

APPROVED MINUTES

First 5 Commission of Yuba County

Regular Meeting, October 22, 2020

Virtual

OPEN SESSION CALL TO ORDER: *Commissioner Staples called the meeting to order at 3:32 PM*

- > *Commissioners Present – Gary Bradford, Tony Gordon, Francisco Reveles, Homer Rice, Sally Sokoloski, Melinda Staples*
- > *Excused – Jim Arnold*
- > *Staff Present: Ericka Summers, Robin Timoszyk, Carmen Rodriguez*
- > *Pledge of Allegiance: The group passed as the meeting was conducted virtually and no flag was present.*

PUBLIC COMMENT: None

Special Note: Brown Act Best Practice for Virtual Meetings: Staff advised all present that moving forward commission votes would be by roll call in keeping with best practices for complying with open meeting laws.

Item 1: Consent Agenda

Approval of the Minutes of the August 27, 2020 Regular Commission Meeting

Motion by Commissioner Bradford to approve minutes as presented

Second: Commissioner Sokoloski

Ayes: Bradford, Reveles, Rice, Sokoloski, Staples

Nays: None

Abstain: Gordon

Minutes Approved

Item 2: Discussion/Action

MG21-105 – Kayla’s Little Daycare

Review mini grant request- Kayla requested \$1,680.35 for curriculum and outdoor equipment.

Comments or question: Commissioner Rice stated that the letter answered any question that he had. Commissioner Sokoloski is a bit curious on how Sutter Co. infant provides support in the home. Kelly Williamson said that there might be someone under Kayla’s care that may be receiving this support through this program already.

Motion by Commissioner Sokoloski to approve Mini Grant – Kayla’s Little Daycare as presented

Second by Commissioner Rice

Ayes: Bradford, Rice, Reveles, Sokoloski, and Staples

Nays: none

Abstain: none

Mini grant approved – Kayla’s little Daycare for \$1,680.35.

Item 3: Discussion/Action

MG21-117 – Yuba County Office of Education – Family Resource Center

Commissioner Reveles recused himself for this agenda item

Representatives: Erin Gladden and Kelly Williamson. Erin Gladden- The grant would covering the support of the Zumbini Music and Movement Program for Yuba Co. families with kids with special needs. It would be free for families. Planning for it to do a virtual 8 week session in fall, an 8-week session in the spring and buy supplies for when we go back to in person. Looked like the total cost would be \$36,000 but if looked at the proposed budget than it shows the total program budget that was requested from First 5 Yuba. Robin stated that they requested \$2,226.21.

Motion by Commissioner Sokoloski to approve Mini Grant- YCOE Family Resource Center

Second by Commissioner Bradford

Ayes: Bradford, Rice, Sokoloski, and Staples (Reveles recused)

Nays: none

Abstain: none

Mini grant approved – YCOE Family Resource for \$2,226.21.

Item 4: Discussion/Action

MG21-125 – YCOE Special Education Preschools

Commissioner Reveles recused himself for this agenda item

Representatives: Kristin Nottle-Powell and Karen Paparella. Build kits with the Handwriting without Tears materials and training / guides on how to use the material to send home with families. Materials: wooden pieces to make letters with and magnetic screens to trace and make letters. This is building on early literacy and handwriting skills. Expected to make around 75 kits for the kids throughout the school year. Kristin will support by doing 2 workshops, one for staff and the other for the parents. These workshops will help on having the basic on how to do their

weekly letter or number. In May they will be sending out a survey to have the families tell them how helpful was this program. If there are good reviews than they will use it again.

Questions or concerns: Staples- This would reach out to the people out in the foothills but in the foothills, they have limited access to technology. How will they participate in the program besides just the kits? Paparella- we will send out a guideline on how to do it and give out some examples on how to do it on each individual letter/number.

Motion by Commissioner Sokoloski to approve Mini Grant – YCOE Special Education Preschool

Second by Commissioner Rice

Ayes: Bradford, Rice, Solo and Staples (Reveles recused)

Nays: none

Abstain: Gordon

Mini grant approved YCOE Special Education Preschools for \$3,993.93.

Item 5: Discussion/Action

MG21-120 – Regional Emergency Shelter Team

Representative: Nick Anderson- This grant is to support the Winter Shelter Program. Helping the families to move from homelessness to permanent housing.

Motion by Commissioner Bradford to approve Mini Grant-Regional Emergency Shelter Team

Second by Commissioner Rice

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Nays: none

Abstain: none

Mini grant approved – Regional Emergency Shelter Team for \$4,000.00.

