

## MEETING MINUTES

### **PUBLIC SESSION**

**Call to Order** at 3:31 p.m.

**Roll Call-**

-Commissioners: Chair- Melissa Shaw, Vice-Chair- Jamie Bartolome, Sally Sokoloski, Melinda Staples (hybrid), & Rob Gregor

-Absent- Jon Messick

-Excused: Commissioner Matt Ricardy

*\*\*In person quorum was met.*

**PLEDGE OF ALLEGIANCE:** *The pledge of allegiance was said with the flag present.*

**PUBLIC COMMENT:** *No public comments were received.*

**Consent Agenda:**

1. Approval of Minutes for December 12, 2024
2. Annual Review of the 2021-2026 Strategic Plan

-Motion by Commissioner Bartolome to approve the Consent Agenda.

-Second: Commissioner Sokoloski

Roll Call Vote:

Ayes: Commissioner Shaw, Bartolome, Sokoloski, and Gregor

Nay/Abstain: None

Motion carried.

**3. Public Hearing: Review of First 5 California's Annual Report for FY 2024-2025 (amended)**

Public hearing opened at: 3:33 pm. Closed at: 3:35 p.m.

Discussion summary:

No public comment was received. The Executive Director explained that First 5 Yuba County requested an extension for completion of the audit, and as a result, the audit was not finalized in time for inclusion in the First 5 California Annual Report for FY 2024–25.

-Motion by Commissioner Bartolome to approve the Annual Report for FY 2024-2025.

-Second: Commissioner Sokoloski

Roll Call Vote:

Ayes: Commissioner Shaw, Bartolome, Sokoloski, and Gregor

Nay/Abstain: None

Motion carried.

**4. Mid-Year Budget Review**

Discussion summary:

The Executive Director shared an overview of where the Commission is currently at financially and asked for approval to move forward with mid-year budget line-item adjustments in coordination with the Auditor-Controller. In response to Commissioner questions, the

Executive Director explained that, if spending continues at the current pace, available funds are projected to last through approximately 2029 and that personnel layoffs have not been considered at this time since most salaries and benefits are supported by grant funding rather than Proposition 10 revenues. Sustainability will be addressed and discussed in item 7.

The Executive Director also requested approval to transfer \$160,000 from the Trust to Operating Expenses to maintain cash flow and continue current programs through the end of the fiscal year, noting that any additional transfer requests would return to the Commission for approval.

-Motion by Commissioner Sokoloski to approve the mid-year budget adjustments and authorize the Executive Director to coordinate with the Auditor-Controller, including the transfer of \$160,000 from the Children's Trust to Operating Expenses.

-Second: Commissioner Bartolome

Roll Call Vote:

Ayes: Commissioner Shaw, Bartolome, Sokoloski, and Gregor

Nay/Abstain: None

Motion carried.

#### **5. Applied Survey Research Presentation of the County Strategic Plan for 2026-2031**

Discussion Summary:

The draft Strategic Plan for 2026–2031 was presented. The current focus is on two criteria: (1) Niche and Impact and (2) Leverage and Sustainability.

- Under the goal area of increasing access to primary health care, a Commissioner shared information about a telehealth initiative called Connect to Care. This appointment-based program provides real-time assistance to participants and may support progress within this goal area.

#### **6. Public Hearing: County Strategic Plan 2026-2031**

Public hearing opened at: 4:19 pm. Closed at: 4:29 p.m.

Discussion summary:

Tonya Byers (Child Care Planning Council), Thelma Amaya (Child Development & Behavioral Consultation), and Stacey Howell (Yuba Sutter Playzeum) expressed appreciation for the support provided by First 5 Yuba and stated that their current goals remain aligned with the 2026–2031 Strategic Plan.

- Motion by Commissioner Sokoloski to approve the new Strategic Plan 2026-2031.

- Second: Commissioner Staples

Roll Call Vote:

Ayes: Commissioner Shaw, Bartolome, Sokoloski, Staples and Gregor

Nay/Abstain: None

Motion carried.

*Commissioner Staples arrived in person at 4:22 p.m.*

*Commissioner Gregor left the meeting at 5:04 p.m.*

## **7. Long Range Financial Planning**

Discussion summary:

The Executive Director presented four financial options and requested direction from the Commission to align a preferred option with the Strategic Plan. Commissioners expressed general interest in Option 4 to allow for more planning. Commissioner Gregor requested additional detail, including information related to potential FTE reductions. The Executive Director noted that staffing has increased in recent years to support direct programs and services. Commissioner Bartolome inquired whether converting a full-time position, should it become vacant, to an extra-help could be considered in the future.

The Executive Director explained that, in the prior fiscal years, only a minimal portion of employee compensation was supported by Proposition 10 funds. The Executive Director illustrated and reiterated the sustainable projects and interventions that had been completed and what models they were either currently investing in or considering for the future. There was some concern among Commissioners regarding specific strategies (i.e., CalAIM) being considered. The Commission asked the Executive Director to research the suggestions from the commission, provide more specific examples of what those options would look like if executed, and schedule an additional Commission meeting for March to settle on a direction for the 2026-2027 fiscal year.

## **8. Discussion: Executive Director Monthly Activity Report**

This was postponed to a following meeting.

**THE MEETING ADJOURNED AT 5:32 PM**

**The next Commission Meeting is scheduled for April 23, 2026**