



The Commission's vision is that all children are healthy and thriving in safe and nurturing family environments and ready to succeed in their educational experiences.

**FIRST 5 YUBA COUNTY  
CHILDREN AND FAMILIES COMMISSION**

**Regular Meeting  
Thursday, April 23, 2026  
Youth for Change Building – Community Room  
1128 Yuba Street, Marysville, CA 95901  
3:30p.m. – 5:00p.m.**

The meeting will be live-cast via [Zoom](#) where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by state officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84914031108?pwd=GYAYhOGZRXLfWjpdXsvF7WyC5hoJiF.1>

Meeting ID: 849 1403 1108 Passcode: 862241

One tap mobile +16699009128,,84914031108#,,,,\*862241# US (San Jose)

ITEM	SUBJECT
	Call to order, roll call and the Pledge of Allegiance
	<b>Opportunity for Public Comments</b> Items not on the Agenda – Limit three minutes per speaker.
<i>Consent Agenda</i>	<i>All matters listed under Consent Agenda are considered to be routine and can be enacted in one motion</i>
<b>Consent Agenda 1</b>	<b>1. Approval of Minutes from the March 18, 2026, Special Commission Meeting</b>
<b>2 Discussion/Action</b>	<b>Contract Amendment:</b> The commission will consider contract amendment with Applied Survey Research to ensure annual reports and annual local evaluation activities through December of 2026 are completed in accordance with Health and Safety Code § 130140
<b>3 Discussion/Action</b>	<b>Draft 26/27 Budget Review</b> – The Commission will review and consider revisions to the current FY mid-year budget and consider necessary budgetary actions to align financials.
<b>4 Discussion</b>	<b>Executive Director Monthly Activity Report</b> - The Commission will receive information on committees and operational and program activities.
<b>Adjourn</b>	

If you are planning to attend and need special accommodations, please contact us at (530) 749-4877 at least three days in advance of the meeting. The schedule of future meetings is posted on the Commission's website, [www.first5yuba.org](http://www.first5yuba.org) .

**The next regular Commission meeting will be on June 25, 2026**

Agendas, minutes and supporting material are available for public review at 1114 Yuba Street, Suite 141, Marysville CA. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA.  
Please email [first5@co.yuba.ca.us](mailto:first5@co.yuba.ca.us) to be added to the email distribution list.

## MEETING MINUTES

### **PUBLIC SESSION**

**Call to Order** at 4:31 p.m.

**Roll Call-**

*-Commissioners: Chair- Melissa Shaw, Vice-Chair- Jamie Bartolome, Sally Sokoloski, Melinda Staples, & Matt Ricardy*

*-Excused: Commissioner Jon Messick and Commissioner Rob Gregor*

*\*\*In person quorum was met.*

The Pledge of Allegiance was not recited due to the absence of a flag

**PUBLIC COMMENT:** *No public comments were received.*

**Consent Agenda:**

**1. Approval of Minutes for February 26, 2026**

During review of the minutes, a Commissioner clarified that her prior comment was misstated. She noted that she did not ask whether converting a full-time position to extra-help could be considered, but rather asked whether, in the event of a vacant full-time position, the use of extra-help staffing had been considered.

*-Motion by Commissioner Sokoloski to approve the Consent Agenda with edits to the Minutes.*

*-Second: Commissioner Staples*

Roll Call Vote:

Ayes: Commissioner Shaw, Bartolome, Ricardy, Sokoloski, and Staples

Nay/Abstain: None

*Motion carried.*

**2. Long Range Organizational Planning and Future Considerations**

**Discussion Summary:**

The Executive Director presented information on sustainability planning and future considerations, including efforts to strengthen local partnerships, expand funding opportunities, and build long-term infrastructure through initiatives such as Cal AIM, Medi-Cal partnerships, and statewide advocacy. The presentation also included financial projections reflecting continued declines in Proposition 10 revenues, the need to align expenses with available funding, and multiple organizational and budget scenarios for Commission consideration.

▪ **Commission Direction:**

The Commission expressed that the organization has become a strong and valued support within the community and acknowledged the work that has contributed to its current string early childhood system.

