

AGENDA ITEM 1

DRAFT MINUTES

First 5 Commission of Yuba County

Monday, March 14, 2016 9:00 -10:00 a.m.

Yuba County Government Center - Wheatland Rm, Marysville, Ca

OPEN SESSION CALL TO ORDER: *Chair Sokoloski called the meeting to order at 9:02 a.m.*

Item 1. Roll Call: *Andy Vasquez -absent, Pam Morasch – absent, Jim Arnold- absent, Sally Sokoloski Melinda Staples, Homer Rice and Josh Harris. Staff: Cynthia Sodari*

Item 2. Public Comment/Hearing: *No public comment.*

Item 3: Discuss recommendations provided by the Preliminary First 5 Program Report conducted by the County of Yuba and take action accordingly

The Commission reviewed the recommendations provided by the County's consultant to reduce the Commission's staff from 3 FTEs to 2.5 FTEs; the actions by County HR to reduce the Commission staff to 2 FTEs; the Commission's approved operational plan which included 3 FTEs; the associated invoice for the report and an update on the situation. The Chair discussed the Commission's expectations adopted in their operational plan and concern that the Commission have the adequate support to comply with its legislative mandates. The Executive Director noted the original intent of the report was to evaluate and resolve the position level for the program staff position not to evaluate the level or amount of work required by the Commission. Commissioners noted the county comparisons may not be valid since the counties compared operated as direct service providers and did not have the same level or type of program administration needs. The Commission noted the importance of working with the County to resolve the administrative workload required of the Commission. Commissioners did not agree with the County's decision to reduce staff to 2 FTEs and felt with slight administrative modifications the Commission could manage the report's recommended 2.5 FTEs and the .5 FTE to reside at the Commission's office. The Executive Director noted conversations with the County are promising and the County has agreed to split one of its FTE office specialists with the Commission. The Commission concluded its discussion with concerns on the amount charged to conduct the report and they would like to note for the record they did not agree with the amount but acknowledge its responsibility to pay the invoice.

MOTION: *Commissioner Rice moved to amend the operating budget to transfer program funds to the appropriate administrative line item for payment of the invoice from the County's consultant.*

SECOND: *Commissioner Harris*

VOTE: *Motion Carried 4/0*

AYES: *Sokoloski, Rice, Harris and Staples*

NOES: *None*

ABSENT: *Vasquez, Morasch, Arnold*

CLOSED SESSION CALL TO ORDER

Item 4. Performance Evaluation (Gov. Code § 54957) Title: Executive Director

Due to the recent County recommendation regarding staffing the Chair asked to clarify the Executive Director's current performance expectations that aligned to goals and staff support. It was decided that the Commission would establish yearly measurable objectives for the Executive Director and share them with the County.

ADJOURNMENT: *Chair Sokoloski adjourned the meeting at 9:52 a.m.*