

FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Thursday, December 11, 2025
Yuba County Government Center – Wheatland Room
915 8th Street, Marysville, CA 95901
3:30p.m. – 5:00p.m.

This meeting will be held in compliance with the requirements of AB 361(Government Code 54953(e)) - and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Board via email, Zoom (internet-based option) or telephone as described below. The Public's health and well-being are the top priority for the First 5 Yuba County Children & Families Commission, and you are urged to take all appropriate health safety precautions.

The meeting will be live-cast via **Zoom** where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by state officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Join Zoom Meeting

<https://us02web.zoom.us/j/86944824269?pwd=xFPjtl6vbtCIzHmcHfPk2Ljah0f3pa.1>

Meeting ID: 869 4482 4269| Passcode: 741559

One tap mobile: +16699009128,,86944824269#,,,,*741559# US (San Jose)

ITEM	SUBJECT
	Call to order, roll call and the Pledge of Allegiance
	Opportunity for Public Comments Items not on the Agenda – Limit five minutes per speaker.
<i>Consent Agenda</i>	<i>All matters listed under Consent Agenda are considered to be routine and can be enacted in one motion</i>
Consent Agenda 1	Approval of Minutes of the November 06, 2025, Special Commission Meeting
	Approval of the 2026 Calendar Year Commission Meeting Schedule
<i>Commissioner Recusal Reminder</i>	<i>All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.</i>
2 Discussion/Action	Pursuant to County Ordinance- Article VI, Section 2, Appoint Chair and Vice Chair - The Commission shall annually elect a chairperson and vice-chairperson (prior to each calendar year) who shall serve for a term of one year.
3 Public Hearing/Action	Pursuant to Health and Safety Code § 130140 Annual Audit Review: The Commission must conduct a public hearing on its annual independent audit report for the Fiscal Year ending June 2025 and discuss any findings. Additionally, the Commission is asked to approve the audit
4 Public Hearing/Action	Pursuant to Health and Safety Code § 130140 Annual Report to F5CA: The Commission must conduct a public hearing on the FY 2024-2025 annual report and review data submission to First 5 California. Additionally, the Commission is asked to approve the report.

5 Discussion	Presentation from Applied Survey Research – Annual Evaluation Report The Commission will receive a summary presentation of programs and contracts ending FY 2024-2025 from Applied Survey Research.
6 Discussion	Executive Director Monthly Activity Report - The Commission will receive information on committees and operational and program activities.
Adjourn	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, www.first5yuba.org.

The next regular Commission meeting will be on February 26, 2026

Agendas, minutes and supporting material are available for public review at 1114 Yuba Street, Suite 141, Marysville CA. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA.
Please email first5@co.yuba.ca.us to be added to the email distribution list.

MEETING MINUTES

PUBLIC SESSION

Call to Order at 9:08 a.m.

Roll Call-

-Commissioners and Staff Present: Chair- Sally Sokoloski, Vice-Chair- Melissa Shaw, Matt Ricardy, Rob Gregor, Melinda Staples, Executive Director (ED)- Ericka Summers, Carmen Rodriguez

*****Public Comment:** None

1 Approval of August 28, 2025, Commission Meeting Minutes:

- Motion by Commissioner Staples to approve August 28, 2025, Commission Mtg Minutes.
- Second by Commissioner Shaw.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Staples
 - Nay/Abstain: none
- Motion carried.

2 Strategic Planning Session: A comprehensive Strategic Planning Session was facilitated by Applied Survey Research (ASR) to support the Commission's development of priorities and direction for the upcoming five-year period. The session provided context on historical accomplishments, current organizational needs, and future challenges, with an emphasis on fiscal sustainability and data-driven planning. The presentation included the following components:

- **First 5 Past, Present, and Future– Presented by Ericka Summers**
Ericka Summers provided an overview of the evolution of First 5, highlighting major milestones, statewide trends, and the shifting landscape of early childhood funding. She also reviewed the roles and responsibilities of Commissioners, emphasizing governance, accountability, strategic decision-making, and the importance of aligning Commission actions with community needs and long-term outcomes.
- **Future of Sustainability and Long-Range Fiscal Planning – Presented by Financial Consultant Leanne Link**
Leanne Link outlined the Commission's fiscal outlook, including revenue projections, anticipated declines in Proposition 10 funding, and the long-term implications for service delivery. She presented several financial scenarios, discussed reserve strategies, and identified potential approaches for maintaining service continuity while adapting to reduced funding. The presentation reinforced the need for strategic prioritization and careful planning to ensure sustainability.
- **Planning Priorities, Indicators for Evaluation, and Vision for the Next Five Years – Presented by ASR**
ASR guided Commissioners through a discussion of priority areas for the next strategic plan, introducing frameworks for identifying key indicators that will measure progress and impact. The facilitators emphasized the importance of aligning goals with community data, equity considerations, and measurable outcomes. Commissioners engaged in early visioning activities to help shape the direction of the upcoming five-year plan, focusing on areas of highest need and opportunity.

3 Executive Director Monthly Activity Report: ED gave updates on programming activities.

The meeting was adjourned at 12:56 p.m.

Next Regular Commission Meeting

Thursday December 11, 2025, 3:30 p.m. - 5:30 p.m.

