

## FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION

### Regular Meeting Agenda

**Thursday, August 28, 2025, 4:00p.m.-5:00p.m.**

**915 8<sup>th</sup> St. Yuba County Government Center  
Wheatland Room**

This meeting will be held in compliance with the requirements of AB 2449(Government Code 54953(e)) - and will include in person public attendance at **Yuba County Government Center- Wheatland Room**. Members of the public may observe the meeting and provide comments to the Board via email, Zoom (internet-based option) or telephone as described. The meeting will be live-cast via [Zoom](#) where members of the public shall have the right to observe and offer public comment.

### Join Zoom Meeting

<https://us02web.zoom.us/j/86944824269?pwd=xFPjtl6vbtClzHmcHfPk2Ljah0f3pa.1>

Meeting ID: 869 4482 4269      Passcode: 741559

ITEM	SUBJECT
	Call to order, roll call and the Pledge of Allegiance
	<b>Opportunity for Public Comments</b> Items not on the Agenda – Limit five minutes per speaker.
<b>Consent Agenda</b>	All matters listed under Consent Agenda are considered to be routine and can be enacted in one motion
<b>Consent Agenda 1</b>	<b>Approval of Minutes of the June 26, 2025, Regular (hybrid) Commission Meeting</b>
<i>Commissioner Recusal Reminder</i>	<i>All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.</i>
<b>2 Discussion/Action</b>	<b>Supplemental Funding Opportunity-</b> The Commission will receive updates and review a contract from California Office of Traffic Safety to Implement a Child Passenger Safety program targeting children 0-8 and their families in Yuba County.
<b>3 Discussion</b>	<b>Presentation:</b> The Commission will hear a presentation from the First 5 Association Executive Director, Avo Makdessian on updates regarding statewide advocacy, systems and sustainability efforts behalf of the First 5 Network.
<b>4 Discussion/Action</b>	<b>Executive Director Monthly Activity Report</b> The Commission will receive information on committees, operational and program activities.
<b>Adjourn</b>	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, [www.first5yuba.org](http://www.first5yuba.org).

**The next regular Commission meeting will be on October 23, 2025**

**DRAFT MEETING MINUTES**

**PUBLIC SESSION**

**Call to Order** at 3:28 p.m.

**Roll Call-**

*-Commissioners and Staff Present: Chair- Sally Sokoloski, Vice-Chair- Melissa Shaw, Matt Ricardy, Rob Gregor, Jon Messick, Executive Director (ED)- Ericka Summers, Robin Timoszyk, and Carmen Rodriguez*  
*-Excuse: Commissioner Melinda Staples, Jamie Bartolome*

**\*\*\*Public Comment:** None

**1 Approval of April 25, 2025, Commission Meeting Minutes:**

- Motion by Commissioner Gregor to approve April 25, 2025, Commission Mtg Minutes.
- Second by Commissioner Messick.
  - Roll Call Vote
    - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Messick
    - Nay/Abstain: None
- Motion carried.

**2 Consider Administrative Contract – Strategic Plan Consultant:** The Executive Director recommended that the Commission approve a contract for a Strategic Planning consultant and authorize the Executive Director to take all necessary steps to execute the contract and initiate the development and implementation of the First 5 Yuba 2026–2031 Strategic Plan.

- Motion by Commissioner Messick to approve the Administrative Contract with Applied Survey Research with a 5-year contract.
- Second by Commissioner Ricardy.
  - Roll Call Vote
    - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Messick
    - Nay/Abstain: None
- Motion carried.

**3 AB2561 Public agencies specified job-related information and vacancies:** Executive Director Ericka informed the AB2561 requirement of public agencies to annually present the status of job vacancies and recruitment and retention efforts at a public meeting before adoption of the final budget for the fiscal year, and to provide specified additional information, if requested by a recognized employee organization. Such a document was included in the packet.

**4 Final Reading of FY 2025–26 Annual Budget and Long-Range Financial Plan**

The Executive Director presented the final FY 2025–26 Annual Budget and reviewed key components of the Long-Range Financial Plan. The budget includes Prop 10 fund expenditures allocated as follows: Programs (72%), Administration (19%), and Evaluation (9%).

There was an overall increase of \$100,000 in Prop 10 salaries and benefits compared to the previous fiscal year. This is primarily due to the redistribution of staff time (FTE) from now-expired external grant funding to Prop 10-funded services. The total FTE dedicated to Prop 10 increased from 0.9 in the previous fiscal year to 2.35. Additionally, a 2.7% cost-of-living adjustment (COLA) contributed to a modest increase in total salary and benefit costs.

Two budget scenarios were discussed:

1. A version that continues funding the Dolly Parton Imagination Library (DPIL).
2. An alternative version that removes DPIL funding, resulting in an approximate savings of \$36,000.

Commissioner Sokoloski, who has served on the Commission for many years, shared her perspective on the impact of the DPIL program. She noted that she has observed strong community engagement with the program and emphasized its value, particularly for families living in the foothills who face challenges accessing local library services due to distance and transportation barriers.

Commissioner Gregor expressed that he would support whichever option the Commission chooses. He noted two viewpoints: maintaining current spending levels could deplete reserves within a few years, while gradually reducing or eliminating select programs—such as DPIL—might help extend services to the community over a longer period.

