

## MEETING MINUTES

### **PUBLIC SESSION**

Call to Order at 3:31 p.m.

#### **Roll Call-**

*-Commissioners and Staff Present: Chair- Sally Sokoloski, Vice-Chair- Melissa Shaw, Jamie Bartolome, Matt Ricardy, Rob Gregor, Jon Messick, Melinda Staples, Executive Director (ED)- Ericka Summers, Carmen Rodriguez*

**\*\*\*Public Comment: None**

### **1 Consent Agenda**

- **Approval of November 06, 2025, Commission Meeting Minutes**
- **Approval of the 2026 Calendar Year Commission Meeting Schedule**
  - Motion by Commissioner Shaw to approve the consent agenda.
  - Second by Commissioner Ricardy.
    - Roll Call Vote
      - ◆ Ayes: Commissioner Sokoloski, Shaw, Bartolome, Ricardy, Gregor, and Messick
      - ◆ Nay/Abstain: none
- Motion carried.
  
- **Pursuant to County Ordinance- Article VI, Section 2, Appoint Chair and Vice Chair:** Per Commission bylaws, the Chair may serve for two consecutive years. Commissioner Sokoloski has completed her second term as Chair and is no longer eligible to continue in that role. Commissioner Shaw volunteered to serve as Chair, and Commissioner Bartolome formally nominated Commissioner Shaw for the position. Commissioner Sokoloski nominated Commissioner Bartolome to serve as Vice-Chair.
  
- **Commissioner Bartolome nominated Commissioner Shaw as Chair**
- **Commissioner Sokoloski nominated Commissioner Bartolome as Vice-Chair**
  - Motion by Commissioner Shaw to approve the consent agenda.
  - Second by Commissioner Messick for Commissioner Shaw as Chair and Commissioner Bartolome as Vice-Chair.
    - Roll Call Vote
      - ◆ Ayes: Commissioner Sokoloski, Shaw, Bartolome, Ricardy, Gregor, and Messick
      - ◆ Nay/Abstain: none
- Motion carried.

### **2 Pursuant to Health and Safety Code § 130140 Annual Audit Review:**

Due to the County fiscal year not yet being closed, First 5 Yuba County has been unable to complete its fiscal close. A preliminary financial report has been provided and will be used to complete the fiscal year audit. The Executive Director requested an extension from the State Auditor-Controller and First 5 California for submission of the annual audit, which has been granted through February 27. The Commission anticipates that the audit will be ready for review and action at the January meeting.

- 3 Pursuant to Health and Safety Code § 130140 Annual Report to F5CA:**  
**\*\*Action (Items 2 and 3):** No action taken. Both items were deferred due to the County fiscal year not being closed. Items are anticipated to return for review and action at the January meeting.
- 4 Presentation from Applied Survey Research – Annual Evaluation Report**  
Presentation done by Jim Wright (ASR).
- 5 Executive Director Monthly Activity Report:** ED gave the commission a brief update on administration, program, special committee, and outreach activities

The meeting was adjourned at 4:58 p.m.

**Next Regular Commission Meeting**

Thursday January 29, 2026, 3:30 p.m. - 5:30 p.m.