

## FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION

### Regular Meeting Agenda (Hybrid) Thursday, June 26, 2025 3:30p.m. – 5:00p.m.

This meeting will be held in compliance with the requirements of AB 2449(Government Code 54953(e)) - and will include in person public attendance at **1128 Yuba Street, Wheatland Room (Ground floor), Marysville, CA 95901**.

The meeting will be live-cast via [Zoom](#) where members of the public shall have the right to observe and offer public comment.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/86944824269?pwd=xFPjtl6vbtClzHmcHfPk2Ljah0f3pa.1>

Meeting ID: 869 4482 4269    Passcode: 741559

One tap mobile    +16699009128,, 86944824269#,,,,\*741559# US (San Jose)

ITEM	SUBJECT
	Call to order, roll call and the Pledge of Allegiance
	<b>Opportunity for Public Comments</b> Items not on the Agenda – Limit five minutes per speaker.
<b>1</b> <b>Discussion/Action</b>	<b>Approval of Minutes of the April 25, 2025, Regular Commission Meeting</b>
<i>Commissioner Reminder</i>	<i>All Commissioners are reminded to recuse themselves of abstain from voting on any agenda item with that has a real or perceived conflict of interest.</i>
<b>2</b> <b>Discussion/Action</b>	<b>Consider Administrative Contract: Strategic Plan Consultant:</b> In accordance with Section 130140 (a) (1) (C) (iii) of the California Health and Safety Code and County Ordinance Code Chapter 4.45.120. the Commission is required to adopt a Strategic Plan. The Commission will be provided with an update on the RFQ Candidates and make a final decision on contracting.
<b>3</b> <b>Discussion</b>	<b>AB 2561: Public agencies specified job-related information &amp; vacancies:</b> Commission will hear an update on the status of job vacancies and recruitment and retention efforts prior to adoption of the Annual Budget.
<b>4</b> <b>Discussion/Action</b>	<b>Final Reading of the DRAFT 25-26 Annual Budget and Long Range Financial Plan</b> - The Commission will review the final budget for the 2025-2026 fiscal year and long range financial plan pursuant to Health and Safety Code Section 130140(d)(3), Commission Policies and Procedures.
<b>5</b> <b>Discussion</b>	<b>Executive Director Monthly Activity Report</b> The Commission will receive information on committees and operational and program activities.
<b>Adjourn</b>	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, [www.first5yuba.org](http://www.first5yuba.org).

**The next regular Commission meeting will be on August 21, 2025**

Agendas, minutes and supporting material are available for public review at 1114 Yuba Street, Suite 141, Marysville CA. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA 95901. Please email [first5@co.yuba.ca.us](mailto:first5@co.yuba.ca.us) to be added to the email distribution list.

Updated: 6/20/2025 10:59 AM

## **MEETING MINUTES**

### **PUBLIC SESSION**

**Call to Order** at 3:30 p.m.

**Roll Call-**

Commissioners and Staff Present: *Chair- Sally Sokoloski, Vice-Chair- Melissa Shaw, Jamie Bartolome, Rob Gregor, Jon Messick Matt Ricardy, Melinda Staples, Executive Director (ED)- Ericka Summers, Program Specialist - Robin Timoszyk*

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**PLEDGE OF ALLEGIANCE:** *The pledge of allegiance was said with the flag present.*

**PUBLIC COMMENT:** *No public comments were received.*

#### **1. Consent Agenda - Approval of Minutes for February 27, 2025**

*-Motion by Commissioner Bartolome to approve the February Meeting Minutes as presented.*

*-Second: Commissioner Shaw*

*Roll Call Vote:*

*Ayes: Commissioners Sokoloski, Shaw, Staples, Bartolome, Messick, Ricardy and Gregor*

*Nay/Abstain: None*

*Motion carried.*

#### **2. Discussion/Action: Legal Services Contract**

*The Commission reviewed a sole source contract with Colantuono, Highsmith & Whatley, PC for legal services for the period of July 1, 2025- June 30, 2028. in accordance with First Five Yuba Policies and Procedures Section 204, item 3.1.3. A New RFP process would be costly and delay work and disbursement of many contracts going out by the Commission in the next 3-6 months.*

- Motion to approve Sole Source agreement with Colantuono, Highsmith and Whatley for legal services for the period of July 1, 2025, through June 30, 2028, made by Commissioner Messick*
- Second by Commissioner Staples*

*Roll Call Vote*

*Ayes: Sokoloski, Shaw, Staples, Bartolome, Messick, Ricardy and Gregor*

*Nay/Abstain None*

*Motion Carried.*

#### **3. Discussion/Action: Contract Extension**

*The Commission reviewed and considered a contract extension for Olivehurst Public Utility District (OPUD) to support a water safety programming for children 0-5 for FY 2025- 2026 in the amount of \$15,300.00. Discussion included review of children 0-5 served in 2024; a sustainability meeting between OPUD board members, staff and their funding agencies where several ideas were mentioned including charging families a fee for the swim lessons or adding eligibility requirements tied to income starting with the Summer 2025 season. Comments from the commissioners indicated they were not interested in charging families a fee .*

- Motion to approve a one-year contract extension with OPUD in the amount of \$15,300 made by Commissioner Gregor*
- Second by Commissioner Bartolome*