Commissioners Messick and Ricardy inquired about potential alternative funding sources to sustain programs like DPIL. They suggested exploring partnerships with organizations such as the Yuba County Water Agency, local school districts, or other county entities to offset program costs.

- Motion by Commissioner Messick to approve the proposed budget that includes the Dolly Parton Imagination Library program for FY 2025-2026 and the Long-Range Financial Plan for FY 2025-2029.
- Second by Commissioner Ricardy
  - Roll Call Vote
    - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Messick
    - Nay/Abstain: None
- Motion carried.

- 5 Executive Director Monthly Activity Report:** ED gave the commission a brief update on administration, program, special committee, and outreach activities.

The meeting was adjourned at 4:31 p.m.

**Next Regular Commission Meeting**  
Monday, August 21, 2025, 3:30 p.m. - 5:30 p.m.

**AGENDA ITEM 2**  
**August 28th, 2025**

<b>Subject</b>	<b>Supplemental Funding Opportunity</b>
<b>Supporting Document(s)</b>	<ul style="list-style-type: none"><li>a. Staff Narrative</li><li>b. Approval Letter's</li><li>c. Submitted grant application &amp; budget</li></ul>
<b>Overview</b>	The Commission will review and consider additional grant revenue to support the mission of First 5 Yuba, increase access to services and support sustainability in alignment with the 2021-2026 Strategic Plan.
<b>Discussion</b>	Refer to staff narrative
<b>Recommendation</b>	Consider approval for the Executive Director to move forward in accepting and executing all contracts related to the outlined applications in order to timely meet the requirements of external grant contract requirements.
<b>Fiscal Impact</b>	Potential additional secured revenue for FY 25/26 <b>\$147,000</b>
<b>Action Requested</b>	Motion to approve additional revenues sources and authorize the Executive Director to negotiate terms of the agreement including but not limited to, scope of work, budget, etc., and carry out all administrative duties necessary to execute the agreement(s) and implement services.



## **Agenda Item 2**

### **Supplemental Funding Opportunity**

#### **OVERVIEW**

As smoking rates continue to drop, Proposition 10 allocations also decline. Since June of 2019, The Executive Director (ED) has been working to secure funding from external revenue sources that align with First 5 vision and mission in order to sustain funding and meet the needs of families serving the 0-5 population.

First 5 staff have been working with local partners to both braid funding and secure additional resources to enhance services, increase access and reduce duplication of services. The following is a list of newly secured revenues expanding services in FY 25/26.

1. **California Office of Traffic Safety-** Occupant Protection Program- Educate parents and guardians on child safety seat laws, child safety seat check-ups, Proper installation, and providing child safety seats to families in need. By 2026, these investments will enable First 5 Yuba to significantly increase our capacity to serve more children and families in Yuba County and enhance injury prevention efforts in alignment with our 2021-2026 Strategic Plan.
  - a. October 2025- September 2026: \$140,000
2. **CalMHSA Prevention & Early Intervention:** This program is a community-based mental wellness program led by trained Parent Ambassadors to support parents and caregivers through peer-led discussions, healing circles, and expressive therapies like art, music, and gardening. The program promotes maternal mental health, reduces stigma, and builds supportive connections among participants to foster healthier families.
  - a. October – February 2026 -Mini Grant - \$7,000

New potential additional external (non–Prop 10) revenue sources total: **~\$147,000**

#### **PURPOSE**

First 5 is seeking approval from the Commission to move forward in accepting external revenues and executing all contracts outlined in this narrative, in order to effectively and efficiently meet the requirements of grant contract. In addition, these external revenues will support First 5 sustainability in alignment with the 2021-2026 Strategic Plan.

## **OUTCOME**

External revenues will assist with offsetting Proposition 10 deficits in the upcoming budget year and:

- Increase family access to early interventions services & behavioral health supports (Help Me Grow, Perinatal support and navigation, home visiting supports)
- Expand outreach and education opportunities
- Target new priority populations

## **BUDGET**

Potential additional secured non- Prop 10 revenue for FY 25/26 ~**\$147,000**

Things to consider:

- Limited term funding

**AGENDA ITEM 3**  
**August 28, 2025**

<b>Subject</b>	<b>Special Presentation: First 5 Association of California</b>
<b>Supporting Document(s)</b>	
<b>Overview</b>	The Commission will hear a presentation from the First 5 Association Executive Director, Avo Makdessian on updates regarding statewide advocacy, systems and sustainability efforts on behalf of the First 5 Network.
<b>Recommendation</b>	None
<b>Fiscal Impact</b>	NA
<b>Action Requested</b>	NA

**AGENDA ITEM 4**  
**August 28, 2025**

<b>Subject</b>	<b>Executive Director Activity Report: July – August</b>
<b>Supporting Document(s)</b>	ED Report Provided at meeting
<b>Overview</b>	The Commission will receive information on committees, First 5 CA and Association updates, operational/program activities, and the Executive Director special report.
<b>Discussion</b>	Further discussion upon inquiry
<b>Recommendation</b>	None
<b>Fiscal Impact</b>	None
<b>Action Requested</b>	None