00	\$ 500.00
110-5500-451-0201	Benefits - Co Share PERS UAL	39,049.56	11,842.60	0.00		1,533.00	6,863.40	\$ 59,289.00
110-5500-451-0202	Benefits - Co Share PERS Normal	13,125.00	9,860.50	0.00		597.00	2,368.00	\$ 25,951.00
110-5500-451-0203	Benefits - Co Share PARS	194.00			132.00	97.00	0.00	\$ 423.00
110-5500-451-0204	Group Health Insurance	32,524.00	19,200.00	0.00		1,230.00	5,569.65	\$ 58,524.00
110-5500-451-0205	Medicare	3,329.00	1,486.70	0.00	64.00	159.00	355.00	\$ 5,394.00
110-5500-451-0206	Workers Comp Insurance	3,043.00	0.00	0.00		0.00	0.00	\$ 3,043.00
110-5500-451-0207	Life Insurance	282.00	150.06	0.00		9.00	40.13	\$ 482.00
110-5500-451-0208	Unemployment Insurance	232.00	51.20	0.00	22.00	28.00	12.21	\$ 346.00
110-5500-451-0209	Retiree Healthcare Insurance	1,816.00	0.00	0.00	0.00	0.00	0.00	\$ 1,816.00
	Total Salaries & Benefits	280,011.56	140,330.06	36,863.00	4,414.00	13,074.00	39,622.39	\$ 514,318.00
110-5500-451-1200	Communications	1,400.00	561.00					\$ 1,961.00
110-5500-451-1500	Insurance	5,000.00						\$ 5,000.00
110-5500-451-1700	Network Fees	37,114.00	1,469.00					\$ 38,583.00
110-5500-451-2000	Memberships	4,500.00	375.00					\$ 4,875.00
110-5500-451-2200	Office Expense	2,500.00	5,568.00	440.00				\$ 8,508.00
110-5500-451-2300	Professional Services - Administration	13,000.00						\$ 13,000.00
110-5500-451-2400	Publications	250.00						\$ 250.00
110-5500-451-2500	Rents & Leases - Equipment	1,420.00						\$ 1,420.00
110-5500-451-2600	Rents & Leases - Building	18,600.00	15,675.00					\$ 34,275.00
110-5500-451-2700	Minor Equipment	2,500.00					3,200.00	\$ 5,700.00
110-5500-451-2900	Travel	3,000.00	6,423.00	725.00			844.00	\$ 10,992.00
110-5500-451-4000	Responsive Discretionary Emergency- Hold Harmless	3,000.00						\$ 3,000.00
110-5500-451-5301	County Administrative A-87 Charges	55,000.00						\$ 55,000.00
	Total Operating Expenses	147,284.00	30,071.00	1,165.00	0.00	0.00	4,044.00	\$ 182,564.00
110-5500-451-2300	Professional Services -Child Health & Development	149,429.00						\$ 149,429.00
110-5500-451-2300	Professional Services - Resilient Families	285,822.00						\$ 285,822.00
110-5500-451-2300	Professional Services - Quality Early Learning	48,000.00						\$ 48,000.00
110-5500-451-2300	Professional Services - Systems of Care- Mini Grants	15,000.00						\$ 15,000.00
110-5500-451-2300	Community Outreach, Education & Advocacy	12,000.00						\$ 12,000.00
110-5500-451-2300	Professional Services - GRANT Program Supports		31,135.00	1,000.00	4,322.00	5,700.00	1,700.00	\$ 43,857.00
	Total Program Strategic Priority Area Expenses	510,251.00	31,135.00	1,000.00	4,322.00	5,700.00	1,700.00	\$ 554,108.00
110-5500-451-2300	External Evaluators	25,000.00	33,024.00					\$ 58,024.00
110-5500-451-2300	Data System Management- Online Portal	21,000.00						\$ 21,000.00
	Professional Services - Evaluation	46,000.00	33,024.00	0.00	0.00	0.00	0.00	\$ 79,024.00
	TOTAL EXPENDITURES	983,546.56	234,560.06	39,028.00	8,736.00	18,774.00	45,366.39	\$ 1,330,014.00
	Net Increase/(Decrease)	(162,489.56)	32,275.94	5,322.00	0.00	0.00	2,565.00	\$ (122,329.00)
110-5500-372-9901	Operating transfer in from 210 endowment	162,489.56						\$ 122,329.00