*Roll Call Vote*

*Ayes: Sokoloski, Shaw, Bartolome, Gregor, Messick, Ricardy, and Staples,*

*Nay/Abstain: None*

*Motion Carried.*

**4. Discussion: First Reading of the Draft 25-26 Annual Budget**

*The Commission will hear updates on Prop 10 revenues, and progress on sustainability planning. The Commission will review the draft budget options for the 2025-2026 fiscal year budget pursuant to Health and Safety Code Section 130140(d)(3), Commission Policies and Procedures*

*The Executive Director (ED) introduced Avo Makdessian, First 5 Association Executive Director and Sean Powers, Assistant County Administrator who attended to answer questions if needed. She reviewed increased administrative cost; Assistant County Administrator spoke to A-87 costs, calculations, and assured the Commission the projected costs are in alignment with other County departments.*

*ED discussed possible areas to reduce funding for 25/26 Fiscal Year including, not offering mini grants for a second year, restricting or eliminating Imagination Library, reviewing insurance expenses to eliminate any double coverage or finding less expensive options; moving away from additional subscriptions such as Zoom and SurveyMonkey. With all of these steps and others, initial estimates show a \$577,823.00 shortfall for FY 25/26*

*ED explained several grants that have yet to be awarded and the First 5 California Resiliency fund which was recently approved by First 5 California. Executive Director Makdessian added that the Association has worked tirelessly to ensure any new funding from First 5 California have a “hold harmless” clause so that outside funding is not held against any First 5.*

*ED closed with providing information on the upcoming Strategic Plan for 2026 – 2031 and the difficult decisions that will need to be made.*

*Commissioners asked clarifying questions.*

*No Action was Taken on This Item*

**5. Discussion: Strategic Plan**

In accordance with Section 130140 (a) (1) (C) (iii) of the California Health and Safety Code and County Ordinance Code Chapter 4.45.120. the Commission is required to adopt a Strategic Plan. The Commissions will hear updates on plans to build the 2026-2031 strategic Plan

Executive Director provided background on typical funding of this project and the possibility of using cost savings from 24/25 to begin the process by the end of June. ED asked for guidance on releasing an RFQ or Sole Source Agreement to procure a contract with an external agency to facilitate the Strategic Plan for FY 2026 - 2031.

Comments from the Commissioners included using existing data to reduce the cost of data collection; partnering with neighboring First 5s; checking to see if our current evaluator would be interested in a sole source agreement.

The Commission guided ED to work with Executive Committee on next steps and present findings in June to the full commission.

*No Action was Taken on This Item*

**6. Discussion: Executive Director Monthly Activity Report**

Executive Director provided an update on administration, program, special committee, and outreach activities including attendance at First 5 Advocacy Day, Day of the Child on Saturday, April 26<sup>th</sup>, and other community events in March and April.

**MEETING ADJOURNED AT 4:46 PM**

**The next Commission Meeting is scheduled for June 26, 2025**

## AGENDA ITEM 2

June 26, 2025

<b>Subject</b>	<b>Consider Administrative Contract, Strategic Plan Consultant:</b> The Commission will be provided with an update on the RFQ Candidates and make a final decision on contracting.
<b>Supporting Document(s)</b>	<ul style="list-style-type: none"><li>• Staff Report</li><li>• Proposed scope of work and budget</li></ul>
<b>Overview</b>	<p>In accordance with Section 130140 (a) (1) (C) (iii) of the California Health and Safety Code and County Ordinance Code Chapter 4.45.120. the Commission is required to adopt a Strategic Plan. The current Strategic Plan is a vetted document to guide interventions and investments over a 5-year period commencing June of 2026.</p> <p>On May 13, 2025 First 5 Yuba staff, with direction from the Commission released a Request for Qualifications for a consultant to provide strategic planning services beginning in June 2025.</p> <p>This RFQ was designed to solicit proposals from qualified consultants to provide strategic planning services for First 5 Yuba during fiscal year 2025/2026. The successful consultant will facilitate planning services to assist in the development of the next Strategic Plan that will guide First 5 Yuba beginning in fiscal year 2026/2027.</p>
<b>Recommendation</b>	It is the recommendation of the Executive Director that the Commission review the current application and Staff Report and provide guidance to the Executive Director.
<b>Fiscal Impact</b>	Up to \$18,000 allocated in the 2025-2026 fiscal year budget.
<b>Action Requested</b>	Motion to approve contract for Strategic planning consultant and to allow the executive director to carry out steps necessary to execute contracts and begin implantation to develop the First 5 Yuba 2026-2031 Strategic Plan.

## **Strategic Plan Consultant 2026-2031**

### **Purpose**

The purpose of this memo is to recommend the selection of Applied Survey Research (ASR) as the consultant to lead First 5 Yuba's strategic planning process for Fiscal Year 2025/2026, which will result in the development of the next Strategic Plan for 2026–2027 and beyond.

### **Overview**

First 5 Yuba released a Request for Qualifications (RFQ) to identify a qualified consultant to guide the development of our next Strategic Plan. The RFQ received a total of three competitive proposals from highly capable and experienced organizations.

The review process was thoughtful and rigorous. Reviewers engaged in in-depth evaluation and discussion across multiple weighted criteria, including innovation, equity, community engagement, familiarity with our systems, and timeline feasibility. Ultimately, the decision was contentious and difficult, as each applicant brought unique strengths and potential value to the process.

After careful deliberation, Applied Survey Research (ASR) emerged as the top choice for this engagement based on its strong alignment with First 5 Yuba's current priorities, capacity constraints, and need for executional stability.