- Commissioners supported allowing time for the agency needs time to examine the current landscape and consider thoughtful and strategic approaches that will set the Commission up for longer-term success before making major structural or funding decisions. The commission discussed needing to intentionally provide additional opportunity where key stakeholders become thought partners to explore new leverageable and sustainable pathways.

**3. Discussion: Executive Director Monthly Activity Report**

The Executive Director Monthly Activity Report was not presented but commissioners will be updated in May.

**4. Closed Session – Public Employment: §54956**

Discussion regarding public employment or represented staff.

-Motion to enter Closed Session made by Commissioner Bartolome

-Second by Commissioner Sokoloski

Entered Closed Session at 5:23 pm

Returned from Closed Session at 5:35 p.m.

**THE MEETING ADJOURNED AT 5:35 PM**

**The next Regular Commission Meeting is scheduled for April 23, 2026**



**AGENDA ITEM 2**  
**April 23, 2026**

<b>Subject</b>	Evaluation Consultant Contract Extension: July 2026- December 2026
<b>Supporting Document(s)</b>	<ol style="list-style-type: none"><li>1. Letter of Intent &amp; Email Correspondence</li><li>2. Draft Contract Amendment</li></ol>
<b>Overview</b>	In alignment with First 5 Yuba local annual report and First 5 CA annual Report for fiscal year 2025-2026 we would like to amend and extend a current contract with Applied Survey research for six months.
<b>Recommendation</b>	
<b>Fiscal Impact</b>	Services will not exceed a budgeted amount of \$
<b>Action Requested</b>	Motion to approve the contract extension for Applied Survey Research beginning July 1, 2026- December 31, 2026



**AGENDA ITEM 3**

**April 23, 2026**

<b>Subject</b>	<b>First Reading- Fiscal Year (FY) 2026-2027 Draft Budget</b>
<b>Supporting Document(s)</b>	<ol style="list-style-type: none"><li>1. Draft Budget Narrative</li><li>2. Draft Budget</li></ol>
<b>Overview</b>	Pursuant to Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45, the Commission must adopt a budget prior to the start of the fiscal year. Draft budget was built using the most current projections of incoming funding resources and most recent Prop 10 projections provided by the Department of Finance from April 2026 have been used to develop draft budget.
<b>Discussion</b>	The Commissioners will receive an updated report on the planning efforts and will be provided with draft budget to review and consider for the 26/27 fiscal year.
<b>Recommendation</b>	Review draft budget and make recommendations authorizing the Executive Director to move forward to compile a final budget in order to perform all operational and administrative duties necessary to implement the strategic plan in FY 2026-2027
<b>Action Requested</b>	No action requested

### **Agenda Item 3**

#### **First reading 26/27 Draft Budget 26/27**

This narrative is intended to brief the Commission on drafting the annual budget, revenues and the long range financial plan in accordance with Health and Safety Code provisions and the County of Yuba Ordinance Code 4.45 in adopting a budget for the 25/26 fiscal year.

#### **OVERVIEW**

Over the past decade, tobacco tax revenues have been on the decline. Additionally, the recent passage of Proposition 31 (the flavor ban) has had a consistent and irreversible impact on both state and local tobacco tax revenues. Overall, First 5 has seen an overall rapid decline of 27% over the last two years.

The updated tobacco tax projections from January 2026 continue to show a steady decline. Lower-than-expected cigarette tax distributions persist, and the unstable projections from the Department of Finance (DOF) raise concerns as the Commission works on developing the budget and long-term financial plans.

#### **DISCUSSION:**

The Executive Director has thoroughly examined the 26/27 budget options and developed a conservative budget based on direction from the commission at the March 2026 special meeting. The Executive Director continues to explore external grant opportunities to support First 5 Yuba program sustainability.

