



EXECUTIVE COMMITTEE MEETING

Monday, January 23, 2017

9:00 – 10:30 a.m.

Yuba County One Stop

1114 Yuba Street, Suite 201 Marysville, California

APPROVED MINTUES

1. Call to Order at 9:35am

Members Present: Sally Sokoloski, Melinda Staples, Cynthia Sodari, Robin Timoszyk & Analicia Perez

Public: Gene Weckman

2. Approve Meeting Minutes from December 5, 2016

The Committee reviewed and approved the minutes from December 5, 2016

3. Operational Issues - Old Business

- a. **RFQ for Auditing Services** - *Executive Director (ED) reviewed staff efforts to release public notices. The Committee felt it was best to release the RFP locally as opposed to reaching out statewide.*
- b. **Budget/Financial Management** - *The Commission received the MOU without the F5 award from Public Health therefore the proposed mid-year revisions presented at the last Commission meeting will be updated to reflect this change. The ED felt it was appropriate to remove that expenditure from the budget therefore decreasing the overall budget.*

4. Program Issues

- a. **Old Business- EDSI Initiative** - *The Committee discussed to add the MOU from Public Health to the agenda once the Commission received the final MOU from county counsel.*
F5 Grant Program- *The Program Specialist has had nine mini-grant meetings and the total awarded is \$38,264. There have been a total of two sponsorship requests for this fiscal year, from the Child Care Planning Council and the Mary Aaron Museum.*
- b. **New Business- Potential Unsolicited Funding Proposals**- *The ED reported the Commission has received two unsolicited funding proposals, from OPUD and Playzuem. The Committee felt it was appropriate for the Commission to review the applications to determine if they should accept the applications for consideration. The Committee recommended adding the applications to the February Commission meeting.*

5. Evaluation Issues

- a. **Old Business Quarterly Programs Reports**- *All the Q2 reports have been turned in and no major issues to discuss.*
- b. **New Business Countywide School Readiness Report**- *The ED reviewed the evaluation proposal presented to her by the Commission's current evaluation firm, Applied Survey Research (ASR). The Commission's consultant is recommending that the Commission conduct a countywide study on school readiness. The ED strongly supports this recommendation since the information this study will provide will directly assist the Commission in meeting its desired results identified in the county strategic plan and more importantly in*

the Commission's decision making process. The Committee felt it was appropriate to bring this item to the full Commission to consider. The ED will ask ASR to present the item at the next Commission meeting.

6. Agenda Setting for Commission Meeting February 23, 2017

- a. **Potential Items-** *The ED mentioned the following agenda items: Presentation from MJUSD, mini-grant applicants and awards, the re-appointment of active advisory committee members, F5CA Annual Report, review Unsolicited Funding Proposal application, presentation from ASR and approval of the mid-year budget revision.*

7. Public/ Additional Comments Discussion- *Gene Weckman would like to approach First 5 Yuba for a potential meeting grant application for a non-profit location groups/ religious groups. Mr. Weckman reviewed his proposal and the ED asked him to schedule an appointment with staff to review application procedures.*

8. Adjournment- *Meeting was adjourned at 11:00am*