### **Recommendation:**

Based on a comprehensive review of proposals, staff recommends the selection of Applied Survey Research (ASR) for the following reasons:

#### Key Strengths

- **Institutional Knowledge:** ASR has extensive prior experience working with First 5 Yuba and understands our systems, staff, data, and strategic goals. This reduces startup time and ensures alignment with our existing framework.
- **Efficiency & Reliability:** ASR has a strong track record of delivering high-quality, on-time products that meet expectations with minimal oversight.
- **Resource Efficiency:** Because ASR is already familiar with our work, this engagement will require fewer internal staff resources, which is crucial during a time of limited capacity.
- **Local Relevance:** ASR has demonstrated a sound understanding of Yuba County's rural context and community needs.

**Considerations**

Staff would like to acknowledge, based on the application, we did not see the highest levels of innovation, equity-centered design from ASR. They presented a more traditional methodology, which may limit innovation or extensive equity-centered design. However, in this engagement, pragmatic deliverables and executional reliability are more critical than experimental or novel approaches.

Staff plans to negotiate and explore innovation and inclusion where appropriate during the planning and implementation process. Staff would like to engage commissioners at the highest levels in this process as well.

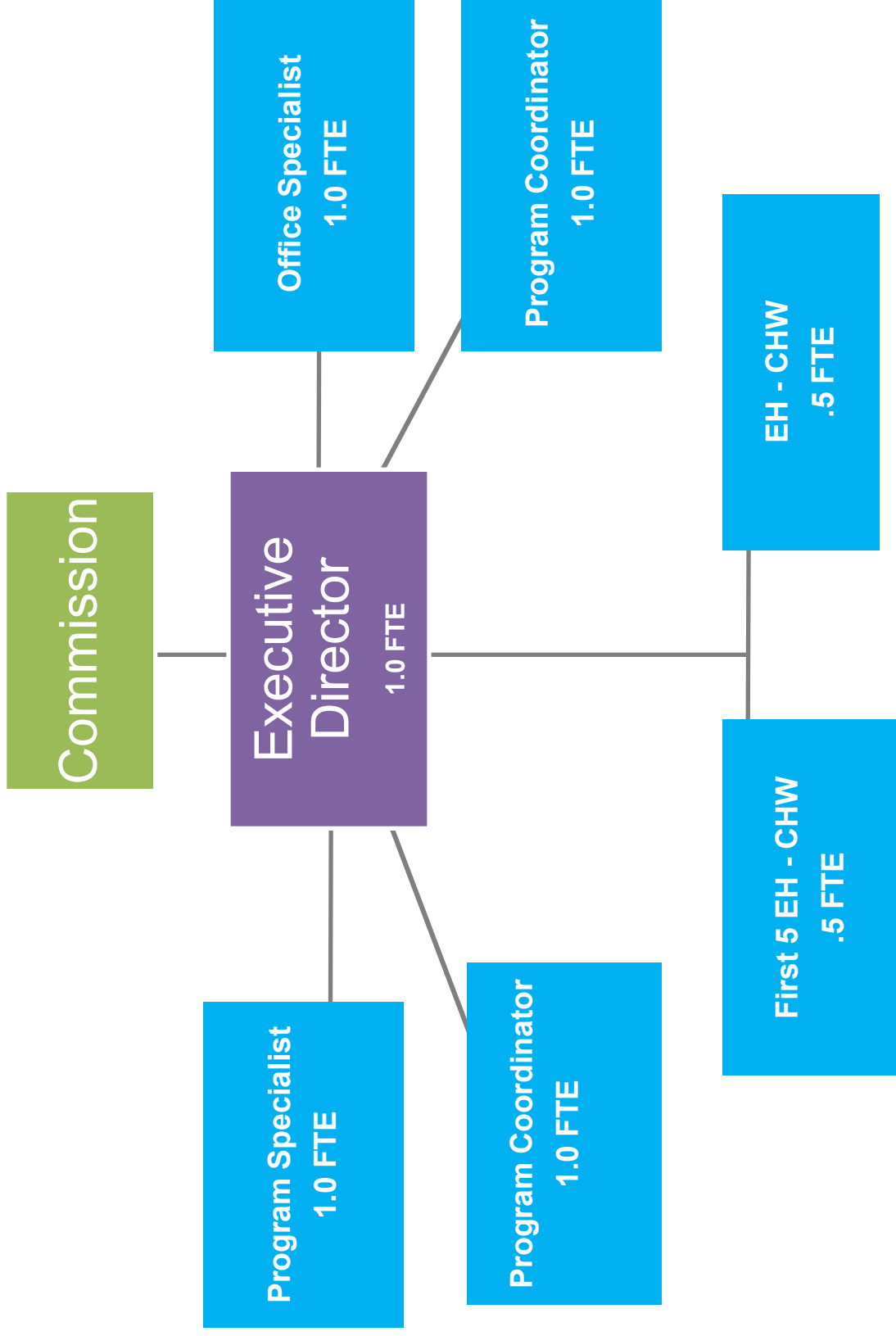
**Conclusion**

Given the current fiscal landscape and operational priorities, ASR offers a low-risk, high-return choice for this strategic planning cycle. Their familiarity, reliability, and ability to deliver on-time with minimal disruption make them the ideal consultants for this phase of our work.

