

AGENDA ITEM 1

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday, August 25, 2016

3:30 p.m. – 5:30 p.m.

Yuba County Government Center – Wheatland Room

OPEN SESSION CALL TO ORDER: *Chair, Sokoloski called the meeting to order at 3:30 p.m.*

- > *Commissioners Present – Jim Arnold, Sally Sokoloski, Homer Rice, and Andy Vasquez. Commissioner Melinda Staples arrived late; Commissioner Morasch Absent*
- > *Staff: Cynthia Sodari and Robin Timoszyk*
- > *Pledge of Allegiance led by Chair Sokoloski*

PUBLIC COMMENT/HEARING: *No public comment.*

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING –July 25, 2016

The Commission reviewed the July 25, 2016 draft minutes

Motion: Commissioner Vasquez
Second: Commissioner Arnold
Vote: Motion Carried 4/0
Ayes: Arnold, Rice, Sokoloski, Vasquez
Noes: None

Item 2: Discussion/Action

Approve EDSI/Help Me Grow Expenditure for Community Outreach Services

This matter was brought forward from the July 25, 2016 meeting. Stacy Howell representative of Playzeum was present to answer questions from the Commission. Executive Director explained the Commission's questions centered on the enrollment and retention rates for the FLIP sessions. Stacy Howell stated the enrollment rate for the program is 25 and the follow through of family is about 15. She wants to initially provide outreach services for this program to Wheatland and Plumas Lake because there aren't any existing school readiness programs there. The target start for the first session is January 2017.

Motion: Commissioner Arnold moved to approve EDSI/HMG agreement for \$15,000 with Playzeum.

Question on Motion: Commissioner Rice questioned how Help me Grow outreach and ASQ screenings will be connected through this program. Answer from Stacy is that the sessions are open to all parents not just those notified or referred from HMG. If a parent is not aware of HMG the information will be provided.

Motion amended: Approve the agreement with the scope of work being clarified to include wording indicating that HMG will be promoted during the outreach sessions and if a parent is not already connected with HMG that an ASQ3 screening will be completed.

Second: Commissioner Vasquez seconded with modification

Vote: Motion Carried 5/0

Ayes: Arnold, Rice, Staples, Sokoloski, and Vasquez

Noes: None

Item 3: Discussion/Action

Mini Grant Program and Application

The Commission reviewed the guidelines, application and scoring matrix. The Executive Director advised the Commission that the application and scoring matrix were revised for better alignment and comments from Ad Hoc Strategic Planning Committee were incorporated into the application and process. Discussion ensued on which grant applications will come to the full commission. Commission believes it is important to be aware of all the applications whether or not they meet the recommendation threshold. For example: application wasn't accepted due to reason.

Motion: Commissioner Vasquez moved to approve funding and open application period for mini grants

Second: Commissioner Rice

Vote: Motion Carried 5/0

Ayes: Arnold, Rice, Staples, Sokoloski, and Vasquez

Noes: None

Item 4: Discussion/Action

Renew Agreement for Legal Services with Colantuono, Highsmith & Whatley, PC

The Commission reviewed the proposed agreement to renew legal services and approve funds. Question related to cost as overall amount has decreased but hourly rate increased. Executive Director explained that after a review of the last several years legal expenses it was determined that we only use about \$10,000 of the allocated \$20,000. The new amount is a better reflection of our true legal expenses.

Motion: Commissioner Vasquez moved to renew legal services with Colantuono, Highsmith & Whatley, PC retroactive to July 1, 2016

Second: Commissioner Arnold

Vote: Motion Carried 5/0

Ayes: Arnold, Rice, Staples, Sokoloski, and Vasquez

Noes: None

Item 5: Discussion

Discuss Budget Revisions and Long Term Funding Plan

Executive Director reviewed available roll over from 15-16 fiscal year and improved projections from the State which increase the total funds available for fiscal year 16-17. Since funding appears better than expected we should not need to pull any funds from the endowment for the current budget. Several potential funding options were presented for the Commission's consideration. Commissioners discussed several options, such as returning all funds to the endowment; some funds to the endowment while funding an additional program. Commission directed Executive Director to seek a recommendation from the Advisory Committee on which gaps in our strategic plan to consider funding and would like a presentation on their recommendation at the September Commission meeting. They would particularly like the logic behind the committee's recommendation.

Item 6: Discussion

Executive Director or Staff Report

Executive Director reviewed the monthly report making note of the following:

Office Specialist – *Introduced Analicia Perez to the commission. Analicia was present in the audience. She will be starting September 1, 2016. Commissioners welcomed her to the team.*

Advisory Committee meeting *is scheduled for 9/6/16.*

Executive Committee *did not meet in August due office move. The September meeting is scheduled for 9/12/16.t*

15-16 Results – *the office is ready to work on the annual demographic and evaluation reports. Executive Director anticipates presenting those to the Commission in October.*

16/17 Core Service Providers – *The only outstanding contract is Happy Tooth Mobile due to last minute language changes by MJUSD legal counsel. Anticipate the matter to be resolved shortly. Evaluator will be meeting with our core providers to make sure they are on track within the next month and review training on required tracking forms.*

GEOS - *There was approximately \$3,300 carry over so, in addition to the regular sponsorships we will be including a faith-based program. The program will provide a stipend for faith based organizations to provide child development information to their congregations.*

Outreach – *in addition to attending the Beale Baby Shower in August we are scheduled to attend Saber es Poder (know and grow) on 9/18 at Y-S Fairgrounds. It is sponsored by the Alliance for Hispanic Advancement*

Question from Commission regarding the YCOE opening on commission. Executive Director advised she has reached out to YCOE and the new superintendent expressed interest in taking the position. Awaiting notice of formal appointment

Adjournment: Chair Sokoloski adjourned the meeting at 4:15pm

