



## **First 5 Yuba County Childcare Provider Mini-Grant Program**

Applications Accepted:  
August 31, 2022 – March 30, 2023  
or  
Until the current fiscal year's (2022/2023)  
Budgeted mini grant funds are depleted

First 5 Yuba County Children and Families Commission  
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Marysville CA, 95901  
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Website: [www.first5yuba.org](http://www.first5yuba.org)

## Application Terms

### A. Background

In January 1999, the Yuba County Board of Supervisors established the Yuba County Children and Families Commission following November 1998 voter approval of Proposition 10.

The Commission is committed to blending Proposition 10 funds, wherever possible, with other funds to form partnerships that maximize services and minimize program duplication and administrative costs. In doing so, the Commission is advancing its mission to *strategically support the use of community resources and services to enhance the development and well-being of children 0 through 5 and their families* and vision that *all Yuba County children are healthy and thriving in safe and nurturing environments and ready to succeed in their educational experiences.*

To achieve this First 5 Yuba promotes the optimal development of children 0-5 by focusing investments in four goal areas: Child Health and Development, Resilient Families, Quality Early Learning, and Strong Systems, which support the overarching goal of Kindergarten Readiness.

The 2021-26 Strategic Plan specifically identifies workforce development, and quality early care and education as a strategy to maintaining an equitable, comprehensive, quality, and affordable child care. In addition, the COVID-19 pandemic has exacerbated the childcare crisis and the working conditions for an already vulnerable workforce who need continued support and resources.

### Purpose

The purpose of the Childcare Provider Mini-Grant Program is to enhance quality care and learning environments for Yuba County children 0-5 and their families by supporting licensed childcare providers. First 5 recognizes that childcare providers play a critical and pivotal role in the early education, health and development of Yuba County's youngest residents. This program will allow childcare providers to quickly and strategically access resources (e.g., curriculum, training, materials, etc.) that support age appropriate learning and healthy development for children and their families.

The Childcare Provider Mini-Grant program is intended to be used for the fiscal year or

until funds are expended. All awarded funds and their intended use should be short-term in nature and are not meant for program sustainability. Funding requests can be a minimum of \$100 and may not exceed \$1,000 unless pre authorized by the Commission. Funding requests must align with the [First 5 Yuba 2021-2026 Strategic Plan](#) AND target Yuba County children from prenatal through age five who attend or are enrolled in a local licensed childcare.

B. Eligibility

Licensed childcare providers residing Yuba County and actively serving children ages 0-5 can apply for up to one (1) mini grant, per fiscal year (July 1, 2022- June 30, 2023). Licensed providers not in good standing with the Commission are considered ineligible.

C. Application Process

Applications will be accepted until March 30, 2023 or until the current fiscal year's budgeted Provider Mini-Grant funds are depleted. A request for a Provider Mini-Grant does not guarantee an award of funding. Please allow up to fourteen (14) days to process the application. All notifications will be sent to the email address on the submitted application.

An informational meeting will be held via Zoom (online) September 8, 2022 from 6pm -7pm. [Click here to register](#). Attendance of this webinar is not required to apply. Questions will be gleaned and posted to the funding website at [www.first5yuba.org/funding-information](http://www.first5yuba.org/funding-information) . Other questions can be directed to the first 5 email [first5@co.yuba.ca.us](mailto:first5@co.yuba.ca.us).

Applications requesting \$100 - \$1,000 are required to fill out and submit the Provider Mini-Grant Program Application Sections 1, 2, 3:

- i. **Section 1:** General Contact Information, amount requested and how many children/families will be reached (page 1 of the application)
- ii. **Section 2-** The need for the project.
- iii. **Section 3:** Project narrative, brief description of applicant, how the funds will benefit children 0-5 and an estimated simple budget. In section 2 and 3 please respond to the questions in a clear, thorough, and thoughtful manner. The combined responses of Section 3; A, B & C in **should not exceed 400 words in total.**

- A. Applicant Background – Briefly describe the background of the person or agency that will be responsible for this grant as it directly related to the proposed project. Include any experience working with young children 0-5 and their families.
- B. Narrative – Briefly describe how the funds will be used to support children 0-5. Describe how these funds will enhance quality early care and learning environments for children 0-5 in your care. Include how many children and/or families will directly benefit, in what ways with this enhance your existing program.
- C. Budget – Provide a simple budget showing the amount(s) and what items funds will be spent on (e.g., curriculum, staff time, developmentally appropriate supplies, books, etc.). For a full list of recommended and unallowable items see page 6 of the guidelines (Exhibit A)

D. Decision Making Process

The Commission Executive Director is the primary authority regarding the approval or disapproval of applications and the conditions under which they are funded. The Commission reserves the right to reject any and all applications and to waive informalities or irregularities. The Commission will not hear appeals. Applications will be reviewed in a timely manner; between 2-4 weeks.