**AGENDA ITEM 3****June 26, 2025**

<b>Subject</b>	<b>AB 2561: Public agencies specified job-related information &amp; vacancies</b>
<b>Supporting Document(s)</b>	<ul style="list-style-type: none"><li>• Staffing Org Chart</li></ul>
<b>Overview</b>	<p>AB 2561 now requires public agencies to annually present the status of job vacancies and recruitment and retention efforts at a public meeting before adoption of the final budget for the fiscal year, and to provide specified, additional information, if requested by a recognized employee organization. The bill also permits recognized employee organizations to make a presentation at the meeting, and to request the aforementioned specified information when the number of vacancies reaches 20 percent of total jobs within a bargaining unit.</p>
<b>Recommendation</b>	<p>that First 5 has contracted with Yuba County for necessary personnel to carry out and effect its functions and responsibilities.</p> <p>In accordance with Assembly Bill No. 2561 Brown Act the following items are presented:</p> <ol style="list-style-type: none"><li>1. All positions at First 5 in coordination with Yuba County are filled, there are no vacancies</li><li>2. First 5 Yuba does not perform recruitment and retention activities because it does not recruit personnel or have control over the retention of specific personnel. First 5 personnel are paid by and receive benefits from Yuba County.</li><li>3. First 5 Yuba does not have hiring processes since it contracts with Yuba County for personnel, so there are no changes to policies, procedures, and recruitment activities that may lead to obstacles in the First 5 Yuba's hiring process.</li><li>4. First 5 Yuba does not have recognized bargaining units.</li></ol>
<b>Fiscal Impact</b>	NA
<b>Action Requested</b>	NA

# First 5 Yuba Organizational Chart



**AGENDA ITEM 4****June 26, 2025**

<b>Subject</b>	<b>Final Reading- Fiscal Year (FY) 2025-2026 Budget &amp; Long Range Financial Plan</b>
<b>Supporting Document(s)</b>	<ol style="list-style-type: none"><li>1. Budget Narrative</li><li>2. Budget</li><li>3. Long Rang Financial Plan</li></ol>
<b>Overview</b>	<p>Pursuant to Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45, the Commission must adopt a budget prior to the start of the fiscal year. This budget uses the most recent Prop 10 projections provided by the Department of Finance from April 2025.</p> <p>A final reading of the draft budget and long-range financial plan will be reviewed and discussed.</p>
<b>Discussion</b>	<p>The Commissioners will receive an update and final draft budget and long range financial plan to review and consider for the 25/26 fiscal year.</p>
<b>Recommendation</b>	<p>Review final budgets and accept the proposed budget authorizing the Executive Director to perform all operational and administrative duties necessary to implement the strategic plan in FY 2025/2026.</p>
<b>Fiscal Impact</b>	<p><b>Total Revenues \$1,098,707</b></p> <ul style="list-style-type: none"><li>• Total Prop 10 Revenues: \$623,133</li><li>• External Revenues sources: \$474,074</li></ul> <p><b>Total Expenditures: \$1,494,254</b></p> <p>Prop 10 expenditures total \$1,032,179. Costs are distributed into three expenditure categories in the following ways:</p> <ul style="list-style-type: none"><li>• Administrative: \$200,242</li><li>• Program: \$736,975</li><li>• Evaluation: \$94,960</li></ul>
<b>Action Requested</b>	<p>Motion to approve the proposed budget for FY 2025-2026</p> <p>Motion to approve the Long Range Financial Plan for FY 2025-2029</p>



## **Draft Budget Narrative Fiscal Year 2025-2026**

Pursuant to Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45, the Commission will adopt a budget prior to the start of each fiscal year. This narrative is intended to brief the Commission on the annual budget planning, revenues and the long range financial plan in accordance with Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45 in adopting a budget for the 25/26 fiscal year.

### **OVERVIEW**

Over the past decade tobacco tax revenues have been declining. The updated projections from April 2025 reflect a continued trend of lower-than-anticipated cigarette tax distributions a trend that has persisted over multiple quarters. This decline is not only sustained but appears to be accelerating faster than previously projected. Compounding this challenge is the instability of revenue forecasts from the California Department of Finance (DOF), which remain highly variable and difficult to rely on for long-term planning.

These conditions underscore the critical need for fiscal prudence and strategic foresight. The unpredictability of Proposition 10 revenues creates significant challenges in forecasting future resources and maintaining service levels. It also reinforces that the current funding model is no longer sufficient to meet the growing and complex needs of children and families in Yuba County.

As a result, the Commission must approach the next fiscal year with a dual strategy: one that balances resource conservation with aggressive revenue diversification. The long-term sustainability of First 5 Yuba will depend on its ability to adapt to these economic realities by pursuing new funding avenues, and focusing on high-impact, cost-effective investments.

In the urgency of this steep and lasting revenue decline the Executive Director has thoroughly reviewed the final draft budget and determined possible areas to reduce expenditures. In addition, the ED worked with Strategic Partners in sustainability planning from August through December 2024. Lastly, additional external grant revenues were secured to support the overall First 5 Yuba program investments and sustainability.

### **DISCUSSION:**

#### **REVENUES: Total Revenues \$1,098,707**

Prop 10 Revenue Projections: FY 2024-2025: **\$623,133**

Department of Finance (DOF) released updated Prop 10 projections in January of 2024 revised after one year post passage of Prop 31. The projected tobacco tax revenue allocation for Yuba

County in 2025-2026 is projected **\$623,133** which is down ~8% percent from 23/24 annual projections. Overall annual projections are down approximately 25% prior to the passage of the flavors ban.

