

## APPROVED MINUTES

First 5 Yuba County Children and Families Commission  
APPROVED Special meeting minutes, May 27, 2021  
\*Virtual “

**CALL TO ORDER:** *Commissioner Arnold called the meeting to order at 3:34 PM.*

- > Commissioners Present –
  - Commissioner Arnold*
  - Commissioner Staples*
  - Commissioner Gordon*
  - Commissioner Sokoloski*
  - Commissioner Reveles*
- > Excused –
  - Commissioner Fuhrer*
  - Commissioner Rice*
- > Staff Present: *Ericka Summers , Carmen Rodriguez,*
- > *Pledge of Allegiance: The group passed as the meeting was conducted virtually and no flag was present.*

**PUBLIC COMMENT:** None

**Item 1- Special Presentation-** The ED gave acknowledgement to Dr. Homer Rice who is retiring in June. He served as a commissioner for almost 6 years. He will be replaced by the new Public Health Director.

### **Item 2: Action- Approval of Minutes for May 27, 2021**

#### **Approval of the February 25, 2021 Commission Meeting Minutes.**

Motion by Commissioner Gordon to approve the February 25, 2021 Commission Meeting minutes.

Second: Commissioner Staples

Roll Call Vote

Ayes: Commissioner Arnold, Staples, Gordon, Sokoloski, Reveles

Nay: None

### **Item 3: Public Hearing: Review of First 5 California Annual Report for FY 2019/20**

The Commission Chair opened and conducted a public hearing to receive testimony from the public at large before adopting the State Commission's Annual Report, pursuant to Health and Safety Code Section 130140(d)(3).

Commissioner Staples commented that the report nicely reflected Yuba County's accomplishments during COVID and was well written.

Public hearing closed no further discussion.

**Item 4- Strategic Partner Recommendation Under the 2021-2026 Strategic Plan**

In order to carry out the functions of the strategic plan the Commission released funding up to \$1,341,000 through a competitive Request for Proposal (RFP) process in alignment with the 2021-2026 Strategic Plan.

The RFP Ad Hoc Committee conducted an extensive review of all eleven (11) requesting funding in 3 goal areas totaling \$1,922,766. Selection criteria and key considerations of the review was conducted in alignment with the Strategic Plan and guidance outlined in the RFP.

The ED discussed the recommendations of the RFP Ad Hoc Committee which included the following:

1. Child Health & Development: \$435,000
  - a. **Total recommended: \$404,713**
2. Resilient Families: \$765,000
  - a. **Total recommended: \$795,000**
3. Quality Early Learning: \$51,000
  - a. **Total recommended: \$81,000**

This table represents recommended agencies and funding amounts totaling **\$1,280,713**.

Agency/Project	Recommended Funding	Total
<b>Child Health &amp; Development</b>		
MJUSD Student Health Services Happy Toothmobile	\$ 45,000	<b>\$ 404,713</b>
YCOE - Family Resource Center	\$ 89,308	
YCOE- Child Development Behavior Specialist	\$ 270,405	
<b>Resilient Families (Family Functioning)</b>		
Camptonville Comm Partnership- 1, 2, 3 Grow	\$ 100,000	<b>\$ 795,000</b>
MJUSD - Child Development - School Readiness	\$ 515,000	
YES Charter Academy - ABC Sprout	\$ 75,000	
Playzeum - Help Me Grow Program & Services	\$ 105,000	
<b>Quality Early Learning</b>		
Fusion Early Learning Inc. - Fusion for Inclusion	\$ 45,000	<b>\$ 81,000</b>
Yuba County-Early Literacy	\$ 36,000	

Comments:

Commissioner Staples was concerned about the services of Playzeum being provided in Sutter County. The ED responded and assured Ms. Staples that through negotiations they would ensure all programs would take place in Yuba County.

Motion: Commissioner Gordon

Second: Commissioner Sokoloski

Roll Call Vote Ayes: Commissioner, Arnold, Staples, Gordon, Sokoloski

Nays: None

Abstain: Commissioner Reveles

Motion carried

**Item 5: First Reading of FY 2021-2022 Draft Budget & Long Rang Financial Plan**

The Commission will review the long-range financial plan and draft 2021-2022 fiscal year budget pursuant to Health and Safety Code Section 130140(d)(3), Commission Policies and Procedures.

Discussion Item only- No Action

Provided draft 2021-2022 budget using Department of Finance May 2020 projections.

Additional grant funding for FY2021/2022 is \$438,562 and will help to bring down administrate costs fees due to additional grant revenues including salaries and benefits, rent, and travel.

The next fiscal year looks to invest up to \$580,000 pf Prop funds into programing.

The ED discussed and proposed the commission consider investing up to \$20,000 in Systems of Care to contract an agency to assist First 5 to establish communications a master communications plan that will guide and support internal and external program marketing including but not limited to website support and design, logo and print materials rebrand, social media support and local advocacy efforts in alignment with the 2021-2026 Strategic Plan.

Evaluation increased cost due to one-time investment of \$30,000 building an online data management system to support First 5 internal and external evaluations as well as overall contract management. Ongoing maintenance costs are estimated at approximately \$15,000 annually. The Executive Committee reviewed and supported this investment. The RFQ recently closed and staff is reviewing applications and will provide a summary to the commission in June for final review and recommendations.

The ED explained that the draft Long Rang Financial Plan was not provided for review due to limited direction on program investment for FY 21/22 prior to this meeting. A final version will be provided at the June commission meeting.

**Item 6: Discussion- Activity Report**

Executive Director Summers provided the commission with administration, program and special committees and outreach for the months of March - May 2021.

**Topics included:**

1. Bi-County home visiting environmental scan and surveys
2. Current 2020/2021 Prop 10 budget updated and year to date totals.
3. Communication outreach and events with collaboration
4. Sponsorships for the end of the FY
5. New potential First 5 CA support for literacy program which may supplement Imagination Library investments.

**MEETING ADJOURNED AT 4:08 PM**

**Next Commission Meeting is scheduled for June 24, 2021.**