**FIRST 5 YUBA COUNTY
FIRST 5 DRAFT BUDGET
FY 2023/2024- Option 3**

	General (prop10)	CTCP	IMPACT <i>Estimate</i>	Barclay Giel Seed Grant	YWA Application	HV-Regional Allotment	Total Combine Budget
110-5500-361-6200	Revenue - Prop. 10 (Includes 56)	644,185.00					\$ 644,185.00
110-5500-361-6200	Revenue- Grant Awards (CDPH, FFCA)		266,836.00			47,932.00	\$ 314,768.00
110-5500-363-7400	Revenue - Other (Non- Gov't Grants)		44,350.00	8,736.00	18,774.00		\$ 71,860.00
110-5500-351-3000	Interest Income & SMIF	3,000.00					\$ 3,000.00
110-5500-351-3000	Carry Over	173,872.00					\$ 173,872.00
	TOTAL REVENUE	821,057.00	266,836.00	8,736.00	18,774.00	47,932.00	\$ 1,207,685.00
110-5500-451-0101	Salaries - Regular	177,857.00	97,739.00	36,863.00		6,197.00	\$ 343,070.00
110-5500-451-0103	Salaries - EH	8,060.00			4,196.00	3,224.00	\$ 15,480.00
110-5500-451-0119	EE Referral Program	500.00				0.00	\$ 500.00
110-5500-451-0201	Benefits - Co Share PERS UAL	39,049.56	11,842.60	0.00		1,533.00	\$ 59,289.00
110-5500-451-0202	Benefits - Co Share PERS Normal	13,125.00	9,860.50	0.00		597.00	\$ 25,951.00
110-5500-451-0203	Benefits - Co Share PARS	194.00			132.00	97.00	\$ 423.00
110-5500-451-0204	Group Health Insurance	32,524.00	19,200.00	0.00		1,230.00	\$ 58,524.00
110-5500-451-0205	Medicare	3,329.00	1,486.70	0.00	64.00	159.00	\$ 5,394.00
110-5500-451-0206	Workers Comp Insurance	3,043.00	0.00	0.00		0.00	\$ 3,043.00
110-5500-451-0207	Life Insurance	282.00	150.06	0.00		9.00	\$ 482.00
110-5500-451-0208	Unemployment Insurance	232.00	51.20	0.00	22.00	28.00	\$ 346.00
110-5500-451-0209	Retiree Healthcare Insurance	1,816.00	0.00	0.00	0.00	0.00	\$ 1,816.00
	Total Salaries & Benefits	280,011.56	140,330.06	36,863.00	4,414.00	13,074.00	\$ 514,318.00
110-5500-451-1200	Communications	1,300.00	561.00				\$ 1,861.00
110-5500-451-1500	Insurance	5,000.00					\$ 5,000.00
110-5500-451-1700	Network Fees	37,114.00	1,469.00				\$ 38,583.00
110-5500-451-2000	Memberships	4,500.00	375.00				\$ 4,875.00
110-5500-451-2200	Office Expense	2,500.00	5,568.00	440.00			\$ 8,508.00
110-5500-451-2300	Professional Services - Administration	13,000.00					\$ 13,000.00
110-5500-451-2400	Publications	250.00					\$ 250.00
110-5500-451-2500	Rents & Leases - Equipment	1,420.00					\$ 1,420.00
110-5500-451-2600	Rents & Leases - Building	18,600.00	15,675.00				\$ 34,275.00
110-5500-451-2700	Minor Equipment	2,500.00				3,200.00	\$ 5,700.00
110-5500-451-2900	Travel	3,000.00	6,423.00	725.00		844.00	\$ 10,992.00
110-5500-451-4000	Responsive Discretionary Emergency- Hold Harmless	1,000.00					\$ 1,000.00
110-5500-451-5301	County Administrative A-87 Charges	55,000.00					\$ 55,000.00
	Total Operating Expenses	145,184.00	30,071.00	1,165.00	0.00	0.00	\$ 180,464.00
110-5500-451-2300	Professional Services -Child Health & Development	149,429.00					\$ 149,429.00
110-5500-451-2300	Professional Services - Resilient Families	285,822.00					\$ 285,822.00
110-5500-451-2300	Professional Services - Quality Early Learning	48,000.00					\$ 48,000.00
110-5500-451-2300	Professional Services - Systems of Care- Mini Grants						\$ -
110-5500-451-2300	Community Outreach, Education & Advocacy	10,500.00					\$ 10,500.00
110-5500-451-2300	Professional Services - GRANT Program Supports		31,135.00	1,000.00	4,322.00	5,700.00	\$ 43,857.00
	Total Program Strategic Priority Area Expenses	493,751.00	31,135.00	1,000.00	4,322.00	5,700.00	\$ 537,608.00
110-5500-451-2300	External Evaluators	25,000.00	33,024.00				\$ 58,024.00
110-5500-451-2300	Data System Management- Online Portal	21,000.00					\$ 21,000.00
	Professional Services - Evaluation	46,000.00	33,024.00	0.00	0.00	0.00	\$ 79,024.00
	TOTAL EXPENDITURES	964,946.56	234,560.06	39,028.00	8,736.00	18,774.00	\$ 1,311,414.00
	Net Increase/(Decrease)	(143,889.56)	32,275.94	5,322.00	0.00	0.00	\$ (103,729.00)
110-5500-372-9901	Operating transfer in from 210 endowment	143,889.56					\$ 103,729.00

AGENDA ITEM 5
April 27, 2023

Subject	Executive Director Activity Report: March –April
Supporting Document(s)	ED Report Provided at meeting
Overview	The Commission will receive information on committees, First 5 CA and Association updates, operational/program activities, and the Executive Director special report.
Discussion	Further discussion upon inquiry
Recommendation	None
Fiscal Impact	None
Action Requested	None