#### External Grant Revenues:

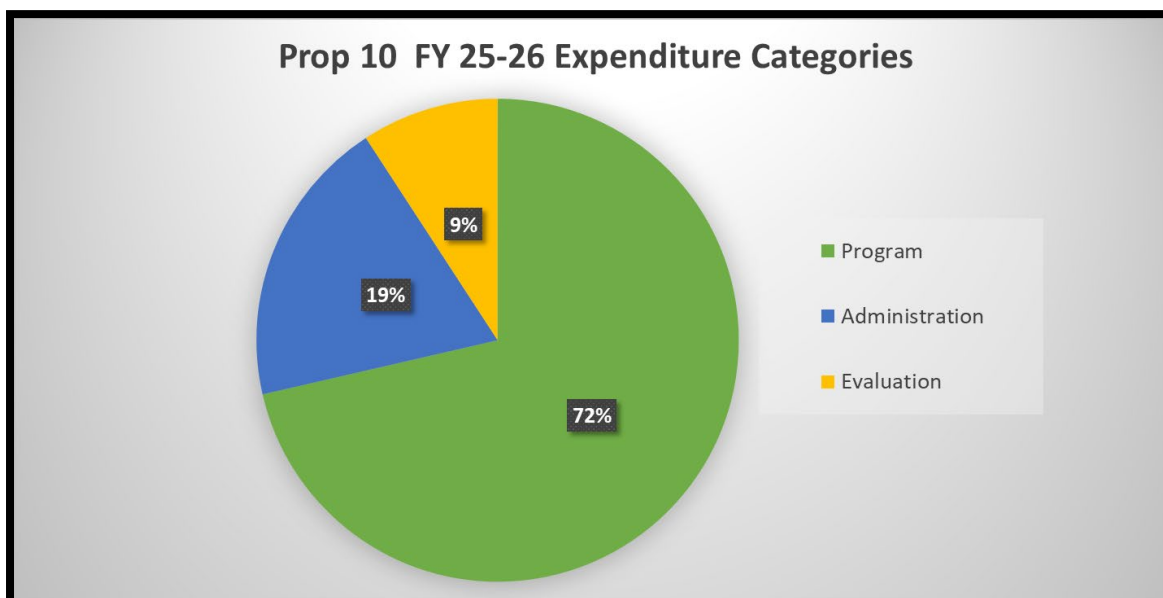
Estimated external revenues include the following external grant revenues: **\$474,074** (~\$69K less than 24/25)

- FFCA IMPACT- \$39,915
- Office of Traffic Safety- \$27,000 (though Sept.)
- Office of Traffic Safety- \$140,000 (Beginning Sept.)
- FFPSA- Parenting Program- \$68,769
- Partnership- Incentive Payment Program- \$123,588
- Peach Tree Health – Developmental Screenings- \$6,032
- Health & Human Services \$9,538
- Yuba County Probation –\$50,000

#### **EXPENDITURS: Total Expenditure \$1,493,602** **ALLCOCATED EXPENDITURE CATAGORIES**

In compliance with state law, expenditures made by the Commission shall be assigned to one of the three categories: *Administrative, Program and Evaluation*. In compliance with best practices in government finance, and First 5 Yuba Financial Policies & Procedures section 207 the Commission has established an upper limit on administrative expenditures at twenty percent (20%).

The chart below represents total Prop 10 expenditures for FY 25/26 \$891,387 allocated in the following ways: Program \$736,975 (71.4%); Evaluation \$94,960 (9.2%); Administrative \$200,242 (19.4%).

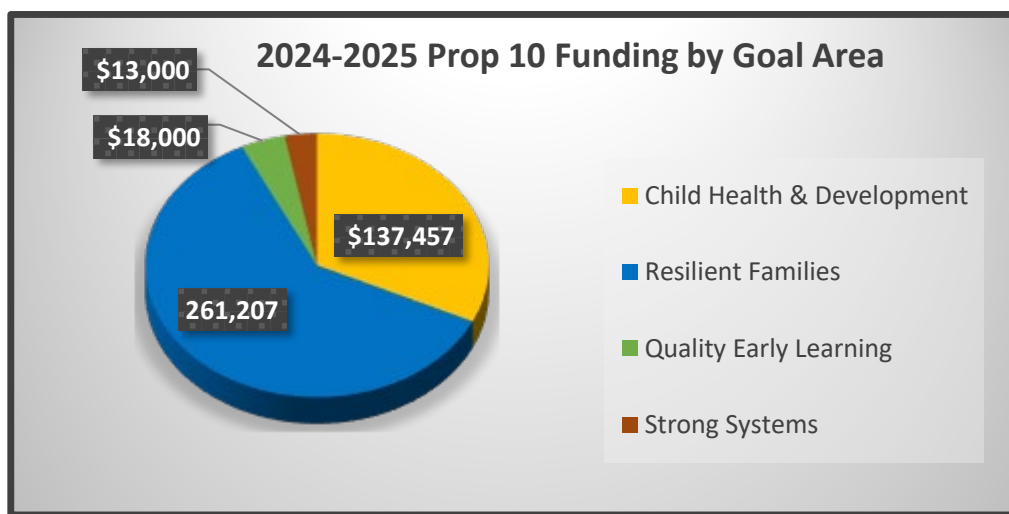


## PROP 10 PROGRAM EXPENDITURES

Projected Prop 10 annual program expenditures for the upcoming FY are estimated to be **\$420,866**. This program allocation is down only \$9,000 in comparison to the previous FY.

