

EXECUTIVE COMMITTEE MEETING
Regular (VIRTUAL)
Monday August 8, 2022
9:30 a.m. – 10:30 a.m.

Precautions to address COVID-19 (a.k.a. the “Coronavirus”) will apply to this meeting.
See below for additional details.

As authorized by Governor Newsom’s Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. The Public’s health and well-being are the top priority for the First 5 Yuba County Children & Families Commission, and you are urged to take all appropriate health safety precautions.

The meeting will be live-cast via Zoom where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Virtual Meeting links and Call in information:

Join Zoom Meeting

<https://us02web.zoom.us/j/87866793603?pwd=UUEzd0ZsSXcremM2REdzazM4c3MvUT09>

Meeting ID: 878 6679 3603 Passcode: 681108

One tap mobile: +16699009128,,89897194425#,,, *130444# US (San Jose)

Executive Committee members include the current Chair, Vice Chair and Executive Director. The Executive Committee meets with staff to review operations, financials and prepare Commission meeting agendas.

1. Call to Order:
Members: *Tony Gordon, Sally Sokoloski, Ericka Summers,*
2. Operational Discussion
 - a. Review and approval of June 6, 2022, Exec Committee Mtg Minutes
 - b. Review Commission meeting agenda (08.25.22)
3. 22/23 Mini Grants
4. AmeriCorps Partnership
5. Adjournment

Next Executive Regular Executive Committee meeting:
Monday, October 4, 2022, 9:30 a.m. - 10:30 a.m.

The complete agendas, minutes and supporting material are available for public review at First 5 Yuba, 1114 Yuba Street, Suite 141, Marysville CA 95901. Agendas are posted at the Yuba County Government Center, 915 8th Street, Marysville CA 95901. Please contact the office to be added to the email distribution list (530) 749-4877 or send an email to first5@co.yuba.ca.us.

The Commission, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the Commission meeting due to disability, contact First 5 Yuba at (530) 749-4877 at least one business day prior to the scheduled meeting to ensure that we may assist you.

Draft MINUTES Regular Executive Committee Meeting

First 5 Commission of Yuba County

Date: Monday, June 6, 2022

Time 8:32 AM

Location: Virtual



Public Session

1. **Call To Order:** Commissioner Arnold called the meeting to order at 8:32 AM.
 - Commissioners Present –Melinda Staples, Jim Arnold
 - Staff Present: Executive Director Ericka Summers, Program Specialist Robin Timoszyk, and Office Specialist Carmen Rodriguez
2. **Public Comment:** None
3. **Operational Discussion:**
 - Review and approval of April 4, 2022, Exec Committee meeting minutes
 - *April Executive Committee Meeting Minutes approved
 - Review Commission Meeting Agenda (6/23/22)
Ericka Summers and Robin Timoszyk reviewed the agenda for the upcoming Commission Meeting in June. Commissioners agreed to continue in hybrid.
 - OPUD Contract Updates
At the Commission Meeting, Ericka Summers will discuss this contract during the budget review. This contract will need to be reviewed and approved by the full Commission because it will include the full budget and SOW.
 - At the last Commission meeting, it was recommended that the Chair of the Commission, Tony Gordon, and Executive Director Ericka should meet with the County Administrator Kevin Mallen. Tony wanted to remind Ericka to mention that they met with Kevin and to give a synopsis of what was discussed. Ericka will include it in the Director's Narrative.
 - Sally Sokoloski suggested that they have a Strategic Partner to do a presentation on what they have been doing. Suggestion to begin this in the next Fiscal Year.
4. **2022-2023 Budget Review:**

Ericka Summers gave an overview of how she will be presenting the Budget. She will include the amount of the 210 endowment amount in the overall summary. In the Program Strategic Expenses, Tony Gordon and Sally Sokoloski both agreed that the program expense summary should be broken down / separate all grantees for the Commission to view. The Committee agreed that the new format of the budget was clearer and were satisfied with the overall expenses and investments.

5. 22/23 Mini-Grant Overview:

Erica Summers went over the idea of breaking out the funds for the mini-grants with a bit more detail. This year, not all funds were used and 4 applications were denied. She mentioned about a new-mini grant funding process that was discussed at the Advisory Committee Meeting and asked to bring to the commission. Sally Sokoloski and Tony Gordon agreed with lowering down the amount of funds for the mini-grants from \$40,000 to \$30,000. In regards to equity and access, it was recommended to translate the forms for the smaller mini-grant since there are many of childcare providers and other who speak Spanish. The ED will take this for a final review to the Advisory Committee and to see if there is any additional feedback. Tony would like that the full presentation to be shown at the next Commission Meeting.

- \$10,000 = \$1,000 per applicant. This is for childcare providers, individually owned businesses, and applicants with smaller budget ask. This application will be similar to the sponsorship and responsive grant process and will be reviewed by the Executive Director.
- \$20,000 = \$4,000 per application and for community based organization / non-profit. This process will remain the same.

6. Adjournment: 9:39 AM

**Next Regular Executive Committee Meeting:
Monday, August 8, 2022, 9:30 a.m. – 10:30 a.m.**