

APPROVED MINUTES

First 5 Commission of Yuba County

Thursday October 25, 2018

3:30 p.m. – 5:30 p.m.

Yuba County Sheriff's Department- Community Room

OPEN SESSION CALL TO ORDER: *Vice Chair, Staples called the meeting to order at 3:30 p.m.*

- > *Commissioners Present –Melinda Staples, Gary Bradford, Francisco Reveles, Homer Rice, Jim Arnold and Karleen Jakowski*
- > *Absent- Sally Sokoloski*
- > *Staff Present: Analicia Perez and Robin Timoszyk*
- > *Pledge of Allegiance led by Vice Chair Staples*

PUBLIC COMMENT/HEARING:

No Comments

Item 1: Action

APPROVAL OF THE MINUTES OF THE COMMISSION MEETING- August 23, 2018 and Special Meeting September 21, 2018

Motion: Commissioner Bradford

Second: Commissioner Arnold

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 2: Presentation

PRESENTATION FROM TRI COUNTIES BREAST FEEDING ALLIANCE

Tina Lavy and Inger Thomas Jackson from Tri Counties Breastfeeding Alliance conducted a presentation on the different events they participated in this year. This non-profit organization operates with the three counties Yuba, Sutter and Colusa. Tina Lavy thanked the Commission for the funds granted to them this year. One of their events was community outreach with mom's breastfeeding at the Yuba City Farmers Market. Another event they had participated in were Yuba-Sutter Fair they had a lactation lounge for families. They had successful attendance during the Yuba-Sutter Fair.

Item 3: Discussion/Action

EXECUTIVE DIRECTOR APPOINTMENT

Gary Bell attorney from Colantuono, Highsmith, & Whatley briefly summarized the employment agreement between First Five Commission and new Executive Director Ericka Summers. A Commissioner had question on the Commission evaluating the Executive Director. Bell explained the Commission can evaluate at any time in closed session, and should be done annually. Ericka Summer was in attendance and thanked the Commission for this opportunity.

Motion to appoint Ericka Summers Executive Director of First 5 Yuba November 15, 2018

Motion: Commissioner Arnold

Second: Commissioner Rice

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Motion to approve and authorized execution of the employment agreement for Executive Director Ericka Summers

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 4: Discussion/Action

ADMINISTRATIVE AGREEMENT WITH THE COUNTY

Program Specialist Robin Timoszyk reviewed the agreement between County of Yuba and First 5 Yuba Children and Families Commission. The agreement was approved by the Board of Supervisor. The First 5 Yuba County Children and Families Commission approved the agreement.

Motion: Commissioner Rice

Second: Commissioner Jakowski

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 5: Discussion/Action

YCOE FAMILY RESOURCE CENTER MINI-GRANT APPLICATION

The Commission reviewed the mini-grant application for Yuba County Family Resource Center that scored an average of 66 from the application review committee. The mini grant proposal is to purchase gas cards to assist families with medical appointments. A comment from the review committee was the concern with the gas card being issued for an AM/PM that provides more items than gas and could be more detrimental than beneficial. Ella Pimentel from YCOE Family Resource Center explained the clients requested to have receipt from gas station and verification from the doctor. The gas card can only be used strictly for gas for the medical appointment. The Commission approved the YCOE Family Resource Center gas cards of \$5,000 Mini Grant.

Motion: Commissioner Rice

Second: Commissioner Jakowski

Vote: Motion Carried 5-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski

Abstain: Commissioner Reveles

Item 6: Discussion/Action

BEALE AFB FAMILY SUPPORT BOOSTER CLUB MINI-GRANT APPLICATION

The Commission reviewed the mini-grant application for Beale AFB Family Support Center Booster Club that scored an average of 93 from the application review committee. The mini grant proposal is to fund an exceptional family member program 0-5 play group. There were positive comments from the review committee and the Commission. The Commission is excited to see what this program has to offer and approved the mini-grant of \$5,000 for their playgroup.

Motion: Commissioner Bradford

Second: Commissioner Arnold

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 7: Discussion/Action

TRI COUNTIES BREASTFEEDING ALLIANCE MINI-GRANT APPLICATION

The Commission reviewed the mini-grant application for Tri-Counties Breastfeeding Alliance that scored an average of 100 from the application review committee. The mini grant proposal is to fund their spring 2019 Conference with a focus on education about tongue tie. The Commission approved the Tri-Counties Breastfeeding Alliance spring 2019 Conference of \$5,000.

Motion: Commissioner Rice

Second: Commissioner Arnold

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 8: Public Hearing/Action

PURSUANT TO HEALTH AND SAFETY CODE § 130140 ANNUAL AUDIT REVIEW

Commissioner Staples opened the public hearing for the 2017-2018 Annual Audit. Program Specialist Robin Timoszyk reviewed the annual audit to the Commission. There were no findings that were reported from our external auditor. The finding from the 2016-17 audit was corrected. There was no public comment or comments from the Commission. The Commission approved the 2017-2018 Annual Audit

Motion: Commissioner Rice

Second: Commissioner Bradford

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 9: Public Hearing/Action

PURSUANT TO HEALTH AND SAFETY CODE § 130140 ANNUAL REPORT TO F5CA

Commissioner Staples conducted a public hearing on the Annual Report to F5CA. Program Specialist Robin Timoszyk read the Annual Report from First 5 California to the Commission. There was no public comment or comments from the Commission. The Commission approved the 2017-2018 Annual Report from First 5 California.

Motion: Commissioner Bradford

Second: Commissioner Jakowski

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 10: Discussion/Action

FAMILY SOUP STRATEGIC PARTNER- CONTRACT REVISION REQUEST

Family SOUP asked for a budget change due to changes in staff. They no longer have a social worker on staff and are reallocating existing staff to cover those duties and meet the terms of their agreement with First 5 Yuba. This results in an increased FTE cost for several staff, additional staff training, and the possibility of subcontracting some intensive therapy services for families. The Commission approved the budget revision.

Motion: Commissioner Arnold

Second: Commissioner Bradford

Vote: Motion Carried 6-0

Ayes: Bradford, Arnold, Staples, Rice, Jakowski, Reveles

Item 11: Discussion

MONTHLY ACTIVITY REPORT AND FUTURE AGENDA ITEMS

Program Specialist Robin Timoszyk read the monthly activity report.

Meeting adjourned at 4:40pm