

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday December 13, 2018

3:30 p.m. – 5:30 p.m.

Yuba County Government Center – Wheatland Conference Room

OPEN SESSION CALL TO ORDER: *Chair, Sokoloski called the meeting to order at 3:35 p.m.*

- > *Commissioners Present – Sally Sokoloski, Melinda Staples, Gary Bradford, Francisco Reveles, Homer Rice, and Karleen Jakowski*
- > *Absent- Jim Arnold*
- > *Staff Present: Ericka Summers, Analicia Perez and Robin Timoszyk*
- > *Pledge of Allegiance led by Chair Sokoloski*

PUBLIC COMMENT/HEARING:

No Comments

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING- October 25, 2018

Motion: Commissioner Rice

Second: Commissioner Staples

Vote: Motion Carried 5-0

Ayes: Bradford, Reveles, Rice, Jakowski, Staples

Abstention: Commissioner Sokoloski

Item 2: Presentation

The Commission received a presentation from ASR (Applied Survey Research). Lisa conducted a presentation on the results of the First 5 Yuba County Evaluation Report from fiscal year 2017-2018. She spoke on each First 5 Yuba County program and explained the data ASR had collected.

Item 3: Public Hearing/Action

PURSUANT TO HEALTH AND SAFETY CODE 130140- ANNUAL EVALUATION REPORT REVIEW

The Commission reviewed the 2017-2018 Annual Evaluation Report and approved.

Motion: Commissioner Rice

Second: Commissioner Jakowski

Vote: Motion Carried 6-0

Ayes: Rice, Bradford, Reveles, Jakowski, Sokolski, Staples

Item 4: Discussion/Action

MG19-103 APPLICATION CAMPTONVILLE COMMUNITY PARTNERSHIP

The Commission reviewed the mini-grant application for Camptonville Community Partnership that scored an average of 87 from the application review committee. The mini grant proposal is for equipment, supplies and training staff on professional development. There were no additional questions from the review committee or Commission. The Commission approved the Camptonville Community Partnership mini-grant application of \$2,832.09.

Motion: Commissioner Bradford

Second: Commissioner Reveles

Vote: Motion Carried 6-0

Ayes: Rice, Bradford, Reveles, Jakowski, Sokolski, Staples

Item 5: Discussion/Action

MG19-111 APPLICATION CHRISTIE KARNES

The Commission reviewed the mini-grant application for Christie Karnes that scored an average of 82 from the application review committee. The mini grant proposal is for her to provide Kid Yoga classes at the Wheatland State Preschool to children 0-5. A Commissioner had a question on the budget amount Christie had proposed. There was a miscalculation in the budget. First 5 Yuba staff will work with Christie to adjust the budget to match the right amount. Christie mentioned she purchased different books that cost less than budgeted. The Commission approved Christie Karnes mini-grant application for \$5,000.

Motion: Commissioner Bradford

Second: Commissioner Staples

Vote: Motion Carried 6-0

Ayes: Rice, Bradford, Reveles, Jakowski, Sokolski, Staples

Item 6: Discussion/Action

MG19-112 APPLICATION HARMONY HEALTH

The Commission reviewed the mini-grant application for Harmony Health Medical Clinic & Family Resource Center that scored an average of 91 from the application review committee. The mini grant proposal is to revitalize the child safety seat distribution program and provide staff training. A question from the review committee concerning additional funding for diapers was addressed: The director from Harmony Health Rachel Farrell explained that Ericka Summers received a donation of diapers and will allocate them to Harmony Health. Commissioner Rice contacted Director Farrell about the car seat program at Yuba County Public Health. There was discussion about the Yuba County Car Seat Program and the mini-grant application being a duplication of efforts. After much discussion, the Commission agreed to amend the Harmony Health mini-grant proposal to \$2,500 for staff training, and travel to distribute car seats at outlying areas in Yuba County. Commissioner Rice from Public Health would collaborate with Harmony Health to provide the car seats for each event and for distribution at their clinic site. The First 5 staff will work with director Farrell to adjust the budget to \$2,500. The Commission motioned to approve \$2,500 for the Harmony Health mini-grant.

Motion: Commissioner Staples

Second: Commissioner Bradford

Vote: Motion Carried 6-0

Ayes: Rice, Bradford, Reveles, Jakowski, Sokolski, Staples

Item 7: Discussion/Action

APPROVED COMMISSION MEETING SCHEDULE FOR 2019

The Commission reviewed and approved the new meeting schedule for 2019.

Motion: Commissioner Rice

Second: Commissioner Staples

Vote: Motion Carried 6-0

Ayes: Rice, Staples, Bradford, Reveles, Jakowski, Sokolski, Staples

Item 8: Discussion/Action

PURSUANT TO COUNTY ORDINANCE- ARTICLE VI, SECTION 2, APPOINT CHAIR AND VICE CHAIR

Commissioner Rice nominated Karleen Jakowski as Chair and Melinda Staples as Vice Chair for 2019. The Commission agreed and approved the new Chair and Vice Chair. The Executive

Director reviewed the bylaws and the Commission decided amend the bylaws to rotate the Chair every two years. The Executive Director will amend the By-laws to reflect this decision and provide a copy for approval upon the next commission meeting.

Chair Karleen Jakowski

Motion: Commissioner Rice

Second: Commissioner Reveles

Vote: Motion Carried 6-0

Ayes: Rice, Bradford, Reveles, Jakowski, Sokolski, Staples

Vice Chair Melinda Staples

Motion: Commissioner Rice

Second: Commissioner Bradford

Vote: 6-0

Ayes: Rice, Bradford, Reveles, Jakowski, Sokolski, Staples

Item 9: Discussion

MONTHLY ACTIVITY REPORT AND FUTURE AGENDA ITEMS

Executive Director Ericka Summers read the monthly activity report.

Meeting adjourned at 5:30pm