This is likely due to the elimination of DPIL to reserve budget expenditures. The funding is allocated to the following goal areas in alignment with our strategic plan:

1. Child Health & Development: \$135,756
2. Resilient Families: \$243,110
3. Quality Early Learning: \$18,000
4. Strong Systems: \$24,000



**Total Funding: \$420,866**

## COMBINE PROGRAM EXPENDITURES

With additional external revenues (grant sources); total projected program investments for the upcoming fiscal year are **\$894,940** which is approximately ~\$100K less than in the previous year. Combine program funding is allocated to the following goal areas in alignment with our strategic plan:

- Child Health & Development - \$313,557
- Family Functioning - \$371,110
- Quality Early Learning - \$57,915
- Systems of Care - \$152,357



## **BUDGET HIGHLIGHTS (Prop 10)**

### Revenues:

Prop 10 Revenues continue to decline. Additional grant revenues help to offset the costs of program staff and some administrative burdens of Prop 10 (i.e., rent, network fees, salaries & benefits etc.) However administrative time to manage grants can have trickle down effects on Prop 10 administration.

### Prop 10 Administrative Costs:

#### Salaries & Benefits:

Overall prop 10 salaries and benefits increased by \$100,000 from the prior FY, as FTE was redistributed from external grants resources that expired. A total of 2.35 FTE is dedicated to Prop 10 services rise from 0.9 FTE last FY. Total salaries and benefits also increased slightly due to an annual 2.7% COLA.

#### Other Administrative Costs: Overall increase reasons include:

- Increase in county A-87 charges of ~\$28,000
- Network fees increased \$10,000

### Prop 10 Program Expenditures

The projected Prop 10 annual program expenditures for the upcoming FY are estimated to be **\$420,866** which reflects a decreased investment of \$9,000 from the previous year.

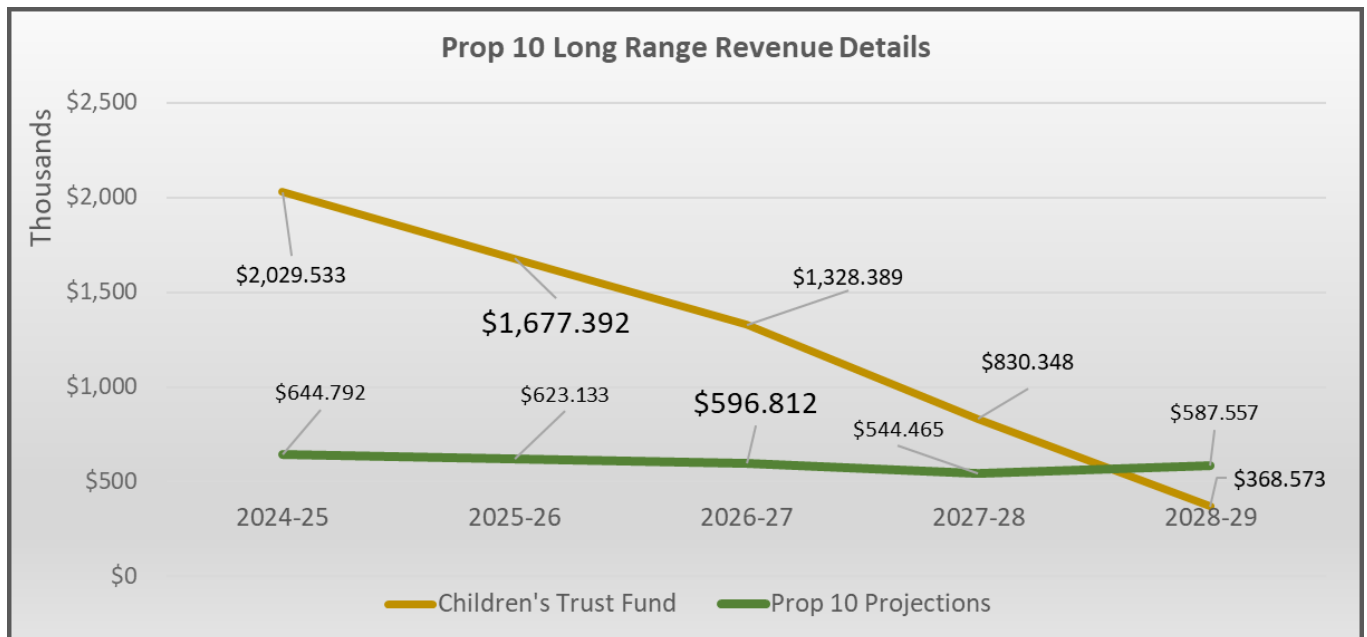
1. Elimination of Dolly Parton Imagination Library Program. (total program costs of \$45,000)
2. Addition of Strategic Planning Services which total \$18,000

### Evaluation Expenditures

The projected Prop 10 Evaluation expenditures for the upcoming FY are estimated to remain consistent at **\$45,000**.

### Long Rang Financial Plan (LRFP):

The LRFP is an estimate of revenues and expenditures over the next 5 years. Program, Administrative and Evaluation expenditures are only forecasted using Prop 10 FTE. As illustrated, between FY 2025 and 2029 it is projected that the Commission will have ~\$1,660,960 in reserves. LRFP was estimated using current program funding levels and an projected Prop 10 revenues from the DOF.



### Executive Director Comments

Given the steep and ongoing decline in revenues, the Commission must take a proactive and strategic approach. While it is critical to conserve existing resources, it is equally important to explore innovative and non-traditional strategies for sustainability. As outlined in our Long Range Financial Plan, reliance solely on Trust Fund reserves is neither sustainable nor fiscally responsible. Over the next fiscal year, the Commission must take a deeper dive to assess, plan, and implement forward-thinking solutions.

