

APPROVED MINUTES

First 5 Commission of Yuba County
Regular Meeting, Thursday October 24, 2019
Yuba County Government Center, Wheatland Conference Room
915 8th Street, Marysville, California 95901

OPEN SESSION CALL TO ORDER: *Commissioner Staples called the meeting to order at 3:30pm*

- > *Commissioners Present – Commissioner Bradford, Commissioner Gordon, Commissioner Reveles, Commissioner Rice, Commissioner Sokoloski, and Commissioner Staples*
- > *Excused- Commissioner Arnold*
- > *Staff Present: Ericka Summers and Robin Timoszyk*
- > *Pledge of Allegiance led by Commissioner Staples*

PUBLIC COMMENT:

None

Item 1: Consent Agenda

APPROVAL OF THE MINUTES OF THE AUGUST 22, 2019 REGULAR COMMISSION MEETING AND THE SEPTEMBER 16, 2019 SPECIAL MEETING

Motion to Approve made by Commissioner Bradford

Second: Commissioner Rice

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 2: Discussion/Action

MG 20-113 APPLICATION – FAMILY SUPPORT CENTER BOOSTER CLUB, BEALE AFB

Commission staff accepted an application from Family Support Center Booster Club, Beale AFB. They requested \$4,000.00 to support the Exceptional Family Member 0-5 Play Group. The Review Committee gave the application a score of 45 out of 50, recommending the project for funding. Kim Hogue was present representing the applicant. Commissioners asked approximately how many children served by the applicant live in Yuba County and Applicant replied approximately 80%.

Motion to approve funding made by Commissioner Sokoloski

Second: Commissioner Bradford

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 3 Discussion/Action

MG 20- 119 APPLICATION – TRI-COUNTIES BREASTFEEDING ALLIANCE

Commission staff accepted an application from Tri-Counties Breastfeeding Alliance. They requested \$2,600.00 to support their Spring 2020 Conference focusing on Maternal Mental Health. The Review Committee gave the application a score of 47 out of 50, recommending the project for funding. Tina Lavy was present representing the applicant.

Motion to approve funding made by Commissioner Sokoloski:

Second by Commissioner Rice

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 4 Public Hearing/Action

PURSUANT TO HEALTH AND SAFETY CODE § 130140 ANNUAL AUDIT REVIEW.

The Commission conducted a public hearing on the results of its annual independent audit report for the fiscal year ending June 30, 2019. There were no audit findings and no public comment. Motion to accept the audit.

Motion: Commissioner Bradford

Second: Commissioner Gordon

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 5: Public Hearing/Action

PURSUANT TO HEALTH AND SAFETY CODE § 130140 ANNUAL REPORT TO FIRST 5 CALIFORNIA.

The Commission conducted a public hearing on its fiscal year 18/19 annual report and reviewed the data submission to First 5 California. There was no public comment. The Commission moved to accept the report.

Motion to accept made by Commissioner Sokoloski

Second: Commissioner Bradford

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 6: Discussion/Action

REQUEST TO SUBMIT FUNDING PROPOSAL

First 5 Yuba is requesting permission to submit a proposal in response to the Request for Applications CG #20-10004 Rising Alliances for a Tobacco-Free California to the California Department of Public Health (CDPH) Tobacco Control Program (CTCP). As smoking rates continue to drop, Proposition 10 allocations respectively also decline. In June 2019, The Executive Director (ED) advised the Commission that in order to sustain funding to programs serving the 0-5 population the intent would be to obtain funding from outside funding streams. In early October, The California Department of Public Health Tobacco Control Program released a new RFP #20-10004 Rising Alliances for a Tobacco-Free California. The ED requests the Commission authorize staff to move forward with developing a proposal and submitting an application by December 4, 2019. Potential increase of funding maximum \$400,000 annually, totaling 2 Million over 5 years. (FY 2020-2024). Some discussion regarding possible goals followed. Commissioner Rice stated no conflict of interest exists for him regarding this item. The Commission authorized the ED to pursue this funding.

Motion made by: Commissioner Rice

Second: Commissioner Bradford

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 7: Discussion/Action

EXECUTIVE DIRECTOR ANNUAL PERFORMANCE REVIEW

In October of 2018, the Commission entered into an Employment Agreement with Executive Director ERICKA SUMMERS. According to article 7 contract between First 5 Yuba and The County of Yuba: *The Commission shall evaluate Employee's performance as necessary from time to time, with the intent of evaluating performance annually. In addition, in connection with and at the time of such evaluation Commission and Employee will set goals and objectives for the ensuing year.* ED Summers reviewed past practice and the recommended changes to the evaluation process including a Likert Scale System & Summary, Self-Assessment Summary, and a timeline for completion. The Commission approved the proposed tools, timeline and appointed an ad hoc committee.

The Ad Hoc committee is Commissioners Arnold, Reveles and Sokoloski

Motion to approve process made by Commissioner Rice

Second: Commissioner Bradford

Vote: 6/0

Ayes: Bradford, Gordon, Reveles, Rice, Sokoloski, and Staples

Item 8: Discussion

EXECUTIVE DIRECTOR REPORT

ED Summers reviewed the activities of September and October specifically advising the Commission of the following:

- Recent outreach and sponsorships including Marysville Stampede Rodeo, Imagination Library kickoff, Help Me Grow Play Day at Bishops, Beale AFB Baby Shower, Fall ECE Conference.
- First 5 Association – has been selected by the Governor’s Office to be the sole source partner to implement census engagement, outreach and education for the 0-5 population.
- Budget update – Period 13 for FY 18/19 has not closed.
- Help Me Grow –HHSD upper management is still reviewing the MOU and new HHSD staff are being assigned due to turnover.
- Essentials for Childhood Initiative – ED is currently a workgroup member of this collaboration between CA Dept. of Public Health Safe and Active Communities and CA Dept. of Social Services Office of Child Abuse Prevention. The joint meeting, October 30, 2019, has the theme, “Define Goals and Strategies to Achieve Child Wellbeing.”
- Imagination Library – from 9/21 through 10/24, 485 children were enrolled. This equates to 7.6% of the 0-5 population for Yuba County.
- Potential New Office – staff continues to research potential new location including asbestos testing, discussions with owner, IT network fees and services.

MEETING ADJOURNED AT 4:47PM