

MEETING MINUTES

PUBLIC SESSION

Call to Order at 4:02 p.m.

Roll Call-

-Commissioners and Staff Present: Chair- Melissa Shaw, Vice-Chair- Jamie Bartolome, Sally Sokoloski, Matt Ricardy, and Melinda Staples

-Commissioner Absent: Jon Messick

-Commissioner Excused: Rob Gregor

PUBLIC COMMENT: *Public comments was not received.*

1. Consent Agenda- Approval of Minutes for December 11, 2025, Regular Commission Meeting

Motion by Commissioner Sokoloski to approve the consent agenda. Second: Commissioner Ricardy

Vote: Ayes: Commissioners Shaw, Bartolome, Sokoloski, Staples, and Ricardy
Noes: None. Abstentions: None.

Result: Motion carried.

2. Annual Audit Review (Public Hearing / Action)

Public hearing opened at 4:05 p.m. and closed at 4:06 p.m.

Discussion Summary: A Commissioner suggested using the time study document to more clearly reflect the allocation of employee time across administrative, programmatic, and evaluation activities. The purpose of this approach is to provide a more detailed and transparent breakdown of staff time and to accurately reflect the extent of time devoted to direct service (program) activities.

Motion by Commissioner Bartolome to approve First 5 Yuba Annual Audit. Second: Commissioner Staples

Vote: Ayes: Commissioners Shaw, Bartolome, Sokoloski, Staples, and Ricardy

Noes: None. Abstentions: None.

Result: Motion carried.

3. Annual Report to First 5 California (Public Hearing / Action)

Public hearing opened at 4:25 p.m. and closed at 4:25 p.m.

Motion by Commissioner Sokoloski to approve the Annual Report to First 5 CA. Second by Commissioner Bartolome

Vote: Ayes: Commissioners Sokoloski, Shaw, Bartolome, Staples, and Ricardy
Noes: None. Abstentions: None.

Result: Motion carried

4. Children's Trust (Discussion / Action)

Discussion Summary:

Deferred to the February meeting.

5. Financial Forecasting (Discussion)

The Executive Director provided an overview of the current financial forecasting. The information was prepared by Leanne Link in collaboration with the ED. First 5 Yuba revenues have been reducing.

6. Executive Director Monthly Activity Report (Discussion)

Summary of report on committee, program, operational, and ongoing projects.

MEETING ADJOURNED AT 5:05 PM

The next Commission Meeting is scheduled for February 26, 2026.