

APPROVED MINUTES

First 5 Yuba County

Children and Families Commission

Thursday, August 22, 2019

3:30 p.m. – 5:30 p.m.

Yuba County Government Center, Wheatland Room

915 8th Street, Marysville, California 95901

Open Session Call to Order: *Commissioner Arnold called the meeting to order @ 3:31pm*

- > Commissioners Present – Jim Arnold, Gary Bradford, Tony Gordon, Homer Rice, Sally Sokoloski, and Melinda Staples (arrived 3:34pm)
- > Absent – Francisco Reveles
- > Staff Present – Ericka Summers, Analicia Perez, and Robin Timoszyk
- > Pledge of Allegiance led by commissioner Arnold

Public Comment

None

Item 1: Action

Approval of Minutes of the June 27, 2019 Regular Commission Meeting

Motion to Approve made by Commissioner Rice

Second: Commissioner Sokoloski

Vote 4-0

Ayes: Arnold, Bradford, Gordon, Rice, Sokoloski

Abstain: Bradford

Item 2 Presentation

Presentation: 2018/2019 Mini-Grant Program Review – Staff provided a review of the Mini Grants approved and completed for the preceding fiscal year.

Note: Changes to Meeting Agenda Order – Due to a scheduling conflict the Mini Grant Applications for YES Charter Academy and Little Orchards Preschool N Daycare were switched.

Item 3 Discussion/Action

MG20-101 – Mini Grant Application – Little Orchards Preschool N Daycare (Heard as Item #9)

Staff accepted an application from Little Orchards Preschool N' Daycare. They are requesting \$4,000.00 for a Curriculum and Facility Improvements. Review Committee gave the applicant a score of 35 out of 50 recommending it for funding. They also submitted additional comments and questions for the applicant. The applicant was unable to attend the meeting but provided a

written statement in response to the Review Committee's comments and questions. The Commission approved this Mini Grant Application as presented.

Motion made by Commissioner Sokoloski

Second by Commissioner Bradford

Vote 5-1

Ayes - Arnold, Bradford, Gordon, Sokoloski, and Staples

Nos - Rice

Item 4 Discussion/Action

MG20-103 – Mini Grant Application – YCOE Family Resource Center

Staff accepted an application from YCOE – Family Resource Center (FRC). They are requesting \$4,000.00 for a Gas Card/Voucher project. The project provides funds for families to attend verified medical appointments outside the Yuba-Sutter area. The Review Committee gave the applicant a score of 42 out of 50 recommending funding. They also submitted additional comments and questions for the applicant. Kelly Williamson and Erin Gladden from YCOE FRC were present to respond to the Scoring Committee's comments. The Commission approved this Mini Grant Application as presented.

Motion to Approve made by Commissioner Bradford

Second by Commissioner Sokoloski

Vote 6 – 0

Ayes - Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 5 Discussion/Action

MG20-104 – Mini Grant Application – Regional Emergency Shelter Team (REST)

Staff accepted an application from REST. They requested \$4,000.00 to assist with support for the 19/20 Season. The Review Committee gave the applicant a score of 44 out of 50 recommending funding. They also submitted additional comments and questions for the applicant. Nick Anderson, REST Executive Director was present to respond to the Scoring Committee's comments. The Commission approved this Mini Grant Application as presented.

Motion to Approve by Commissioner Rice

Second by Commissioner Staples

Vote 6 – 0

Ayes Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 6 Discussion/Action

MG20-105 – Mini Grant Application – Kids Yoga with Christie

Staff accepted an application from Kids Yoga with Christie. The applicant is requesting \$3,400.00 for a Caregiver and Me Yoga and Story Time project to be hosted at the Yuba County Library. The Review Committee gave the applicant a score of 40 out of 50 recommending funding. They also submitted additional comments and questions for the applicant. Christie Karnes, applicant, was present to respond to the Scoring Committee's comments. The Commission approved this Mini Grant Application as presented.

Motion to Approve made by Commissioner Sokoloski

Second by Commissioner Staples

Vote 6 - 0

Ayes Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 7 Discussion/Action

MG20-106 – Mini Grant Application – Viking Woodworks

Staff accepted an application from Viking Woodworks & Learning Center. They are requesting \$4,000.00 for Age Appropriate Equipment to be able to provide drop in activities for 2-5 year olds and their parents/caregivers. The Review Committee gave the applicant a score of 38 out of 50 recommending funding. They also submitted additional comments and questions for the applicant. Tracy and Jeff Jacobson, applicant, was present to respond to the Scoring Committee's comments. The Commission approved this Mini Grant Application as presented.

