



## **APPROVED MINUTES Regular Executive Committee Meeting**

First 5 Commission of Yuba County

Date: Monday, August 7, 2023

Time 3:00 p.m. – 3:50 p.m.

Location: Virtual

### **Public Session**

#### **1. Call To Order** at 3:00 p.m.

- Commissioners Present –Chair Sally Sokoloski, Vice Chair Jim Arnold
- Staff Present: Executive Director (ED) Ericka Summers, Program Specialist Robin Timoszyk, and Office Specialist Carmen Rodriguez

**Public Comment:** None

#### **2. Operational Discussion:**

a. Review and approval of June 5, 2023, Exec Committee meeting minutes

June Executive Committee Meeting Minutes approved

b. Review Commission Meeting Agenda (8/24/23)

The ED reviewed the agenda for the upcoming Commission Meeting in August. Since the agenda was small, the ED asked the Strategic Partners if they would like to do a presentation of their program. One partner has confirmed, and the ED is looking for another to take the second slot.

#### **3. 23/24 Mini-Grant:**

The ED proposed that all \$15,000 be open to all agencies and providers with a max of \$3,000 per applicant. The difference this year is the timeframe for applications would be open for one month. The Advisory Committee would review with a rubric given by Robin. It was also proposed when the applicant is approved, they receive the full amount rather than 75% up front and the other 25% once the project is completed. Both the Chair and the Vice-Chair agreed on the proposal. The Chair and Vice-Chair agreed to change the Mini Grants item from Discussion to Discussion/Action on the Commission Meeting Agenda this would verify the acceptance of the new timeframe.

#### **4. Strategic Partner Program Updates**

- i. Improvement Plans: ED gave an update on the YES Charter's School Readiness program from the summer of 2022 to where they are currently. By this past June, the ED noticed the program showed a big improvement and looked like it was following the School Readiness concept. The principal reached out and spoke about how they would like next year's program to be completely outdoors. There are some concerns, such as the weather up the hill, like snow, fire, and rain, in which children are 0-5, and not all of the children walk. A list of the concerns was given to them concerning moving the program to a complete outdoor curriculum. They are also moving the classroom location. The new classroom is a 10x12, which has been used as storage but was initially made for this program type. They are currently renovating it. Still, there was the concern of possible liability or if it was following school regulations. ED did ask them what state regulations were regarding how many children per teacher in a certain amount of space, but they never responded. Ed has spoken to the Council and they said First 5 is covered under liability but still do more research with insurance and with YCOE, which oversees that school. This shows that First 5 did its due diligence in making sure whether to support or not support this.

#### **5. Adjournment:** 3:50 p.m.

**Next Regular Executive Committee Meeting:  
Monday, October 2, 2023, 9:30 a.m. – 10:30 a.m.**