### FY 2024–2025 ED Commitments and Actions

The Executive Director committed to leading a series of targeted efforts throughout the 2024–2025 fiscal year to address current fiscal challenges and lay the groundwork for long-term sustainability:

1. Work with Strategic Partners to support them in exploring sustainability efforts.

2. Connect previously supported local partner agencies to other local resources and revenue streams.
3. Explore non-traditional partners such as other County departments, Lead Education Agencies, Managed Care Plans or fraternal organizations (Kiwanis, Lions etc.).
4. Continue to peruse additional local, state and federal grant revenue sources.
5. Increase visibility of First 5, our purpose and successes to key stakeholders in order to increase awareness and gain support for sustainability of First 5 in Yuba County.
6. Commit that the Children's Trust does not fall below 1 Million or one (1) years total expenditures.

#### FY 2025–2026 Strategic Priorities

To ensure ongoing financial security and organizational stability, the following initiatives will be prioritized in fiscal year 2025–2026:

1. **Establish a Fiscal Sustainability Ad Hoc Committee** – Form a temporary committee made up of Commissioners, community stakeholders, and parents to evaluate and prioritize investments aligned with community-identified needs.
2. **Continue Aggressive Grant-Seeking** – Sustain and expand efforts to secure grant funding from a variety of public and private sources.
3. **Protect Reserve Sustainability** – Reaffirm the commitment to maintaining the Children's Trust Fund at or above the level of one year's operating expenditures.

FIRST 5 YUBA COUNTY DRAFT BUDGET FY 2025 / 2026										
	General - Prop10	OTS - HHSD Subcontract	OTS - Direct	Partnership	YC Probation	IMPACT	Peach	HHSD	FFPSA	Total Combine Budget
43605 Revenue - Prop. 10 (Includes 56, SMIF)	623,133.00									\$ 623,133.00
43790 Revenue- Grant Awards (CDPH, FFCA. OTS)			140,000.00							\$ 140,000.00
43950 Revenue - Other (Non- Gov't Grants)						39,915.00				\$ 39,915.00
45100 Interest Income	1,500.00									\$ 1,500.00
46800 Fees for Services		27,000.00		123,588.35	50,000.00		6,032.00	9,538.00	78,000.00	\$ 294,158.35
47500 Contributions & Donations										\$ -
49900 Operating Transfer In - FY 25/26 Roll Over										\$ -
<b>TOTAL REVENUE</b>	<b>624,633.00</b>	<b>27,000.00</b>	<b>140,000.00</b>	<b>123,588.35</b>	<b>50,000.00</b>	<b>39,915.00</b>	<b>6,032.00</b>	<b>9,538.00</b>	<b>78,000.00</b>	<b>\$ 1,098,706.35</b>
51100 Salaries - Regular	\$ 234,632.00	\$ 15,153.00	\$ 76,826.00	\$ 34,570.00	\$ 31,188.00	\$ 39,397.00	#####		\$ 6,453.00	\$ 444,251.00
51110 Salaries - EH	\$ 12,293.00			\$ 25,818.00						\$ 38,111.00
51134 EE Referral Program	\$ -									\$ -
51300 Medicare	\$ 4,093.00	\$ 136.00	\$ 1,078.00	\$ 713.00	\$ 453.00				\$ 94.00	\$ 6,567.00
51400 Group Health Insurance	\$ 27,503.00	\$ 2,313.00	\$ 16,898.00	\$ 10,609.00	\$ 6,423.00				\$ 1,448.00	\$ 65,194.00
51401 Life Insurance	\$ 224.00	\$ 10.00	\$ 84.00	\$ 44.00	\$ 37.00				\$ 9.00	\$ 408.00
51405 Workers Comp Insurance	\$ 3,979									\$ 3,979.00
51410 Unemployment Insurance	\$ 147.00	\$ 5.00	\$ 39.00	\$ 32.00	\$ 16.00				\$ 4.00	\$ 243.00
51601 Benefits - Co Share PERS UAL	\$ 64,677.00	\$ 5,129.00	\$ 16,142.00	\$ 10,798.00	\$ 9,070.00				\$ 2,160.00	\$ 107,976.00
51602 Benefits - Co Share PERS Normal	\$ 19,144.00	\$ 690.00	\$ 8,476.00	\$ 3,541.00	\$ 383.00				\$ 475.00	\$ 32,709.00
51603 Benefits - Co Share PARS	\$ 775.00			\$ 369.00						\$ 1,144.00
51605 Retiree Healthcare Insurance	\$ 1,944.72									\$ 1,944.72
<b>Total Salaries &amp; Benefits</b>	<b>369,411.72</b>	<b>23,436.00</b>	<b>119,543.00</b>	<b>86,494.00</b>	<b>47,570.00</b>	<b>39,397.00</b>	<b>6,032.00</b>	<b>0.00</b>	<b>10,643.00</b>	<b>\$ 702,526.72</b>
52130 Network Fees	\$ -									\$ -
52490 Professional Services- Admin	\$ 15,000.00									\$ 15,000.00
Professional Services- Eval	\$ 49,202.00				\$ 1,500.00			\$ 888.00	\$ 2,410.00	\$ 54,000.00
Professional Services- Program		\$ 3,512.00	\$ 13,452.00	\$ 18,500.00	\$ 930.00	\$ 518.00		\$ 6,500.00	\$ 8,167.00	\$ 51,579.00
52500 Maint - Equipment (Network Fees)	\$ 42,270.00		\$ 2,400.00						\$ 1,800.00	\$ 46,470.00
52600 Rents & Leases - Equipment	\$ 1,270.00								\$ 180.00	\$ 1,450.00
52605 Rents & Leases - Building	\$ 27,600.00		\$ 2,400.00							\$ 30,000.00
52700 Insurance	\$ 8,572.00									\$ 8,572.00
52800 Communications/ Telephone	\$ 948.00	\$ 52.00	\$ 180.00	\$ 1,200.00				\$ 300.00		\$ 2,680.00
52830 Publications	\$ 100.00									\$ 100.00
52900 Training/Conference	\$ 500.00		\$ 375.00							\$ 875.00
52905 Buisness Travel/Mileage	\$ 1,810.00		\$ 750.00	\$ 840.00				\$ 600.00		\$ 4,000.00
53100 Office Expense	\$ 4,350.00		\$ 900.00	\$ 750.00				\$ 500.00	\$ 500.00	\$

