

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday April 27, 2017

3:30 p.m. – 5:30 p.m.

Yuba County Government Center – Wheatland Room

OPEN SESSION CALL TO ORDER: *Chair, Sokoloski called the meeting to order at 3:30 p.m.*

- > *Commissioners Present – Sally Sokoloski, Gary Bradford, Jim Arnold and Pam Morasch.*
- > *Absent: Francisco Reveles, Melinda Staples, Homer Rice*
- > *Staff Present: Cynthia Sodari, Analicia Perez and Robin Timoszyk*
- > *Pledge of Allegiance led by Chair Sokoloski*

PUBLIC COMMENT/HEARING:

No Comments

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING- February 23, 2017

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

Item 2: Action

APPROVAL OF THE MINTUES OF THE SPECIAL COMMISSION MEETING- March 23, 2017

Motion: Commissioner Bradford

Second: Commissioner Arnold

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

Item: 3 Presentation

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT'S SCHOOL READINESS PROGRAM

Kathy Woods from the Marysville Joint Unified School District's School Readiness Program organized a power point presentation for the Commission. She introduced the School Readiness specialists, reviewed the program and shared parent testimonials. Woods provided details specific to the curriculum and the activities offered. Let's Read Together is one of the curriculum models they use to encourage parents to interact with their child and increase

literacy at home. Happy Healthy Me is another curriculum model used to motivate the children to do a physical activity. There're also parent workshops from Yuba County Public Health, Yuba-Sutter Behavioral health, UC Davis and UC Cooperative Extension. Woods presentation concluded with Maria Cabrera a school readiness specialist who shared a parent testimonial.

Item 4: Discussion/Action

APPROVE CONTRACT AMENDMENT FOR APPLIED SURVEY RESEARCH

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

The Commission reviewed the agreement amendment for Applied Survey Research. The executive director reviewed the additional evaluation activities will not begin until the end of FY 17-18 however the agreement will need to be amended to reflect the additional work in the scope and budget.

Item 5: Discussion/Action

AWARD AN ADMINISTRATIVE CONTRACT IN THE AMOUNT OF \$21,000 TO JENSEN SMITH, CPA FOR PROFESSIONAL AUDITING SERVICES

Motion: Commissioner Morasch

Second: Commissioner Bradford

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

The executive director asked the Commission to approve the RFQ for auditing services award to Jensen Smith, CPA and to authorize the Executive Director to execute a three year agreement to conduct the mandated external audit.

Item 6: Discussion/Action

APPOINT MEMBERS TO THE ADVISORY COMMITTEE

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

The Commission appointed Joseph Brennan to the advisory Committee for a two year term. Austin Bishop was also appointed but did not attend the Commission meeting. They both applied for the parent representative positions available on the First 5 Yuba Advisory Committee.

Item 7: Discussion/ Action

COSIDERATION OF MINI-GRANT AWARD(S) IN THE AMOUNT OF \$5,000 OR LESS FOR PROJECT PROPOSALS TO IMPROVE THE SYSTEM OF CARE FOR CHILDREN AND FAMILIES.

Yuba Environmental Science Charter Academy

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

The Commission reviewed the mini-grant application for Yuba Environmental Science Charter Academy that scored an average of 68 from the application review committee. The YES Charter Academy mini-grant is for new playground equipment for YES Charter students, but will also be available for the 0-5 children in the community. Debbie from YES Charter Academy answered any additional question from the Commission. One of the Commissioners asked if the playground is assessable after school for the public? Debbie answered yes it is the biggest component of the outdoor playground and the community has assesses to the playground for events.

YCOE Special Education Preschools

Motion: Commissioner Morasch

Second: Commissioner Bradford

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

The Commission reviewed the mini-grant application for YCOE Special Education Preschools that scored an average of 84 from the application review committee. An YCOE special education teacher represented the mini-grant answering the questions from the review committee. First question asked how will replacement backpacks and/or books be funded? She expressed they are collaborating with the Yuba County Library to donate books. The second question asked if the applicant has plans to continue the program past June 2017 and if so how will it be funded? She answered that YCOE has \$500 willing to use from their lottery fund and they have another grant through the California Teachers Association for parent training. The grant from the parent training will be about literacy to teach parents the

importance of reading to their children. The representative explained that with both the grants the project will have books for at least one year. A Commissioner recommended asking other service groups for future funding of the books to continue the program.

Item 8: Discussion/Action

CONSIDERATION OF A SOLE SOURCE STRATEGIC PARTNERSHIP PROGRAM AGREEMENT WITH PLAYZEUM OF YUBA-SUTTER FOR PROGRAM SERVICES TO INCREASE EARLY LEARNING OPPORTUNITIES

Motion: Commissioner Bradford

Second: Commissioner Arnold

Vote: Motion Carried 4/0

Ayes: Arnold, Sokoloski, Bradford, Morasch

The executive director reviewed the updated sole source strategic partnership program agreement with PLAYzeum to the Commission. She stated the major change from the original proposal presentation would be the number of activities and location of those activities. Other than the memberships to the PLAYzeum located in Yuba City the new agreement would provide all the activities in Yuba County. The increase in activities primarily came from adding the existing HMG playgroups (for infant and toddler) and creating an additional preschool session. A Commissioner asked for explanation on the increase amount of the agreement. The executive director answered that the additional dollars were existing allocated funds for similar activities with PLAYzeum and realigning those dollars with the new proposal would allow the Commission to collect evaluation data with all of the activities proposed under this new agreement and also reduce the administrative costs of having two separate agreements for similar activities with PLAYzeum. The executive direction also explained under this proposal the evaluation data collected will be directly assigned to the goal area of improving the number of families supporting child development similar to MJUSD and Camptonville school readiness sessions. The existing agreement was not designed to collect demographics since it was a service agreement for general outreach support. Lastly, a Commission asked Staci Howell on PLAYzeum's efforts on receiving additional funds from different sources? Howell expressed the option of applying for other community grants and continuing their fundraising efforts throughout the community.

Item 9: Public Hearing

FIRST READING OF STRATEGIC PLAN AND LONG-RANGE FINANCIAL PLAN

The chair opened the public hearing and the Commission reviewed the strategic plan and long-range financial plan. The executive director wanted to highlight the importance of Help Me Grow playgroups demographics are targeting the strategic plan. In addition the executive director updated the strategic portfolio graph and the logic model of funded investments which

including all our new potential partners. The final approval will take place at the next Commission meeting. No public comments received.

Item 10: Public Hearing

FIRST READING OF ANNUAL BUDGET FOR FISCAL YEAR 2017-2018

The chair opened the public hearing and the executive director reviewed the annual budget for fiscal year 2017-2018 to the Commission. The projection on the tobacco tax revenue allocated for the upcoming fiscal year is less than last year however projected to increase the following fiscal year 18/19. The final approval will take place at the next Commission meeting. No public comments received.

Item 11: Public Hearing

FIRST READING OF REVISED POLICIES AND PROCEDURES

The chair opened the public hearing and the executive director reviewed the revised policies and procedures to the Commission. The final approval will take place at the next Commission meeting. No public comments received.

Item 12: Discussion

REVIEW MONTHLY ACTIVITY REPORT AND FUTURE AGENDA ITEMS

The executive director reviewed the monthly activity report.

Meeting was adjourn at 5:00pm