#### **Budget Highlights:**

##### **REVENUES:**

- Proposition 10 revenues in 2026-26 are projected to be **\$518,000**.
- Estimated external revenues include the following external grant revenues: **\$260,000** (~\$15,000 decrease from prior year)
  - F5CA IMPACT- \$39,915
  - Office of Traffic Safety – \$150,000 (Estimate)
  - Peach Tree Health – Developmental Screenings- \$15,000
  - Families First Prevention Services Act: \$49,000 (estimate)

##### **EXPENDITURES**

###### **Administrative Costs –**

- Salaries and Benefits increased overall due to the county wide class review and additional staff (~\$25,000)
- Budget was built planning for a 3.0% COLA,
- Conservative budget was built with 5 FTE no extra hire staff included (~\$25,000)
- Unfunded Liability increased ~\$10,000 this upcoming
- Network fees increased to \$35,000 (~\$6,000 decrease)
- County A-87 increased to **\$81,360** (\$5,000 decrease)

- Current costs of employment
- Programs & services are highest among Auditor, HR and IT.
- Basic operating expenses such as office supplies, rent, equipment, and printing have been reduced and partially absorbed by other external grant funds reducing Prop 10 expenditures.

#### Program Costs –

- All Prop 10 community program costs dropped this FY due to a shift in focus for FY 2026-2027. Total Prop 10 program costs across 4 goal areas are estimated to be \$78,300. Another \$48,566 will be invested in programs from external sources. **Total: \$126,866**
- Communications, outreach and community education funds were budgeted at half the level of prior years at \$5,000. This supports continued outreach, community partnerships and general promotion.

#### Evaluation Costs –

- Evaluation costs are reduced this FY to \$15,000 due to reduction of program needs
- Evaluation platform ~\$23,000
- Some evaluation costs to Prop 10 are being offset by external grant sources

#### **Discovery & New Opportunities:**

##### Admin Expenses

- Met with CAO's office on budget planning options for next and future planning years.
- Eliminating unnecessary communications and subscriptions (Survey Monkey, Zoom etc.)
- Reduced Travel Training unless required by contracts
- Looking at processes to save on county cot plans (IT – process, Auditor supports)

##### New Funding Opportunities

- Office of Traffic Safety- Grant award announced June 2025 - ~\$180,000
- Families First Prevention Services Act (FFPSA – Block Funding)– Primary & Secondary Prevention Parenting Education
- California Air Resources Board (CARB). Community Planning and Capacity Building Grant Program to advance clean mobility, safe routes, and community engagement in Linda- ~\$180,000
- First 5 California – Resiliency Fund- RFQ Released Summer 2025

#### **Executive Director Comments**

Over the past five years, First 5 Yuba's role has evolved from being a grant funder to a grant recipient. Our commitment to sustaining both external and internal programs remains evident through the successful outcomes of our initiatives, the securing of additional resources, and the ongoing support of the First 5 team.

Looking ahead, we continue to face challenges such as declining revenues, rising costs for salaries and benefits, and increasing administrative fees. Additionally, in the upcoming fiscal year, we will encounter a gap in external resources due to the conclusion of several key projects.

Declining Proposition 10 revenues require the Commission to consider the most appropriate long-term organizational model for First 5 Yuba. As we begin planning our priorities and focus areas for the new strategic plan we must consider how the early childhood landscape for children ages 0–5 is rapidly evolving, with new funding opportunities and service delivery models emerging.

- What system-level needs currently exist for children ages 0–5 and their families in Yuba County.
- What programs, services, or models are most critical within the emerging early childhood landscape.
- Which services or strategies have the greatest potential to leverage additional funding, such as healthcare reimbursement, community schools, prevention funding, or braided funding streams.
- How First 5 Yuba can best serve as a catalyst, convener, or partner in advancing sustainable solutions for early childhood services.

The next year's budget illustrates a conservative approach while still investing in strategies to explore longer term sustainability solutions.





**AGENDA ITEM 4**  
**April 23, 2026**

<b>Subject</b>	<b>Executive Director Activity Report: January – March</b>
<b>Supporting Document(s)</b>	ED Report Provided at meeting
<b>Overview</b>	The Commission will receive information on committees, First 5 CA and Association updates, operational/program activities, and the Executive Director special report.
<b>Discussion</b>	Further discussion upon inquiry
<b>Recommendation</b>	None
<b>Fiscal Impact</b>	None
<b>Action Requested</b>	None