Item 6: Discussion/Action

MG21-113 – Viking Woodworks Learning Center

Representative: Tracy Jacobson (owner & lead instructor) - this would be for a scholarships for classes. They receive many calls in regards to scholarships to be able to attend their program. They are on need bases. The most popular class is the preschool class that is ages 4 -5 year olds and the kids cooking class, which have this age level attend as well. They offer classes on monthly and semester bases. The amount asked would allow either 54 months per student of scholarships or 13 students per semester scholarships.

Motion by Commissioner Bradford to approve Mini Grant- Viking Woodworks and Learning Center.

Second by Commissioner Sokoloski

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Nays: none

Abstain: none

Mini grant approved – Viking Woodworks and Learning Center for \$4,000.00.

Item 7: Discussion/Action

MG21-107 – Teresita Hernandez Daycare

Robin- The applicant did apply for the Yuba Co. CARES- Childcare Relief Program and this has been discussed with the applicant. We have suggested revising the budget to reduce it by what the CARES would cover. There is a new draft on the budget if anyone would like to see it.

Representatives: America Hernandez and Teresita Hernandez – 7 of the children are 0-5 years of age. They are in search of a bilingual curriculum since most of the children she cares for are bilingual. Dr. Reveles offered support through the Yuba County Office of Ed. Erin Gladden mentioned to speak with Noemi from Child Care Planning Council and she would be a great help on this matter. Two different models, a moderate budget and an essential budget that were drafted. The moderate budget is for \$2,765 and the essential budget is for \$2,620. The moderate budget includes a refurbished computer with a keyboard (x2). The essential budget includes purchasing Echo Dot (x2). Commissioner Reveles asks if they have what she needs to keep the children and the staff in her childcare program healthy and safe. They said more cleaning supplies. Ericka mentioned First 5 Yuba is going to be doing a supply giveaway here in the next week.

Commissioner Staples asked to move to approve or deny a motion on either one of the presented budgets for either the moderate budget of \$2,765 or the essential budget of \$2,620.

Motion by Commissioner Rice to approve the Mini Grant-Teresita Hernandez Daycare.

Second by Commissioner Bradford

Ayes: Bradford, Reveles, Rice, Sokoloski, and Staples

Nays: none

Abstain: Gordon

Mini grant approved – Teresita Hernandez Daycare for \$2,620.00.

Item 8: Discussion/Action

MG21- 115 Beale Family Support Booster Club

Representative: Kim Hogue – Special needs coordinator. This would help support the Exceptional Family Member Program Play Group out in Beale. Out in Beale and surrounding there is a large population of families that have children 0-5 years of age. Before COVID, the families would go in person to the playgroup and they would have the activity bag to do. During COVID, they changed the playgroup and do the activity online. This grant will help support this program so that they can continue to connect the families. Either she will deliver the activity bags or the support nurse bags to the families that do not live on Base and cannot come to the once a month drive thru option. They would be open to show budget for the whole Family Support Booster Club.

Motion by Commissioner Sokoloski approves Mini Grant- Beale Family Support Booster Club.

Second by Commissioner Gordon

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Nays: none

Abstain: none

Mini grant approved – Beale Family Support Booster Club for \$4,000.00.

Item 9: Public Hearing/Action

Pursuant to Health and Safety Code § 130140 Annual Audit Review

The Commission must conduct a public hearing on its annual independent audit report and discuss any findings. Additionally, the Commission is asked to approve the audit

No public comments.

Ericka – on page 26 there is no findings in the annual audit. In revenues and expenditures, First 5 was pretty close to breaking even. The expenditures were a little bit lower because due to COVID many of the programs stopped administering services. Either they stopped using the resources or less staffing. Revenue was about \$100,000 higher than anticipated.

Questions: Staples- did we receive all the payments that were behind? Ericka stated yes, we are on track.

Commissioner Staples closed the hearing.

Motion by Commissioner Gordon to approve the Annual Audit Review

Second by Commissioner Reveles

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Nays: none

Abstain: none

Annual Audit approved

Item 10: Public Hearing/Action

Pursuant to Health and Safety Code § 130140 Annual Report to F5CA

The Commission must conduct a public hearing on its FY 19-20 annual report and review data submission to First 5 California. Additionally, the Commission is asked to approve the report

No public comments.

