

APPROVED MINUTES Executive Committee Meeting Special

First 5 Commission of Yuba County

Date: May 19, 2020

Time: 2:01pm

Location: Virtual

Public Session

1. **CALL TO ORDER:** *Commissioner, Arnold called the meeting to order at 1:48 pm*
 - > *Commissioners Present –Melinda Staples, Jim Arnold*
 - > *Staff Present: Ericka Summers, Robin Timoszyk and Nikki Williams*

2. **PUBLIC COMMENT:**

No Comments

3. **OPERATIONAL DISCUSSION:**

- a. Review and approve February 3, Executive Committee meeting minutes.

ES discussed the Strategic Plan, which may be found on the First 5 website. ES provided program updates and discussed contract extensions. Minutes reviewed and approved.

- b. Review and approve Special Commission meeting agenda (5-28-2020).

Draft agenda reviewed:

- OPUD extension contingent on pool opening. OPUD has indicated that they are uncertain of whether they will open or what it will look like if they do. They are considering opening only for swimming lessons. ES is in contact with OPUD and will update the Committee when she has confirmation of OPUD's plan.
- Plazeum is not currently open to the public but it is their intension to open with current public health safeguards in place. They continue to offer Help Me Grow groups virtually and have provided materials for developmentally appropriate activities these families. Playzeum is looking at options for infant class.

- c. 2019-2020 Budget Updates

ES indicated that there are no additional changes or adjustments that need to be made as current budget is on track.

d. Staffing

ES reviewed current staffing levels and rotation of telecommuting/in office, per public health guidelines. First 5 Yuba Intern positions are scheduled to end 6-30-2020 when census funding expires. The current Intervention Counselor position is also slated to end 6-30-2020. MS inquired as to whether the Intervention Counselor will continue. ES gave an update related to IMPACT and volatile funding due to COVID-19 related State budget deficit.

4. Draft 2020/2021 Budget

ES discussed projected revenues. She provided 2 formats for review and discussion. ES used a 2.5% decline in Prop 10 funds for 20/21; however she would like to consider using a higher percentage of potential funding decline to build the budget. JA suggested building the budget at a 5% decline as he predicts 20/21 will probably be manageable, but is concerned that the 21/22 year may see further decline in revenues. The group discussed concerns related to how the Governor's budget plans may impact revenues for First 5. There is some concern that the Governor may sweep up endowments across the state to cover the state short fall. Committee agreed to add an additional column showing a 10% decrease. ES called out increased Professional Services line item to cover creation of the next strategic plan. The Executive Committee agreed it is better to plan now rather than later.

ES advised the committee that she is in talks with County Administrative Office staff and HR staff regarding staffing levels and additional related expenses (IT, Auditor, etc.). The group discussed whether to take the chance and provide the services or to play it safe and not take the funding. JA indicated that we have an obligation to the community and we should take steps to fight for it. The Committee agreed that the Commission needs to get creative and look at how we are providing services into the future due to what we have learned over the last few months of operating in the midst of COVID-19.

Meeting adjourned at: 2:50pm

Next Executive Committee Meeting: TBD