

MEETING MINUTES

PUBLIC SESSION

Call to Order at 3:28 p.m.

Roll Call-

-Commissioners and Staff Present: Chair- Sally Sokoloski, Vice-Chair- Melissa Shaw, Matt Ricardy, Rob Gregor, Jon Messick, Executive Director (ED)- Ericka Summers, Robin Timoszyk, and Carmen Rodriguez
-Excuse: Commissioner Melinda Staples, Jamie Bartolome

*****Public Comment:** None

1 Approval of April 25, 2025, Commission Meeting Minutes:

- Motion by Commissioner Gregor to approve April 25, 2025, Commission Mtg Minutes.
- Second by Commissioner Messick.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Messick
 - Nay/Abstain: None
- Motion carried.

2 Consider Administrative Contract – Strategic Plan Consultant: The Executive Director recommended that the Commission approve a contract for a Strategic Planning consultant and authorize the Executive Director to take all necessary steps to execute the contract and initiate the development and implementation of the First 5 Yuba 2026–2031 Strategic Plan.

- Motion by Commissioner Messick to approve the Administrative Contract with Applied Survey Research with a 5-year contract.
- Second by Commissioner Ricardy.
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Messick
 - Nay/Abstain: None
- Motion carried.

3 AB2561 Public agencies specified job-related information and vacancies: Executive Director Ericka informed the AB2561 requirement of public agencies to annually present the status of job vacancies and recruitment and retention efforts at a public meeting before adoption of the final budget for the fiscal year, and to provide specified additional information, if requested by a recognized employee organization. Such a document was included in the packet.

4 Final Reading of FY 2025–26 Annual Budget and Long-Range Financial Plan

The Executive Director presented the final FY 2025–26 Annual Budget and reviewed key components of the Long-Range Financial Plan. The budget includes Prop 10 fund expenditures allocated as follows: Programs (72%), Administration (19%), and Evaluation (9%).

There was an overall increase of \$100,000 in Prop 10 salaries and benefits compared to the previous fiscal year. This is primarily due to the redistribution of staff time (FTE) from now-expired external grant funding to Prop 10-funded services. The total FTE dedicated to Prop 10 increased from 0.9 in the previous fiscal year to 2.35. Additionally, a 2.7% cost-of-living adjustment (COLA) contributed to a modest increase in total salary and benefit costs.

Two budget scenarios were discussed:

1. A version that continues funding the Dolly Parton Imagination Library (DPIL).
2. An alternative version that removes DPIL funding, resulting in an approximate savings of \$36,000.

Commissioner Sokoloski, who has served on the Commission for many years, shared her perspective on the impact of the DPIL program. She noted that she has observed strong community engagement with the program and emphasized its value, particularly for families living in the foothills who face challenges accessing local library services due to distance and transportation barriers.

Commissioner Gregor expressed that he would support whichever option the Commission chooses. He noted two viewpoints: maintaining current spending levels could deplete reserves within a few years, while gradually reducing or eliminating select programs—such as DPIL—might help extend services to the community over a longer period.

Commissioners Messick and Ricardy inquired about potential alternative funding sources to sustain programs like DPIL. They suggested exploring partnerships with organizations such as the Yuba County Water Agency, local school districts, or other county entities to offset program costs.

- Motion by Commissioner Messick to approve the proposed budget that includes the Dolly Parton Imagination Library program for FY 2025-2026 and the Long-Range Financial Plan for FY 2025-2029.
- Second by Commissioner Ricardy
 - Roll Call Vote
 - Ayes: Commissioner Sokoloski, Shaw, Ricardy, Gregor, and Messick
 - Nay/Abstain: None
- Motion carried.

- 5 Executive Director Monthly Activity Report:** ED gave the commission a brief update on administration, program, special committee, and outreach activities.

The meeting was adjourned at 4:31 p.m.

Next Regular Commission Meeting
Monday, August 21, 2025, 3:30 p.m. - 5:30 p.m.