

**EXECUTIVE COMMITTEE MEETING Minutes**  
**Regular (VIRTUAL)**  
**January 12, 2026**  
**9:00 a.m. – 9:45 a.m.**

*Executive Committee members include the current Chair, Vice Chair and Executive Director. The Executive Committee meets with staff to review operations, financials and prepare Commission meeting agendas.*

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1. Called to Order at 9:02 a.m.  
Members Present: *Melissa Shaw, Jaime Bartolome, Ericka Summers, and Robin Timoszyk*
2. Operational Discussion
  - a. Review and approval of December 12, 2025, EC meeting minutes – *Minutes approved with correction of adjournment to 10:02 a.m.*
  - b. Children's Trust Fund – *Ericka briefed the committee on her concerns about a potential cash flow problem due to the delay in closing out FY 24-25 and lower than anticipated disbursement of Prop 10 funds. She proposed proactively transferring up to \$100,000 from the Trust account to the Operating account. Transferring funds from the Trust was approved as part of the 25/26 budget. The committee provided feedback and supported her proposal.*
  - c. Discuss potential special meeting – *Ericka presented possible flow of agenda items for the January Special Commission meeting and February Regular Commission meeting.*
    1. *January 29, 2026, agenda would include presentation/public hearing for the FY 24/25 audit, annual report to First 5 California, transfer from the Trust, recap of the financial situation in preparation for a longer discussion in February*
    2. *February 26, 2026, agenda would include the presentation of the new Strategic Plan and discussion of the financial situation.*
3. Strategic Planning Updates – *Ericka briefed the committee on the progress of the Strategic Plan including a recent meeting with ASR regarding the timeline and format. An Ad Hoc Committee meeting is scheduled for 1/13/26 for suggestions and feedback on the information gathered to date. Target date to present draft plan to the Commission is at the regular meeting in February.*
4. Adjournment at 9:30 a.m.

Next Executive Regular Executive Committee meeting: **February 2, 2026**