

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday April 25, 2019

3:30 p.m. – 5:30 p.m.

Yuba County Government Center – Wheatland Conference Room

OPEN SESSION CALL TO ORDER: *Chair, Jakowski called the meeting to order at 3:30 p.m.*

- > *Commissioners Present –Sally Sokoloski, Francisco Reveles, Jim Arnold, Karleen Jakowski and Gary Bradford arrived at 4:15pm.*
- > *Absent- Melinda Staples and Homer Rice*
- > *Staff Present: Ericka Summers, and Analicia Perez*
- > *Pledge of Allegiance led by Chair Jakowski*

PUBLIC COMMENT/HEARING:

No Comments

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING- February 28, 2019

Motion: Commissioner Sokoloski

Second: Commissioner Arnold

Vote: 4-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles

There was a correction to add Jim Arnold to Commissioner Present list; change will be made for approved minutes.

Item 2: Discussion/Action

ANNUAL REVIEW OF FIRST 5 YUBA 2016-2021 STRATEGIC PLAN

Motion: Commissioner Sokoloski

Second: Commissioner Arnold

Vote: 4-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles

A public hearing was held for comment on the 2016-2021 Strategic Plan. No public comments were made. The Executive Director recommended approving the current Strategic Plan and suggested to update the chart in the strategic plan with current programs and investments. The Commission approved the strategic plan 2016-2021 with edits to charts and will be prepared for final hearing June 27, 2019.

Item 3: Discussion/Action

MINI GRANT REVIEW

3.1 MG 19 Application from Teresita Hernandez's Daycare

Motion: Commissioner Arnold

Second: Commissioner Reveles

Votes:4-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles

The Commission reviewed the mini-grant application for Teresita Hernandez's Daycare that scored an average of 75 from the application review committee. The mini grant proposal is improve current curriculum. Teresita's daughter was answered the question from the review committee. The Commission approved the mini-grant of \$4,925.00 for Teresita Hernandez's Daycare.

3.2 MG19-117 Application from Heather Richardson Family Childcare Home

Motion: Commissioner Arnold

Second: Commissioner Sokoloski

Votes: 4-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles

The Commission reviewed the mini-grant applications for Heather Richardson Family Childcare Home that scored an average of 88 from the application review committee. The mini grant proposal is improve current curriculum. Heather Richardson answered the questions from the review committee. Commission Jakowski suggested removing the line item of the insurance because this was not a sustainable cost and should be at the responsibility of the Provider. The Commission agreed to approve the mini-grant for \$5,000 and Chair asked Executive Director to make the change to adjust the budget so it does not reflect the insurance costs but remain at a \$5,000 maximum award.

3.3 MG 19-118 Application from Wee R Crusaders Preschool

Motion: Commissioner Sokoloski

Second: Commissioner Arnold

Votes: 4-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles

The Commission reviewed the mini-grant applications for Wee R Crusaders Preschool that scored an average of 88 from the application review committee. The mini grant proposal is to improve campus to enhance student safety and open additional slots for new students. An employee from Wee R Crusaders answered the question from the review committee. The Commission approved the mini-grant of \$5,000 for Wee R Crusaders Preschool.

3.4 MG 19-119 Application from YCOE Special Education Preschool

Motion: Commissioner Sokoloski

Second: Commissioner Bradford

Votes:4-0

Ayes: Arnold, Jakowski, Sokoloski, Bradford

Abstain: Commissioner Reveles

The Commission reviewed the mini-grant applications for Yuba County Office of Education Special Education Preschool that scored an average of 87 from the application review committee. The mini-grant proposal is for a field trip to the Playzeum. Staff from Yuba County Office of Education answered the questions from the review committee. The Commission approved the mini-grant of \$1,000 for Yuba County Office of Education Special Education Preschool.

Item 4: Discussion/Action

BREASTFEEDING FRIENDLY COLLABORATION- OUTREACH & EDUCATION

Motion: Commissioner Jakowski

Second: Commissioner Sokoloski

Votes: 4-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles

Executive Director Summers brought to the Commission attention the opportunity to gained new partnership with Adventist Health (formally Fremont Rideout Hospital). Summers explained the Breastfeeding Friendly bags will be given to mothers in the Hospital after birth. She expressed that the mothers will receive our First 5 Parent Kits as well. The Commission approved Executive Director Summers to go forward with the expenditure.

Item 5: Discussion

FIRST READING OF DRAFT 2019-2020 ANNUAL BUDGET

Executive Director Summers reviewed the first draft of the 2019-2020 annual budget. There was brief discussion with the Commission on the different options proposed by the Executive

Director. The Commission would like the Executive Director to apply option A including total expenditures of \$886,965 and overall 5% decrease in program allocations. Final draft will be approved at the Commission meeting in June.

Item 6 Discussion/Action

2019-2021 MASTER CONTRACT AMENDMENTS

Motion: Commissioner Sokoloski

Second: Commissioner Bradford

Votes: 5-0

Ayes: Arnold, Jakowski, Sokoloski, Reveles, Bradford

Executive Director Summers reviewed the 2019-2021 Master Contract amendments edits done by our attorney to the Commission. The main changes were removal of a two year renewal clause, provision asking for appropriate certificates and/or licensures upon request, support program monitoring and program alignment, provision noting budget amendments will only be considered annually and provision to encourage use of local resources and commodities when applicable. In addition, provision to participate in quarterly Strategic Partner Meetings host by First 5 Yuba and encourage Strategic Partners and their subcontracts align all programs with First 5 CA Improve and Maximize Programs so All Children Thrive (IMPACT), Quality Counts CA and local strategic plan set by the local Child Care Planning Council of Yuba Sutter to support quality care and professional development. The Commission approved the 2019-2021 Master Contract with the amendments.

Item 7 Discussion

2019-2021 YUBA COUNTY HEALTH AND HUMAN SERVICES HELP ME GROW PROGRAM- MEMORANDUM OF UNDERSTANDING

Executive Director Summers reviewed the 2019-2021 Yuba County Health and Human Services Help Me Grow Program MOU. The MOU is currently being sent through county chain of command and staff are hopeful the MOU should be in place by the new Fiscal Year.

Item 8 Discussion

MONTHLY ACTIVITY REPORT

Executive Director Summer read the monthly activity report.

Meeting adjourned at 5:06pm