

APPROVED

ADVISORY COMMITTEE MINUTES

Tuesday, December 6, 2016
10:00-11.30am
Yuba County Office of Education, Oak Room
935 14th Street, Marysville, California 95901

AGENDA

1. Call to Order

C. Sodari called the meeting to order at 10:05am

Committee Present: Tracy Bryan (County Human Services), Leslie Cena (County Office of Education), Cindy Chandler (Community Resource Center) John Floe (Behavioral Health Services)

Staff: *Cynthia Sodari, Robin Timoszyk, Analicia Perez*

- 2. Public Comment-** Executive director briefly reviewed the Community event held on December 2nd to the Advisory Committee. She also mentioned the parent-child play groups with PLAYzeum that will start January 18, 2017 at Spring Valley School every Wednesday.
- 3. Approve Meeting Minutes for December 6, 2016 – Approved**
- 4. Advisory Committee Membership and Schedule for 2017-** Executive director and Committee discussed time change and meeting dates. Advisory Committee members decided on time the meetings at 10:00am-11:30am and will have 4 meetings quarterly. There is one vacant spot for community member / parent representative.
- 5. Mini Grant Program-** The Advisory Committee was satisfied with the process developed to review mini-grants and gave positive feedback on using survey monkey. Another member mentioned that receiving one application at a time helped them score the proposals. Robin Timoszyk reviewed the total amounts of mini-grants awarded (\$8,236) and the funds remaining (\$41,764). Additionally the Executive director expressed on the Commission's behalf the great feedback on scoring and questions for each mini grant. This process provided the Commission a better understanding on each mini-grant and offered additional questions to review during the Commission meetings.
- 6. Annual Evaluation Report –** Executive director reviewed the 2015-2016 annual evaluation report with the Committee. The Advisory Committee was very pleased with the format and information presented in the annual evaluation report. A Committee member mentioned the graphs detailing each priority area provided the readers a good understanding on how dollars were invested and suggested to continue this format for next year.
- 7. Adjournment-** Meeting adjourned at 10:41am