DRAFT

MEETING SCHEDULE

	EXECUTIVE COMMITTEE	COMMISSION	AGENDA ITEMS
January	NA	Thursday, Jan 29, 2026 4:00 pm – 5:00 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Strategic Plan Review and Approval
February	Monday, Feb 2, 2026 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Feb 26, 2026 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • F5 California Annual Report Review • Mid-Year Budget Revisions • Bylaws Revisions Reminder • Form 700 Due April 1
April	Monday, April 6, 2026 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Apr 23, 2026 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • First reading of Annual Budget and the Long Range Financial Plan • Policy and Procedure Revisions
June	Monday, Jun 1, 2026 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Jun 25, 2026 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Final Approval of Annual Budget • Final Approval of Long Range Financial Plan • Approval of Contract Authorization
August	Monday, Aug 3, 2026 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Aug 27, 2026 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Approval of Purchase Orders
October	Monday, Oct 5, 2026 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Oct 22, 2026 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Public Hearing - Annual Audit Review • Public Hearing- Annual Report Submission Review
December	Monday, Dec 7, 2026 9:30 – 10:30 a.m. Virtual – Zoom	Thursday, Dec 10, 2026 3:30 – 5:30 p.m. 1128 Yuba Street Youth for Change	<ul style="list-style-type: none"> • Annual Evaluation Report Review • First 5 Yuba Staff Review (closed session) • Election of Officers • Adopt Meeting Schedule 2027

All meetings are subject to change. Members of the public can call 530-749-4877 to verify date, time, and location (virtual or in person). Currently All meeting are being conducted Hybrid.

ADVISORY COMMITTEE

1:00 pm to 2:00 pm | 2nd Tuesday of Every Quarter

The Advisory Committee is established pursuant to the provisions of the California Health and Safety Code, Section 130145.

	DATE TIME	AGENDA ITEMS	NOTES
January	Tuesday, January 13, 2026 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Annual Evaluation Report Review • Budget update • Membership • Adopt meeting calendar 	•
April	Tuesday, April 14, 2026 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Strategic Plan Progress • Review Assignments from the Commission 	•
July	Tuesday, July 14, 2026 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Strategic Plan Progress 	•
October	Tuesday, October 13, 2026 1:00pm – 2:00pm Zoom	<ul style="list-style-type: none"> • Review Assignments from the Commission • Review Policies 	•

AGENDA ITEM 3
December 11, 2025

Subject	Appointment First 5 Commission Chair according to County Ordinance
Supporting Document(s)	Commission bylaws Article VI - Officers
Overview	Pursuant to County Code of Ordinance 4.45.090 the Commission shall elect an Executive committee composed of a Chair and Vice Chair who shall serve for a minimum term of one calendar year. Each position may serve a maximum of two years consecutively.
Recommendation	Elect a Chair and Vice Chair for calendar year 2026
Fiscal Impact	None
Action Requested	Nominate Chair and Vice Chair then elect Chair and Vice Chair

AGENDA ITEM 4
December 11, 2025

Subject	Public Hearing for Annual Audit Review
Supporting Document(s)	<ul style="list-style-type: none">• External Draft Annual Audit Findings- First 5 Yuba Fiscal Year 2024-2025
Overview	<p>Pursuant to Health and Safety Code § 130140 Annual Audit Review The Commission must conduct a public hearing on its annual independent audit report and discuss audit findings.</p> <p>Additionally, the Commission is asked to approve the report.</p> <p>There were no findings in the 24/25 audit report.</p>
Staff Recommendation	Staff recommends approval for the Annual audit with ability to amend
Fiscal Impact	
Action Requested	Following the close of the Public Hearing- a motion to approve the First 5 Yuba annual audit for fiscal year ending June 30, 2024.

AGENDA ITEM 5
December 11, 2025

Subject	State Annual Report Review
Supporting Document(s)	DRAFT Annual Report to First 5 California
Overview	<p>Pursuant to Health and Safety Code § 130140 Review of Annual Report - The Commission must conduct a public hearing on its annual report to First 5 California Children and Families Commission.</p> <p>Additionally, the Commission is asked to approve the draft report for submission to the First 5 California in compliance with annual reporting and funding requirements.</p>
Staff Recommendation	Staff recommends approval.
Fiscal Impact	None
Action Requested	Following the close of public hearing, a motion to approve the 2024-2025 Annual First 5 California Report with the provision to make amendments based on any additional audit findings.

AGENDA ITEM 6
December 11, 2025

Subject	2024-2025 Local Annual Evaluation Report Presentation by Applied Survey Research
Supporting Document(s)	1. Annual Report and be found HERE
Overview	<p>The Commission will hear a presentation on annual review of 2024-2025 programs and services.</p> <p>Presented By:</p>
Recommendation	None
Fiscal Impact	NA
Action Requested	NA

AGENDA ITEM 7
December 11, 2025

Subject	Executive Director Activity Report: November – Dec.
Supporting Document(s)	ED Report Provided at meeting
Overview	The Commission will receive information on committees, First 5 CA and Association updates, operational/program activities, and the Executive Director special report.
Discussion	Further discussion upon inquiry
Recommendation	None
Fiscal Impact	None
Action Requested	None