Motion to Approve made by Commissioner Staples

Second by Commissioner Bradford

Vote 6 – 0

Ayes Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 8 Discussion/Action

MG20-107 – Mini Grant Application – Heather Richardson

Staff accepted an application from Heather Richardson. Applicant is requesting \$3,987.24 for a Flexible Learning Project to expand her preschool offerings by providing tablets for online learning opportunities both individual and group. The Review Committee gave the applicant a score of 29 out of 50 not recommending funding. The committee also submitted additional comments and questions for the applicant. The committee's concerns revolved around the use of technology with preschool age children and current AAP guidelines limiting total screen time to one hour per day. Heather Richardson, applicant, was present to respond to the Scoring Committee's concerns. After in-depth discussion, the Commission denied funding for this application but did indicate to the applicant that they would entertain an application for a more appropriate project.

Motion to Deny made by Commissioner Gordon

Second by Commissioner Rice

Vote 6 - 0

Ayes Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 9 Discussion/Action

MG20-108 – Mini Grant Application – YES Charter Academy (Heard as Item 3)

Staff accepted an application from YES Charter. They are requesting \$4,000.00 for Educational Materials for their School Readiness Program. The Review Committee gave the applicant a score of 38 out of 50 recommending funding. They also submitted additional comments and questions for the applicant. Louise Miller, Principal of YES, was present to respond to the committee's comments. The Commission approved this Mini Grant Application as presented.

Motion to Approve made by Commissioner Sokoloski

Second by Commissioner Bradford

Vote 6 - 0

Ayes: Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 10 Discussion/Action

MG20-112 – Mini Grant Application – Sutter Health Children's Bereavement

Staff accepted an application from Sutter Health Children's Bereavement Program. Applicant is requesting \$4,000.00 for the Children's Grief and Loss Support Groups held at various sites throughout Yuba County. The Review Committee gave the applicant a score of 39 out of 50 recommending funding. They also submitted additional comments and questions for the applicant. Ada Terry, Sutter Health Children's Bereavement Director, was present to respond to the committee's comments. The Commission approved this Mini Grant Application as presented.

Motion to Approve made by Commissioner Rice

Second by Commissioner Sokoloski

Vote 5-0-1

Ayes - Bradford, Gordon, Rice, Sokoloski, and Staples

Nos - None

Abstain: Commissioner Arnold

Item 11 Action

Sole Source Application- Family Soup

Continued from the June 27 2019 Commission meeting. The Commission reviewed the 2016-2019 full year Program Performance Summary & the 2019-2020 Sole Source Proposal (submitted August 13, 2019) to determine if funding would be allocated to the applicant. ED Summers recommended awarding a Sole Source Contract with Family SOUP in the amount of \$32,886 for the remainder of fiscal year 2019-2020. Contingent upon overall program performance and evaluation findings and compliance in accordance to the Program Enhancement Plan the contract may be considered for an additional year of funding in alignment with the First 5 Yuba 2016-2021 Strategic Plan. Cindy Chandler, Executive Director of Family Soup, was present, to respond to questions from the Commission. The Commission approved a one year agreement (July 1, 2019 – June 30, 2020) in the amount of \$32,886 to Family SOUP.

Motion to Approve Sole Source Agreement made by Commissioner Sokoloski

Second by Commissioner Staples

Vote 6 - 0

Ayes Arnold, Bradford, Gordon, Rice, Sokoloski, and Staples

Item 12 Discussion

Executive Director Monthly Activity Report

ED Summers reviewed the activities of July and August specifically advising the Commission of the following:

- Development of a performance evaluation process for Executive Director since it is now the Commission's responsibility. Specific options will be brought before the Commission in October
- Quarterly Strategic Partner Meeting was held 8/20 for Data refresh training – 16 partners attended.
- The Kindergarten Readiness Assessment – three districts on board to conduct the assessment this fall. They are Wheatland, Camptonville, and YES Charter.
- Recent Sponsorships - Family Night at the Gold Sox, Marysville Peach Festival, Yuba-Sutter Fair.
- Upcoming Sponsorship – Marysville Stampede Rodeo. We will have 75 children's admission tickets.
- First 5 CA – ED attended Commission meeting in July, Proposed IMPACT funding increase of 83 million over 3 years increased funding to 103 million approved by First 5 CA Commission
- First 5 Association launched a new foundation, Center for Children's Policy to have more of a voice in advocacy

- Provided overview of expenditures through June 30 – period 13 still outstanding
- CDTFA has had some issues with their transition to Fi\$cal. This has created a delay in our receipt of revenue so we need to transfer some of the funds from our Trust to cover operating expenses. Even with the transfer we should still be at or below budget for 18/19 expenses.
- The Executive Committee approved Line item adjustments to the Communication plan to be able to support more sponsorships
- Imagination Library is still moving forward with MOU between F5 & Youth for Change. Bishop's Pumpkin Farm designed this season's corn maze around First 5 and early literacy. Some of the funds from the corn maze, the weekend of Sep 21-22, 2019 will go to Imagination Library

Meeting Adjourned at 5:40pm