E. Authorization to Purchase

An applicant awarded funding under this application process is not authorized to purchase materials, equipment, or supplies until an agreement with the Commission has been executed. **Awarded funds must be spent and used by June 15, 2023.**

F. Responsibilities if Awarded

Reporting on the use of Proposition 10 funds is legally required by the State of California, Health and Safety Code Section 130100-130155. The Commission requires that all grantees must do the following:

- Provide all applicable licenses, certificates, and financial documents at the request of the Commission.
- Document the use of funds by keeping careful records, including receipts or documents of authorized expenses, pictures and/or a brief summary of how funds were expended.
- Acknowledge the support of First 5 Yuba in its advertising and/or place of business including print and online marketing materials.
- Return any unspent funds to the Commission no later than June 30, 2023.

- Provide a final report within thirty (30) days of the completed project or May 31, 2023, whichever comes first. A link to the report will be provided by First 5 Yuba upon completion of the project or no later than May 31, 2023
- Comply with the application terms, contract agreement and insurance requirements.
- Agree to consult with First 5 staff and consultants, if required.

G. Submission

**A complete application packet must include the following for consideration:**

- 1) Provider Mini Grant Application (pages 1-2)
- 3) Signed Certificate of Applicant (page 3)
- 3) Addendum; only if applicable

Submit the completed electronic application materials to the Commission's administrative email [first5@co.yuba.ca.us](mailto:first5@co.yuba.ca.us) or deliver paper applications to the First 5 office M-F between 8am-5pm at 1114 Yuba St. Suite 141 Marysville, CA 95901. Application materials are available electronically on our website at [www.first5yuba.org/funding-information](http://www.first5yuba.org/funding-information) or can be requested directly by email [first5@co.yuba.ca.us](mailto:first5@co.yuba.ca.us) or by phone 530-749-4877.

**EXHIBIT A: Allowable and Non-Allowable Purchases**

**NOTE: the following are Examples and should be used as guidance**

**Allowable:**

**Administrative Support**

- Staff Time (substitutes, para-educators)
- Office Supplies
- Printer
- Lap Top (admin use only)

**Developmentally Appropriate Materials (Examples):**

All program materials should be developmentally and age appropriate. Applicants should refer to the Early Childhood Environment Rating Scale (ECERS), the Family Child Care Environment Rating Scale (FCCERS) or the Infant/Toddler Environment Rating Scale (ITERS) for guidance on developmentally appropriate materials. If you do not have access to this document please reach out to the Childcare Planning Council: <https://www.childcareyubasutter.org/> or 530-749-4040.

<b>Art Supplies</b>	<b>Infant</b>	<b>Toddler</b>	<b>Preschool</b>
<b>All art materials must be non-toxic and safe</b>	<b>Paint brushes, paper,</b>	<b>Large Crayons, Water color markers, paper, colored tape, paint rollers,</b>	<b>Crayons Water color markers, Construction paper, safe scissors, Finger paint, Variety of Collage materials</b>
<b>Blocks</b>			
	<b>Soft building blocks, Soft block families, Soft animals</b>	<b>Cardboard blocks, Foam Blocks, Soft block families, soft farm animals</b>	<b>Unit Blocks, Cardboard blocks, Community Block Play People</b>
<b>Books</b>			
	<b>Vinyl books, Board Books, Cloth books, Indestructible books about people, animals, familiar objects, shapes, colors, familiar routines</b>	<b>Board Books &amp; Picture books about people, animals, familiar objects, shapes, colors Indestructible books, picture books, familiar routines, Book shelf</b>	<b>Picture books about people, animals, familiar objects, shapes, colors Books about people Book shelf</b>

<b>Manipulatives</b>			
	Grasping toys, Nesting cups, Textures balls	Big pegs & peg boards, Large stringing beads, Stacking rings	Gears, Sorting bears Puzzles (variety)
<b>Dramatic Play</b>			
	soft toys, soft baby dolls, safe wall mirrors	Stuffed animals, Soft pots & pans, dress up clothes, Baby dolls	Baby dolls, Dress up clothes, table & chairs Couch, play foods & dishes
<b>Indoor equipment</b>			
	Cubbies, Child size table & chairs, cubbies, open shelves for storage, cribs for under 12 months, diapering table	Cubbies, Child size table & chairs, cubbies, open shelves for storage, step stools, napping cots/mats, diapering table	Circle carpet, Child size table &, open shelves for storage chairs, cubbies, step stools, napping cots/mats
<b>Outdoor equipment</b>			
	Outdoor carpet, pad or blanket, crib gym, balls, ramps for crawling on, sturdy things to push up on	small push toys, balls, large push pull toys with wheels, cushions or rugs for tumbling, toddler size climbing equipment,	Sand box, sand box cover, sand, sand toys, bikes, bark, balance board, slide, balls, hula hoops,

#### Curriculum

- [Creative Curriculum](#)
- [Growing Great Kids](#)
- [Growing Up Wild](#)

#### Non-allowable

- Child Electronics
- Online Software or Applications
- Housing Improvements (refrigerator, Washing machine, Etc.)

#### References:

For more Developmentally Appropriate ideas please visit the following:

1. Childcare Planning Council: <https://www.childcareyubasutter.org/>
2. Help Me Grow Coordinator – Rita Baker [rbaker@co.yuba.ca.us](mailto:rbaker@co.yuba.ca.us) or 530-749-4949