

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday April 26, 2018

3:30 p.m. – 5:30 p.m.

Yuba County Government Center – Wheatland Conference Room

OPEN SESSION CALL TO ORDER: *Chair, Sokoloski called the meeting to order at 3:30 p.m.*

- > *Commissioners Present – Sally Sokoloski, Gary Bradford, Homer Rice, Jim Arnold and Melinda Staples*
- > *Absent- Francisco Reveles*
- > *Staff Present: Analicia Perez and Robin Timoszyk*
- > *Pledge of Allegiance led by Chair Sokoloski*

PUBLIC COMMENT/HEARING:

No Comments

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING- February 22, 2018

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4-0

Ayes: Sokoloski, Arnold, Morasch, Rice

APPROVAL OF THE MINUTIES OF THE SPEICAL COMISSION MEETING- March 22, 2018

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4-0

Ayes: Arnold, Rice, Bradford, Sokoloski

Item 2: Discussion/Action

REVIEW MINI-GRANT APPLICATION

The Commission reviewed the mini-grant application for YES Charter Academy that scored an average 78 from the application review committee. The application is for a summer school readiness program will be open to all children 3 through 5 in the North Yuba Foothills region.

The Commission approved YES Charter Academy mini-grant of \$3,250 for their summer school readiness program.

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4-0

Ayes: Arnold, Bradford, Rice, Sokoloski

Item 3: Discussion/Action

ANNUAL STRATEGIC PLAN REVIEW

The Commission reviewed the annual strategic plan. Robin Timoszyk does not recommend any changes to the annual strategic plan. She expressed we maintain our current amendments and next fiscal year may have possible adjustments. A Commissioner requested for Help Me Grow staff to give a presentation on the data collection of our Help Me Grow program.

Motion: Commissioner Bradford

Second: Commissioner Arnold

Vote: Motion Carried 4-0

Ayes: Arnold, Bradford, Rice, Sokoloski

Item 4: Discussion/Action

FIRST READING OF LONG RANGE FINANCIAL PLAN

The Commission reviewed the first reading of the long range financial plan. Robin Timoszyk expressed revenues from the Prop 10 Tobacco Tax are expected to remain basically flat or decrease by 2.6% per year. In addition to flat revenues, employees are scheduled to receive a 2.75% COLA on July 1, 2018 and another 2.75% COLA July 1, 2019 increasing the overall cost of salary and benefits for the remainder of the plan. Next fiscal year may have possible changes to the long range financial plan.

Motion: Commissioner Bradford

Second: Commissioner Arnold.

Vote: Motion Carried 4-0

Ayes: Arnold, Bradford, Rice, Sokoloski

Item 5: Discussion/Action

FIRST READING OF 18-19 ANNUAL BUDGET

The Commission reviewed the 18-19 annual budget notes. There will be changes to revenue, salaries and benefits, office rent will increase, and the evaluation expenses. The revenue from the Tobacco tax will decrease 2.6%. Our salaries and benefits will increase 2.75% and the evaluation expense our agreement with ASR will end October 31, 2018 once the 17/18 annual report has been completed. There may be changes to our strategic priority area expense this does not take into account any possible rollover. A more detailed narrative will be provided when the Final Budget is approved in June.

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4-0

Ayes: Arnold, Bradford, Rice, Sokoloski

Item 6: Discussion/ Action

UPDATE ON BI-COUNTY COMMISSION PROGRESS

Sally Sokoloski discussed the Ad-Hoc Committee meeting on joining the two counties. After receiving feedback from our partner's letters and concerns the Commission decided not to move forward with the merge with Sutter County Children and Families Commission. However, the Commission desires to collaborate with Sutter County Children and Families Commission on projects together. This could create a joint image of First 5 between both counties and ease any transition should the commissions decide to merge in the future.

Motion: Commissioner Rice

Second: Commissioner Staples

Vote: Motion Carried 5-0

Ayes: Rice, Staples, Bradford, Arnold, Sokoloski

Item 7: Discussion

MONTHLY ACTIVITY REPORT AND FUTURE AGENDA ITEMS

Robin Timoszyk read the monthly activity report

Meeting was adjourned at 4:25pm