



Regular Executive Committee Meeting

First 5 Commission of Yuba County

Monday, December 1, 2025

9:30 a.m. - 10:30 p.m.

MEETING MINUTES/NOTES

Public Session

1) Call To Order at 9:31 a.m.

- *Members Present – Chair Sally Sokoloski, Vice Chair (VC)- Melissa Shaw, and Executive Director (ED) Ericka Summers*

Public Comment: None

2) Operational Discussion:

- a) Review September 26, 2025, Committee meeting minutes with correction. - Approved
 - i) *Motion – by Commissioner Shaw*
 - ii) *2nd – Commissioner Sokoloski*
- b) Review Commission Meeting Agenda (12/11/25)
 - i) *Committee reviewed the upcoming agenda.*
 - ii) *Noted that the current audit is being delayed due to the Auditor-Controller's Office transitioning to a new financial system.*
 - iii) *This will delay final approvals for Audit and Annual Report. ED has reached out to SCO and First 5 CA to request a second extension.*
- c) 2026 Calendar
 - i) *Discussed potential calendar to bring to full commission in Dec.*
- d) Chair/Vice Chair Elections
 - i) *Discussed upcoming elections*

3) Strategic Planning Updates-

- i) *EC was provided process on strategic planning. Next step is to bring back to commission for review and approval at February meeting*

4) Adjournment: 10:02 p.m.

**Next Regular Executive Committee Meeting:
Monday, February 12, 2025, 9:00 a.m. – 10:00 a.m.**