

**ADVISORY COMMITTEE**  
**Tuesday, January 14, 2020**  
**1:00 pm-2:30 pm**  
**Yuba County Government Center, Marysville Room**  
**918 8th Street, Marysville, California 95901**

**APPROVED ADVISORY COMMITTEE MINUTES**

**1. Call to Order**

**Executive Director Ericka Summers called the meeting to order at 10:07am**

**Committee Present:** Leslie Cena (County Office of Education), Rose McIsaac (WIC), Courtney Pyse (Health & Human Services), Cindy Chandler (Community Resource Center), John Floe (Sutter-Yuba Behavioral Health)

**Absent:** Lennie Tate, and Austin Bishop (Parent Advocate)

**Staff:** *Nikki Williams*

**2. Public Comment-** No public comment.

**3. DISCUSSION: Advisory Committee Recruitment**

- a. Advisory Committee Recruitment: The AC discussed member recruitment, roles and responsibilities. AC reviewed current By-Laws and as a result, the AC has suggested amending bylaws to reflect in more detail the role of advisory members including Mini Grant program input and review as well as strategic planning involvement. The by-laws edits were sent to the Commission for final approval at the 2.24.20 regular meeting. The committee was committed to supporting recruitment of members.

**4. ACTION: Adopt 2020 meeting schedule :** Meeting schedule was adopted.

- a. Motion: 1<sup>st</sup>: Leslie Cena, 2<sup>nd</sup>: John Floe
- b. Vote: 5/0

**5. DISCUSSION: Mini Grants 2019/2020**

- a. The AC discussed the current/new process for mini-grants. New scoring matrix was received well and streamlined the process. The Committee felt that the process created constancy and fairness.

**6. Report from the Executive Director (ED)**

- a. Budget 2019/2020- Discussed current allocations and funding for 19/20. Delays in revenues are picking up.
- b. 18/19 Evaluation Results-The ED discussed review results of annual performance. All programs and projects are on track. Those with an improvement plans are meeting all proposed marks and all will be recommend for a final year of funding in FY 20/21.
- c. Strategic Plan 2021 – Briefly discussed new Strategic Planning would begin July 2020

**7. Help Me Grow Presentation -Nikki Williams**

The Executive Director reviewed the bylaws to the Advisory Committee. The major changes are 6 members on the Committee, new membership recruitment based on new requirements and a two year length of term. It was noted that staff would update the current Advisory Committee members on their current term. Another update made by the Advisory Committee members on the guidelines section C. will be two or four community parents/guardian who cares for the children 0 to 5 and their families.

**Meeting adjourned at 2:21 p.m.**