

APPROVED MINUTES

First 5 Yuba County Children and Families Commission
Regular meeting minutes, February 25, 2021
*Virtual

CALL TO ORDER: *Commissioner Sokoloski called the meeting to order at 3:29 PM.*

- > Commissioners Present –
 - Commissioner Arnold*
 - Commissioner Staples*
 - Commissioner Gordon*
 - Commissioner Sokoloski*
- > Excused –
 - Commissioner Reveles*
- > Staff Present: *Ericka Summers, Robin Timoszyk, Carmen Rodriguez, Rita Baker, and Sarah Kotko*
- > *Pledge of Allegiance: The group passed as the meeting was conducted virtually and no flag was present.*

PUBLIC COMMENT: None

Special Note: Brown Act Best Practice for Virtual Meetings: Staff advised all present that moving forward commission votes would be by roll call in keeping with best practices for complying with open meeting laws.

Item 2: Discussion/Action- Final Hearing 2021-2026 First 5 Yuba Strategic Plan

Final hearing on the 2021-2026 Strategic Plan. There were minor changes, basic edits and financial updates to reflect current funding strategies and the Prop 10 income over the next 5 years. No questions from public or commission.

Approval to Finalize the First 5 Yuba Strategic Plan

Motion by Commissioner Melinda Staples to approve Finalize the First 5 Yuba Strategic Plan

Second: Commissioner Sokoloski

Ayes: Commissioner Arnold, Staples, Gordon, Sokoloski

Nays: None

Abstain: None

Motion carried to approve Finalize the First 5 Yuba Strategic Plan.

Note: Items have been moved due to the potential loss of quorum.

Item 3: Discussion/Action- Request for Proposals 2021-2024

Executive Director is requesting the Commission consider releasing up to \$1,341,000 through a competitive Request for Proposal (RFP) process in alignment with the 2021-2026 Strategic Plan in order to carry out the functions of the strategic plan the Commission

The Executive Committee, earlier in the month, gave guidance on establishing an Ad Hoc Committee for the RFP, in regards to setting the goals, document formation and acting review panel. The Ad Hoc is made up of 2 Commissioners and 4 Advisory Committee members. The allocated funding is up \$1,341,000 over the three years and with a 2-year extension based on performance.

Motion by Commissioner Sokoloski to approve the Request for Proposals 2021-2024

Second: Commissioner Gordon

Roll Call Vote

Ayes: Commissioner Arnold, Staples, Gordon, Sokoloski

Nay: None

Abstain: None

Motion carried to approve the Request for Proposals 2021-2024

Item 4: Discussion/Action-Approval Advisory Committee Application

Approval for Veronica Baumgardner for the Advisory Committee Member

Veronica gave a little background of herself and why she would be an asset to the Advisory Committee including a mother of 3 under age 5, a Yuba County foothills resident and advocate for young children.

Motion by Commissioner Sokoloski to approve the Advisory Committee member application as a parent representative

Second: Commissioner Staples

Roll Call Vote

Ayes: Commissioner Arnold, Staples, Gordon, Sokoloski

Nay: None

Abstain: None

Motion carried to approve the new Advisory Committee member application.

Item 5: Discussion/Action- Sub Contract Agreement SC21-101 (Home Visiting Coordination Grant)

Approval for a sole source sub-contract with Youth for Change.

Motion by Commissioner Staples to approve a sole source sub-contract with Youth for Change beginning 2021-2022 to support and partner on local home citing coordination efforts

Second: Commissioner Gordon

Roll Call Vote

Ayes: Commissioner Arnold, Staples, Gordon, Sokoloski

Nay: None

Abstain: Commissioner Rice

Motion carried to approve a sole source sub-contract with Youth for Change beginning 2021-2022.

Item 6: Discussion/Action-Mid Year Budget Review

Review and consider revisions to the current fiscal year budget.

Established new line items based on feedback from Auditor Controller's office. We moved salary savings to cover expenses related to the office relocation and equipment. Also allocated funding received through CARES Act to appropriate accounts.

Motion by Commissioner Gordon to approve the mid-year review for 2020-2021 budget.

Second: Commissioner Sokoloski

Roll Call Vote

Ayes: Commissioner Arnold, Dr. Rice, Gordon, Sokoloski

Nay: None

Abstain: None

Motion carried to approve the 2020-2021 mid-year budget.

Item 1: Action- Approval of Minutes for February 25, 2021

Approval of the February 25, 2021 Commission Meeting Minutes.

*Dues to absence of quorum at the beginning of the meeting this item was held till the end of the agenda.

Motion by Commissioner Gordon to approve the February 25, 2021 Commission Meeting minutes.

Second: Commissioner Sokoloski

Roll Call Vote

Ayes: Commissioner Arnold, Dr. Rice, Gordon, Sokoloski

Nay: None

Abstain: None

Motion carried to approved the February 25, 2021 Commission Meeting Minutes.

*** Introduction of our two new employee members.**

Program Coordinator - Sarah Kotko, Building Resiliency Families Program

Program Coordinator – Rita Baker, Home Visiting

Item 7: Discussion- Activity Report

Executive Director Monthly Activity Report – Executive Director Summers reviewed activities for January and February to date.

* Vaccination clinics are phasing in childcare and teachers on March 6th and First 5 will be assisting with licensed exempt provider verification.

MEETING ADJOURNED AT 4:18 PM

Next Commission Meeting is scheduled for April 22, 2021.