

FIRST 5 YUBA IS A TOBACCO TAX PROGRAM,
CALIFORNIA PROPOSITION 10 (1998)

Community Education and Outreach Sponsorship Program

Applications Accepted: July, 1, 2019

Until the current fiscal year's budgeted
sponsorship funds are depleted



First 5 Yuba County
Children and Families Commission
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Application Terms

A. Purpose

The purpose of the Sponsorship Program is to encourage and involve members of the community to support the well-being of Yuba County children by enhancing existing community resources that aim to improve the health and development of infants, toddlers or preschoolers, please refer to the Commission's strategic plan for details. Awards provide community members, agencies and child care providers a **small grant for events and activities** that promote the development and well-being of children prenatal to age five. Events and activities should be short-term in nature and are not meant for program sustainability.

For fiscal year 2019/2020, the Commission has allocated **\$7,000** for sponsorship grants. Individual funding requests shall not exceed \$1,000 unless pre authorized by the Executive Committee of the Commission. The project must target Yuba County children from prenatal to age five and align with one or more of the goal areas identified below:

- ❖ Goal 1: All Children are Born Healthy
- ❖ Goal 2: All Children Maintain Optimal Health
- ❖ Goal 3: All Children are in an Environment Conducive to their Development
- ❖ Goal 4: All Families Connect to their Communities
- ❖ Goal 5: All Families Support Children's Development

B. Background

In January 1999, the Yuba County Board of Supervisors established the Yuba County Children and Families Commission following November 1998 voter approval of Proposition 10. In 1999, the Board of Supervisors completed its appointments to the seven-member Commission.

The Commission is committed to blending Proposition 10 funds, wherever possible, with other funds to form partnerships that maximize services and minimize program duplication and administrative costs. In doing so, the Commission is advancing its mission of "promoting the development and well-being of children 0 through 5." It is the Commission's vision that "all of Yuba County's children will thrive in supportive, safe, nurturing, and loving environments; are healthy, eager, and ready learners; and will become productive well-adjusted members of society."

C. Eligibility

Individuals, groups, government agencies, community-based organizations, faith-based organizations, licensed child care providers, associations, health care organizations, corporations, non-profit and for-profit

organizations can apply for up to one (1) sponsorship grant per agency, per fiscal year (July 1- June 30). Agencies not in good standing with the Commission are considered ineligible.

D. Application Process

Applications will be accepted until the current fiscal year's budgeted sponsorship funds are depleted. A request for sponsorship does not guarantee award of funding. Please allow up to thirty (30) days to process the application. All notifications will be sent to the address on the application submitted.

E. Project Narrative

Please respond to the following questions in a clear, thorough, and thoughtful manner. Organize your project narrative in the same manner as listed below, with the headings followed by your response. Responses should not exceed 500 words, it must be at least 11 point font, on white letter size paper with minimum margins width of 0.5 and line spacing no more than 1.0.

- a) Applicant's Background – Briefly describe the background of the person or overview of agency that will be responsible for this grant.
- b) Proposal – Briefly describe how the funds will be used and how the request fulfills the goal area mentioned in the purpose section above. Include how many children will directly benefits, what part of the County will this take place, are their restrictions, and any partners you are working with.
- c) Budget – Provide a budget showing the amount and purpose of requested funds

F. Decision Making Process

The Commission Executive Director is the primary authority regarding the approval or disapproval of applications and the conditions under which they are funded. The Commission reserves the right to reject any and all applications and to waive informalities or irregularities. The Commission will not hear appeals.

G. Authorization to Purchase

An applicant awarded funding under this application process is not authorized to purchase materials, equipment, or supplies until an agreement with the Commission has been executed. **Awarded funds must be spent and used in the same fiscal year July 1, 2019 to June 30, 2020. NO EXCEPTIONS.**

H. Responsibilities, if Awarded

Reporting on the use of Proposition 10 funds is legally required by the State of California, Health and Safety Code Section 130100-130155. The Commission requires that all grantees must do the following:

- Keep careful records, including receipts or documents of authorized expenses.
- Acknowledge the support of First 5 Yuba in its advertising and/or place of business including print marketing materials.
- Submit a final report to Commission office no later than July 15, 2020.
- Return any unspent funds to the Commission no later than July 15, 2020.
- Comply with the application terms, agreement and insurance requirements.
- Agree to consult with First 5 staff and consultants, if required.

I. Submission

An application, project narrative and signed agreement are required for consideration. Application materials are available at www.first5yuba.org or through the Commission office. Submit completed application materials to the Commission's administrative office address below, email and faxed applications **will not** be accepted.

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