

## First 5 Mini-Grant Scoring Rubric - Community Agency

Review Item	Reference/comments	Maximum Points
<b>a) Applicant Background</b>		<b>5</b>
<ul style="list-style-type: none"> <li>• Clearly describes the agency/provider’s mission, target population, program(s) and service(s) currently administered to the target population. (1-3)</li> <li>• The proposal shows clear relevance to The Commission’s Vision and/or Mission. (1-2)</li> </ul>		
<b>b) Proposal</b>		<b>25</b>
<ul style="list-style-type: none"> <li>• Describes the problem, need or issue to be addressed, including supporting data about the physical, social, economic or other needs to be addressed. (1-5)</li> <li>• Proposal clearly meets a community need identified in The Commission’s 2021-2026 Strategic Plan and identified which Strategic goal(s) is most relevant to their project/intervention. (1-4)</li> <li>• Proposal clearly fills a gap, increases access to services, or strengthens existing resources in the county, as opposed to creating duplication or fragmentation. (1-5)</li> <li>• Includes specific and identifiable target groups of children/families including the number of people who will be reached, the setting in which the project will take place and the geographic area(s) that the project will serve. (1-5)</li> <li>• Proposal demonstrates partnerships or involvement with other community based organizations/agencies/provider groups. (1-4)</li> </ul>		

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<ul style="list-style-type: none"> <li>Proposal addresses sustainability beyond the grant. (1-2)</li> </ul>		
<b>c) Evaluation</b>		<b>10</b>
<ul style="list-style-type: none"> <li>The proposal clearly describes what the applicant hopes to accomplish with this project. (1-4)</li> <li>The proposal demonstrates how the applicant will measure the success of the project and states the quantity and/or quality of change that will occur: who/what/how much. (1-4)</li> <li>The plans for data collection and completion are realistic and attainable.(1-2)</li> </ul>		
<b>d) Budget Narrative &amp; Itemized Budget</b>		<b>10</b>
<ul style="list-style-type: none"> <li>The agency demonstrates the financial capacity and experience to successfully complete the project. (1)</li> <li>The amount requested is likely to be sufficient for successfully completing the project. (1)</li> <li>The budget clearly and logically supports the proposal and correlates with activities. (1-3)</li> <li>Other funding sources, such as in-kind and/or partner funding are noted. (1)</li> <li>The Itemized budget utilizes clear categories for each amount and corresponds to the detailed narrative. (1-4)</li> </ul>		