

**DRAFT MINUTES Regular Executive Committee Meeting**

First 5 Commission of Yuba County

Date: Monday, April 4, 2022

Time 9:30 AM

Location: Virtual



**Public Session**

1. **Call To Order:** Executive Director Ericka Summers called the meeting to order at 9:33 PM.
  - > Commissioners Present –Tony Gordon and Sally Sokoloski
  - > Staff Present: Executive Director (ED), Ericka Summers

**Public Comment:** None

2. **Operational Discussion/Action Items:**

- a. **Approve February 7, 2022, Exec Committee meeting minutes** - Motion by Commissioner Sokoloski to approve February 7, 2022, Executive Committee Meeting Minutes.

Second: Tony Gordon

*\*Motion approved February 7, 2022, meeting minutes*

- b. **Executive Committee Meeting Virtual / In-Person** – Ericka Summers asked the members if they agreed with the virtual meetings or if they would prefer the in-person meetings. Sally Sokoloski and Tony Gordon stated that either way works best for them, and they said whatever Ericka thinks works best. The Executive Committee Meeting will be virtual.
  - c. **Review Commission meeting agenda (04.28.22)** - Ericka Summers reviewed the agenda for the upcoming Commission Meeting on April 28, 2022.

3. **2022-2023 Budget Review**

- a. **Overview & Recommendations** – Ericka Summers reviewed the 2022-2023 budget for the upcoming Commission Meeting on April 28, 2022.

4. **Policy Changes Emergency Funds** – Ericka Summers noticed that the Emergency Funds Policy needs to expand on who and how the funds can be released. She said the discretionary funds could be released by speaking to or emailing the Chair or Vice-Chair for approval. Sally Sokoloski and Tony Gordon both agreed on this. Tony Gordon mentioned that there should be some documentation for a follow-up on the funds spent. After the Commission Meeting, there could be a report on the funds utilized. Again, Sally Sokoloski and Tony Gordon agreed.

5. **ADJOURNMENT:** The meeting adjourned at 9:53 PM

**Next Regular Executive Committee Meeting:** Monday, June 6, 2022, 9:30 a.m. – 11:00 a.m.