**FIRST 5 YUBA COUNTY CHILDREN AND FAMILIES COMMISSION**

**LONG RANGE FINANCIAL PLAN 2025-2029**

	FY 24/25 Projections	FY 25/26 Projections	FY 26/27 Projections	FY 27/28 Projections	28/29 Projections
110 Fund Balance	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
210 Fund Balance	\$ 2,009,773	\$ 1,984,533	\$ 1,632,392	\$ 1,283,389	\$ 785,348
<b>Beginning of Year Fund Balance</b>	<b>\$ 2,198,230</b>	<b>\$ 2,029,533</b>	<b>\$ 1,677,392</b>	<b>\$ 1,328,389</b>	<b>\$ 830,348</b>
<b>REVENUE</b>					
Tobacco Tax (Prop 10 & 56)	\$ 644,792	\$ 623,133	\$ 596,812	\$ 544,465	\$ 587,557
Other Income (In Kind)	\$ 30,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
Interest Income (110 & 210)	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>TOTAL REVENUE</b>	<b>\$ 689,792</b>	<b>\$ 648,133</b>	<b>\$ 616,812</b>	<b>\$ 564,465</b>	<b>\$ 607,557</b>
<b>EXPENDITURES</b>					
<b>Program</b>					
Special Needs Services	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
Medical & Dental Home	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Behavioral Consultations	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
Recreation and Enrichment	\$ 17,000	\$ 15,300	\$ 15,000	\$ 15,000	\$ 15,000
Total Improved Child Health & Development	\$ 137,000	\$ 135,300	\$ 135,000	\$ 135,000	\$ 135,000
Parent Education	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
School Readiness	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Playgroups & Creative Arts	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Improved Family Functioning- Resilient Families	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000
Workforce Development	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Early Learning Programs	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Literacy Programs	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Quality Early Learning	\$ 50,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Mini Grant Program					
Community Outreach, Education & Advocacy	\$ 10,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
HMG Service Coordination& Navigation	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Strong Systems of Care	\$ 30,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Salaries & Benefits	\$ 167,419	\$ 236,413	\$ 203,244	\$ 277,769	\$ 277,769
Operating Expenses	\$ 62,869	\$ 85,793	\$ 88,367	\$ 91,018	\$ 93,748
<b>Total Expenditures - Program</b>	<b>\$ 687,288</b>	<b>\$ 748,506</b>	<b>\$ 717,610</b>	<b>\$ 794,787</b>	<b>\$ 797,517</b>
<b>Evaluation</b>					
Professional Evaluation Services	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Data Systems	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Salaries & Benefits	\$ 19,932	\$ 40,068	\$ 36,187	\$ 45,251	\$ 45,251
Operating Expenses	\$ 15,717	\$ 21,448	\$ 22,092	\$ 22,754	\$ 23,437
<b>Total Expenditures - Evaluation</b>	<b>\$ 80,649</b>	<b>\$ 106,516</b>	<b>\$ 103,278</b>	<b>\$ 113,006</b>	<b>\$ 113,688</b>
<b>Administration</b>					
Salaries & Benefits	\$ 11,966	\$ 38,011	\$ 34,468	\$ 40,941	\$ 40,941
Operating Expenses	\$ 78,586	\$ 107,241	\$ 110,458	\$ 113,772	\$ 117,185
<b>Total Expenditures - Administration</b>	<b>\$ 90,552</b>	<b>\$ 145,252</b>	<b>\$ 144,926</b>	<b>\$ 154,713</b>	<b>\$ 158,127</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 858,488</b>	<b>\$ 1,000,274</b>	<b>\$ 965,815</b>	<b>\$ 1,062,506</b>	<b>\$ 1,069,332</b>
Net Change in Fund Balance	\$ (168,696)	\$ (352,141)	\$ (349,003)	\$ (498,041)	\$ (461,775)
<b>END OF YEAR FUND BALANCE</b>	<b>\$ 2,029,533</b>	<b>\$ 1,677,392</b>	<b>\$ 1,328,389</b>	<b>\$ 830,348</b>	<b>\$ 368,573</b>

**AGENDA ITEM 5**  
**June 26, 2025**

<b>Subject</b>	<b>Executive Director Activity Report: May - June</b>
<b>Supporting Document(s)</b>	ED Report Provided at meeting
<b>Overview</b>	The Commission will receive information on committees, First 5 CA and Association updates, operational/program activities, and the Executive Director special report.
<b>Discussion</b>	Further discussion upon inquiry
<b>Recommendation</b>	None
<b>Fiscal Impact</b>	None
<b>Action Requested</b>	None