Ericka- As shown for the past 4 years we have been consistent in regards to the Strategic Plan as well we stayed balanced between the revenue and expenditures. We have currently served 1,216 children and 638 primary caregivers; this includes parents and childcare providers. Still consistent across the board. There is a dip in this last year in regards to the children and we believe it was due to COVID. Unfortunately, the annual report does not capture what is under the Communication Plan that is how we fund our mini grants and the responsive grants. Through these grants, we were able to help in the upper thousand in children. In the state report – county highlights, we did highlight our COVID response, the commission’s quick response and the quick turnaround change from our community partners in help of the needs of the children. Responsive grant example- YES Charter made 10 short films on kids in outdoors activities; evidence based curriculums. Filming was done locally, which highlighted different areas in Yuba County, like parks and trails. It showed ways how parents could explore outdoors to spark the children’s imagination. Other responsive grants were for childcare providers created a good relations and connection with them, in which we did not have.

Staples closed the hearing.

Motion by Commissioner Sokoloski to approve the 2019/2020 Annual Report.

Second by Commissioner Bradford

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Nays: none

Abstain: none

Annual Report approved

Item 11: Discussion/Action

Resolution 21-01: The Commission will read and take action on a resolution to accept additional grant funds from First 5 California to administer the Home Visiting Coordination program in Yuba County in accordance with contract 2020-58.

This resolution is to approve on receiving funds for \$197,269.02 over the next two years; starting fiscal year 2020-2012 through fiscal year 20201-2022.

Motion to approve Resolution 21-01.

Motion by Commissioner Rice to approve the Resolution 21-01.

Second by Commissioner Sokoloski

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Nays: None

Abstain: None

Motion Passed

Item 12: Discussion

Executive Director Monthly Activity Report

Executive Director reviewed department activities for September and October including the following:

Present the newest member – Carmen Rodriguez as the Office Specialist.

Ericka- Activity Report

Executive Committee Meeting was conducted on Oct. 5, 2020 received an update on the current office operation, current staffing levels, new recruitments and the new office location options. Mini Grant Program update with the 5-minute time limit was set for the public discussion/comment piece. The EC reviewed the upcoming Commission Meeting agenda.

Advisory Committee will be meeting on Dec. 7, 2020. Their last meeting was held in September. Thank you to the Advisory Committee since they have been working hard to score the mini grants even though they are not present.

Strategic Partners- we have been meet monthly since COVID and since the children are currently not in physically in school so that we see how we can help support them. Normally we only meet quarterly.

Our Annual Report that goes to the state that is what allows us to get funding through Prop 10. Internally, our Yuba County evaluation of our programs is in the final stages and the Commission will get a full report in December.

Budget shows the current Tobacco revenues for July and August. September has not been received.

Next Wednesday, October 28, 2020 evening we are doing a Provider's supply distribution. This is open to childcare preschool center base.

We are collaborating with the Yuba County Library for the Halloween drive through on October 30, 2020.

State Commission Meeting is occurring today.

The Flavors Band that Governor Newson, the Tobacco Companies filed paperwork and to get signatures to get a referendum, which would then go to, a public vote / move to be a proposition.

The strategic planning process is going well. We have met several times with ASR and the Ad Hoc. Have conducted community surveys and focus groups with providers and parents. Looks like the timeline on presenting the results may be January and may have to hold a special meeting to be able to give the Commission enough time to review and give feedback. This Strategic Plan is what will outline our funding for the next 5 years.

Census ended October 15, 2020. Across the nation, there was a major under count due to COVID. California response was 69% almost 70% and Yuba was about 64%. For our community we may not get some funds that should be allocated to us.

Imagination Library- we currently have 1,357 enrolled and 298 graduated.

COVID Response-

We applied for the Lucile Packard Foundation that is supporting the Family Friend or Neighbor caregivers. The grant was written with Yolo and Sutter County. We were 1 in 7 that were awarded. We split the grant between all three counties. This will be used to support FFN's with Chromebook and Wi-Fi to help them engage with quality early learning concepts and other trainings. In addition, to allow them to have a computer to help with the kids that are distance learning as well as have access to Wi-Fi. This grant was written prior to getting the CARES funding. She actually mirrored the CARE Child Care Relief Program after the grant that was written. The childcare providers will be receiving the Chromebook, mifi and internet connectivity. We will start giving these out around to them the first or second week in November.

Results and Highlights presented as of October on the CARES funding. We are presenting a request for additional funding by the CAO to the BOS on Oct 27 to meet the unmet needs in our community.

Motion to adjourn

Motion by Commissioner Reveles to adjourn.

Second by Commissioner Sokoloski.

MEETING ADJOURNED AT 5:00 PM