

## APPROVED MINUTES

First 5 Yuba County Children and Families Commission  
Regular Meeting (Hybrid) Minutes, June 23, 2022

**CALL TO ORDER:** *Commissioner Gordon called the meeting to order at 3:39 PM.*

> **COMMISSIONERS PRESENT –**

*Commissioner Gordon  
Commissioner Staples  
Commissioner Bradford  
Commissioner Thurman  
Commissioner Reveles*

**STAFF PRESENT –**

*Ericka Summers  
Robin Timoszyk  
Carmen Rodriguez  
Rita Baker  
Sarah Kotko*

> **COMMISSIONERS EXCUSED –**

*Commissioner Arnold  
Commissioner Sokoloski*

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**PLEDGE OF ALLEGIANCE:** *The group conducted the Pledge of Allegiance with the flag present.*

**PUBLIC COMMENT:** *No public comments received.*

- 1. Consent / Action- Resolution Regarding Teleconferencing in Accordance with AB361**
- 2. Consent / Action- Approval of Minutes for April 28, 2022**

Motion by Commissioner Staples to approve the Consent Agenda.  
Second: Commissioner Thurman

Roll Call Vote:

Ayes: Commissioner Gordon, Thurman, Staples, Bradford, and Reveles  
Nay/Abstain: None

*Motion passed the Consent Agenda.*

- 3. Discussion/Action: Youth for Change Contract**

The Executive Director Ericka Summers presented the contract with Youth for Change. The recommendation is to amend to extend the contract for a year so they can fall under the continued Home Visiting implementation and partnership and lowers the ceiling cost from \$15,000 to about \$9,000.

Motion by Commissioner Thurman to approve the amended contract with Youth for Change.  
Second: Commissioner Bradford

Roll Call Vote:

Ayes: Commissioner Bradford, Reveles, Staples, Thurman, and Gordon  
Nay/Abstain: None

*Motion carries.*

- 4. Discussion/Action: Communications Contract**

The Executive Director recommended extending the contract of the Communication and Engagement work with the Sapphire Group. This will allow sufficient time to make to ensure the website and social media tool kit will be to their full potential.

Motion by Commissioner Staples to approve the amended contract of the Communication and Engagement work with the Sapphire Group through August 31, 2022.  
Second: Commissioner Thurman

Roll Call Vote:

Ayes: Commissioner Bradford, Staples, Thurman, and Gordon  
Nay/Abstain: None

*Motion carries.*

**5. Discussion: Olivehurst Public Utility District (OPUD) Contract**

Tabling this action item until the August Commission Meeting. The OPUD had some concerns regarding contract indemnity language. First 5's legal council is working with OPUD representation to amend the contract. The final contract will be proposed in August and resume a July 1 start date if approved by the commission.

**6. Discussion/Action: Final Approval of the Annual Budget & Long Range Financial Plan**

The Executive Director Ericka Summers provided an overview the final 2022-2022 Annual Budget and Long Range Financial Plan. At the Commission Meeting in April, the draft budget was presented and it was advised that Chair Tony Gordon and ED Ericka Summers met with the CAO office to identify areas of costs savings and possible ways to better articulate true revenues, carryovers, and expenditures. In addition, Ericka Summers reviewed the Annual Prop 10 fund expenditures for the following categories; Program (71%), Administrative (18%), and Evaluation (11%). The major increase was the 5% cola in Salaries & Benefits, A-87 costs increased, as well as current upfront IT network fees. The proposed budget also included OPUD under programs.

Motion by Commissioner Staples to approve the 2022-2023 Annual Budget and the 2022-2026 Long Range Financial Plan.

Second: Commissioner Bradford

Roll Call Vote:

Ayes: Commissioner Gordon, Thurman, Staples, Bradford, and Reveles

Nay/Abstain: None

*Motion Passed* to approve the 2022-2023 Annual Budget and the 2022-2026 Long Range Financial Plan.

**7. Discussion- Executive Director Monthly Activity Report**

Executive Director Summers provided the commission with a brief administration, program, special committee updates, and outreach report. The ED also included a presentation on the Mini-Grants to explain new ideas consulted with the advisory committee on how to distribute the funding more equitably and inclusive of populations with less capacity. Final Proposal for implementation will be proposed in August

**MEETING ADJOURNED AT 4:27 PM**

**The next Commission Meeting is scheduled for August 25, 2022.**