

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday June 27, 2019

3:30 p.m. – 5:30 p.m.

Yuba County Government Center – Wheatland Conference Room

OPEN SESSION CALL TO ORDER: *Commissioner, Sokoloski called the meeting to order at 3:30 p.m.*

- > *Commissioners Present –Sally Sokoloski, Tony Gordon, Jim Arnold, Homer Rice and Francisco Reveles*
- > *Absent- Melinda Staples and Gary Bradford*
- > *Staff Present: Ericka Summers, Robin Timoszyk and Analicia Perez*
- > *Pledge of Allegiance led by Commissioner Sokoloski*

PUBLIC COMMENT/HEARING:

No Comments

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING- April 25, 2019

Motion: Commissioner Arnold

Second: Commissioner Rice

Vote: 4-0

Ayes: Arnold, Sokoloski, Gordon, Rice

Item 2: Discussion/Action

APPOINT NEW COMMISSION CHAIR

Motion: Commissioner Sokoloski

Second: Commissioner Reveles

Vote: 4-0

Ayes: Sokoloski, Reveles, Gordon, Rice

Commissioner Jakowski accepted a new position in Yolo County which created a vacancy for a new Chair. Commissioner Staples wanted to remain Vice Chair and Commissioner Sokoloski nominated Commissioner Jim Arnold as the new Chair. The Commission agreed and voted Commissioner Arnold as Chair of First 5 Yuba County Children and Families Commission. Executive Director Summers introduce Commissioner Tony Gordon as our new Commissioner to replace Commissioner Jakowski.

Item 3 Public Hearing

REVIEW FIRST 5 CA ANNUAL REPORT FOR FY 18-19

Commissioner Sokoloski opened the public hearing at 3:36pm

The Commission reviewed the First 5 California annual report for 2018-2019 fiscal year. There were no comments from the Commission or public. The Commission accepted the First 5 CA annual report for 18-19.

Commissioner Sokoloski closed the public hearing at 3:37pm

Item 4: Public Hearing/Action

ANNUAL REVIEW OF THE COUNTY STRATEGIC PLAN

Commissioner Sokoloski opened the public hearing at 3:37pm

The Commission reviewed the Strategic Plan that Executive Director Summers revised as directed by the Commission at the April meeting in relation to current funded programs and financial charts. There were no comments from the Commission or public. The Commission approved the revised Strategic Plan.

Commissioner Sokoloski closed the public hearing at 3:39pm

Motion: Commissioner Rice

Second: Commissioner Arnold

Vote: 5-0

Ayes: Sokoloski, Reveles, Gordon, Rice, Arnold

Item 5: Discussion/Action

SOLE SOURCE AGREEMENT FAMILY SOUP

Executive Director Summers discussed with the Commission the Sole Source application progress and timeline of events since directed by The Commission to work with Family SOUP to explore options with a Sole Source Contract Agreement.

Due to lack of final documentation and access to evaluation reports for the 2016-2019 contract, Summers explained that a complete and comprehensive Program Performance review could not be accurately conducted prior to the June 27 2019, Commission meeting. Summers recommended that the Commission postpone the vote until a thorough Program Performance Summary Report was conducted.

Commissioner Sokoloski was concerned with some of the data and number represented in the proposal and asked for a more thorough review.

Commissioner Gordon raised concerns about transportation barriers for Yuba County Families and advised bringing more direct services to Yuba County.

Dr. Rice inquired about the timeline for the start of the contract and Gaps in service. The Executive Director Summers conveyed that the original intent was to start after the approval, possibly, September 1, 2019. Mrs. Chandler (Family SOUP Executive Director) inquired if services provided without a contract in place would they be reimbursable retroactively to the beginning of the fiscal year (July 1, 2019). The Commission asked the ED if this was possible. The ED confirmed the possibility but stressed it must be in the approved proposal and if it was approved only items directly related to the approved Scope of Work would be eligible.

The Commission voted to postpone the review and vote of the Sole Source Agreement with Family SOUP until the August 22, 2019 meeting.

Motion: Commissioner Arnold

Second: Commissioner Rice

Vote: 5-0

Ayes: Sokoloski, Reveles, Gordon, Rice, Arnold

Item 6: Discussion/Action

APPROVE FINAL 19-20 ANNUAL BUDGET AND LONG RANGE FINANCIAL PLAN

Motion: Commissioner Arnold

Second: Commissioner Rice

Vote: 5-0

Ayes: Sokoloski, Reveles, Gordon, Rice, Arnold

The Commission reviewed the long-range financial plan and the 2019-2020 fiscal year budget. Commissioner Rice had a question on long term revenue with smoking prevention First 5 CA revenues decrease. Executive Director Summers explained that the new Governor is discussing on funding programs that help early childhood education. Lastly, Executive Director Summers noted future opportunities for additional funding.

Item 7: Discussion/Action

RELEASE MINI-GRANT FUNDS FOR 2019-2020

Motion: Commissioner Rice

Second: Commissioner Gordon

Vote: 5-0

Ayes: Sokoloski, Reveles, Gordon, Rice, Arnold

The Commission reviewed and approved to release the 2019-2020 mini-grant funds on July 15. The total of funds for this year is mini-grants are \$40,000 and maximum of each mini-grant is \$4,000.

Item 8: Discussion/Action

FIRST 5 CA IMPACT FUNDS- CONTRACT & POSSIBLE EMPLOYMENT

Motion: Commissioner Gordon

Second: Commissioner Arnold

Vote: 5-0

Ayes: Sokoloski, Reveles, Gordon, Rice, Arnold

Executive Director Summers discussed potential partnership and expansion of programing. Summers conveyed that the Child Care Planning Council of Yuba and Sutter Counties has recent costs savings of unspent IMPACT (Improve and Maximize Programs so All Children Thrive) funds (First 5 CA allocated dollars) in FY 2019/2020. Both Yuba and Sutter First 5's were approached to assist in implementation. Executive Director Summers asked the Commission to support the open recruitment for a new staff position that would be housed under First 5 Yuba. The new staff would work with family daycare providers and others caring for children 0-5 such as Family, Friend, or Neighbors (FFN) to integrate the Help Me Grow program and early interventions, support professional development and align services with other community partners. The report included a timeline for recruitment. All Human resources coordination and CAO approvals were in place up to this point. The Commissioners agreed and are excited for this opportunity.

Item 9: Discussion

Executive Director Summers read her report to the Commission

Meeting adjourned at 4:40pm